



GOVERNMENT OF INDIA

**NATIONAL SPORTS DEVELOPMENT
CODE OF INDIA, 2011**

**MINISTRY OF YOUTH AFFAIRS AND SPORTS
DEPARTMENT OF SPORTS**

GOVERNMENT OF INDIA
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DEPARTMENT OF SPORTS

New Delhi, the 31st January, 2011

No.F.23-2/2011-SP-I - The adoption of good governance practices by National Sports Federations (NSFs), including the Indian Olympic Association (IOA), is essential for healthy sports development in the country. Toward this end, the Government had issued comprehensive guidelines in 1975, 1988, 1997 and 2001. Post 2001 also several major initiatives were taken by the Government such as declaration of NSFs availing of government grant as public authorities under the Right To Information Act, 2005, introduction of annual recognition for National Sports Federations, implementation of age and tenure limits in respect of office bearers of National Sports Federations, notification of NADA Anti Doping Rules, introduction of guidelines for prevention of age fraud in sports, prevention of the sexual harassment in sports, and the holding of fair and transparent elections in National Sports Federations. With a view to bringing together all orders/ notifications/ instructions/ circulars issued post 2001 guidelines and the 2001 guidelines, these are now amalgamated with necessary modifications, into one comprehensive Code entitled "National Sports Development Code of India (NSCI), 2011, which is hereby notified in supersession of all earlier instructions on this subject matter. The NSCI 2011 shall come into force with immediate effect.



(Injeti Srinivas)

Joint Secretary to the Government of India

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INDIA, 2011**

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NATIONAL SPORTS DEVELOPMENT CODE OF INDIA, 2011

1. Statement of Purpose:

1.1 Sport development is a national priority, as it promotes active lifestyle, child and youth development, social inclusiveness, employment opportunities, peace and development, and above all a sense of belongingness and national pride. While as state subject, sports development comes within the purview of the States up to the state level; at the national and international level, (including meeting international treaty obligations), it falls within the realm and remit of the Union Government under its residuary powers and within the ambit of Entries 10 and 13 of the Union List in the Seventh Schedule of the Constitution of India.

1.2. At the national policy level, sport is at par with public education and public health, and like them sport is a public good and sport development is a public function. It is for this reason that even though national sports bodies are autonomous in nature both, the Supreme Court of India and several High Courts have, in various judgments, maintained that although national sports bodies are not 'State' within the meaning of Article 12 of the Constitution of India, they come within the writ jurisdiction of High Courts under Article 226 of the Constitution of India because they perform state-like functions such as the selection of national teams and representing the country in international sports events and forums.

1.3. Globally, countries across the world have enacted laws or enunciated guidelines for the regulation of sports in public interest and in national interest. The need to regulate sports arises out of several considerations such as the need to prevent racism in sports, eradicate doping in sports, prevent age fraud in sports, protect athletes' rights, prevent child abuse and sexual harassment in sports, protect gender equality in sports, prevent betting and gambling in sports, ban dangerous sports, promote professional management and managerial and financial accountability in sports, address anti-trust and competition policy issues related to sports, regulate sports broadcasting rights, regulate the price and entry to sports events, etc.

1.4. Government of India also has been, from time to time, taking various steps and initiatives to promote good governance practices in the management of sports at the national level in pursuance of successive National Sports Policies. These policies are based on the

Basic Universal Principles of Good Governance of Olympic and Sports movement and do not, in any manner, contradict or interfere with the autonomy of the national sports bodies in discharging their functions and duties in accordance with the International Olympic Committee Charter.

1.5. Accordingly, after the notification of the 2001 National Sports Policy the Government notified revised Guidelines for Assistance to National Sports Federations (NSFs) in August 2001 and issued subsequent guidelines from time to time, which are legally binding on the National Olympic Committee (NOC), i.e., the Indian Olympic Association (IOA), and the National Sports Federations (NSFs) if they are desirous of regulating and controlling sports in India, or using the name of India or representing India within or outside India, or availing themselves of various benefits and concessions, including financial benefits such as customs duty exemption or income tax exemption that are available to NSFs, including the NOC. Although these bodies may be registered in different states under the Societies Registration Act or the Companies Act, their authority to function as the NOC or NSF will be dependent on compliance with the government guidelines.

1.6. In the recent past Government has taken various steps to further improve the management of NSFs and sports in the country such as notification of the Anti-Doping Code; introduction of annual recognition of NSFs to ensure transparency and accountability of NSFs; enforcement of age and tenure limit in respect of office bearers of NSFs, including the Indian Olympic Association; bringing NSFs under the purview of Right to Information Act; measures to ensure free, fair and transparent elections by the NSFs; and measures to combat age fraud in sports; and guidelines for the prevention of sexual harassment of women in sports.

1.7. The various orders/ circulars issued by the Government from time to time are amalgamated under this National Sports Development Code of India, 2011.

2. **Introduction**

2.1 Sports and games form an essential part of human resource development. Government of India attaches utmost importance to sports for development and sports for excellence. It has been the endeavor of the Government to lay down procedures for effective coordination among various agencies involved in the promotion of sports and extend required infrastructure, training and other facilities to

the sportspersons for achieving excellence in the international events.

2.2 Over the years a number of Nationals Sports Federations (NSFs) have come up for development of specific games/ sports disciplines. Government of India has been actively supporting these Federations in achieving their objectives.

2.3 Guidelines of 2001 laid down the following principles, which now stand subsumed in the National Sports Development Code of India (NSCI) 2011:

- i. A clear role delineation between NSFs, SAI and the Government.
- ii. Grouping of sport disciplines into “priority”, “general” and “others” for the purpose of determining the entitlement for government assistance.
- iii. Detailed guidelines for preparation of Long Term Development Plans (4-year cycle). Provision made for annual sanction budgets of development plans.
- iv. Binding tripartite agreements between NSFs, the Department and the SAI to be drawn up.
- v. An emphasis on professionalizing and upgrading the administrative and financial management of Federations.
- vi. An emphasis on systems to handle players’ grievance.
- vii. The appointment of registered chartered accountants to ensure maintenance of proper and transparent accounts.
- viii. Recognition of the role of sports promoters, particularly in event management.

3. **Recent Developments**

3.1 Hon’ble High Court of Delhi, in Civil Writ Petition No.7868 of 2005, in the matter of Indian Hockey Federation, while disposing off the matter vide Order dated 02.03.2010, categorically observed that the Government guidelines governing the NSFs are valid, binding and enforceable; and the tenure clause is not in violation of the International Olympic Charter. The Hon’ble Court also observed that the Government of India is fully competent to make regulations on NSFs and IOA. The Hon’ble Delhi High Court further cited entry 10 and 13 of List I (Union List) which read as under:-

Entry 10: Foreign affairs, all matters which bring the Union into

relation with any foreign country.

Entry 13: Participation in international conferences, associations and other bodies and implementing of decisions made thereat.”

Based on the above, the Hon’ble Court observed that while an NSF has autonomy in the actual conduct of sports, Government recognition is necessary to represent the country. It further observed that international sporting events are an essential part of diplomatic relations of the nations, and several considerations like security concerns of players, apartheid, and perceived human rights violations have guided nations in decisions to participate or not to participate in sporting events in different countries. Political and diplomatic clearances are, therefore, required by the Indian teams before participation in the international tournaments and forums. The Court pointed out that no State Government has the competence or the jurisdiction to undertake such exercise, which is the sole prerogative of the Union Government.

3.2 In another Public Interest Litigation No.195/2010 in the matter of Rahul Mehra Vs. UoI and Others, the Hon’ble Delhi High Court took a serious view on the mismanagement of the Sports Sector in the country and expressed deep concern at the inaction on the part of the Government in implementing and enforcing its own guidelines, particularly those relating to age and tenure.

3.3 During the XIII Olympic Congress held at Copenhagen in 2009, it was resolved that each National Olympic Committee is required to be fully compliant with the laws of the land. Since the High court of Delhi, while hearing the matter of government guidelines, including those on age and tenure limit, has refused to accept the prayer of National Sports Federations (NSFs), including IOA, to stay the operation of the said guidelines, they automatically become legally enforceable and the NSFs, including IOA are legally bound by it. Further, the International Olympic Committee (IOC) has informed the Government that the IOA is in the process of amending its constitution by adopting the principles of good governance and ensuring voting majority of NSFs to become compliant with the IOC Charter. IOA has also indicated that they are in the process of amending their Constitution in line with the IOC suggestions.

3.4 The gist of important new initiatives taken by the Government is indicated hereunder. These have been suitably incorporated in the subsequent paragraphs of Guidelines by replacing the existing

provisions and/or adding the new provisions. The new provisions supersede the earlier provisions in the 2001 Guidelines.

3.5 Gist of new initiatives taken by Government in the recent past:

- Restoring the limits on duration of tenure of office bearers of Indian Olympic Association and all recognized National Sports Federations. (**Annexure-XIII**)
- Guidelines for Good governance in the context of ‘Basic Universal Principle of Good Governance of Olympic and Sports Movement’. (**Annexure-XIV**)
- Annual recognition of National Sports Federations. (**Annexure-XV**)
- Measures to combat fraud in age of players. (**Annexure-XVI**)
- Prevention of sexual harassment of women in sports, etc. (**Annexure-XVII**)
- Notifying IOA and NSFs as Public Authority under Right to Information Act. (**Annexure –XVIII**)
- Drawal of advance calendar of sporting events both national and international. (**Annexure-XIX**)
- National Anti-Doping Rules notified vide gazette notification no 21-4/2008-ID dated 5th February, 2010 (**Annexure-XX**)
- Guidelines for efficient management of Coaching Camps, Selection of Coaches, Selection of Athletes, etc. (**Annexure-XXI**)
- Representation of Indian Nationals only, in National Teams (**Annexure-XXII**)

3.6. The National Sports Federations who have the recognition including the annual recognition of Government of India in the Ministry of Youth Affairs and Sports, enjoy various facilities/concessions provided by the Government of India. However, failure to comply with the Government Guidelines issued from time to time could result in one or more of the following consequences for the NSF concerned:-

- 1) Shall not be able to select the national teams and represent India in any international event or international forum

(Reference: entry 10 and 13 of Union List in the Seventh Schedule of the Constitution of India and observation of Hon'ble High Court in the case referred to above)

- 2) Shall not be allowed to use the word "India" in its name since inclusion of the word "India" suggests the patronage of Government of India. (Reference: The Emblems and Names (Prevention of Improper Use) Act, 1950 which prohibits the use of India in the name of any entity without prior approval of the Government, as it may suggest or be construed to suggest the patronage of the Government)
- 3) Shall lose its All India character and may not be able to regulate and control the concerned sports discipline in the country. (Reference: Most of the NSFs are registered under the Societies Registration Act, 1860 or under a State Societies Registration Act which are operative in a particular State and as such without the recognition of Central Government, the NSF cannot operate beyond the boundaries of the State concerned where it is registered).
- 4) Shall not be able to avail itself of Custom Duty Exemption for import of sports goods, sports equipment, sports requisites as an NSF/Apex Body. (Reference: Department of Revenue's Notification No.5/2010-Customs dated 19.10.2010 read with Notification No.146/94-Customs dated 13.07.1994 allows the custom duty exemption to NSF under a certificate issued by SAI; further Notification No.21/2002-Customs provides custom duty exemption for import of Requisites for games and sports for Apex body in relation to the concerned game or sport).
- 5) Shall not be able to avail itself of Income Tax exemptions under relevant provisions of the Act (e.g. as per the Section 80(G) (2)(viii) (c) any sum paid by the assessee, being a company, in the previous year as donations to the Indian Olympic Association or to any other association or institutions established in India, as the Central Government may, having regard to the prescribed guidelines, by notification in the official gazette specify in this behalf for (i) the development of infrastructure for sports and games; (ii) the sponsorship of sports and games; is exempted from tax).
- 6) Shall not be able to avail itself of the special dispensation available to NSFs to remit funds towards sponsorship, prize money for activities abroad (Reference: FEMA (Current

Transaction) Rules 2000 – Schedule II section 9)

- 7) Participation in national and international events organised by NSFs that are not recognised by Government of India in the Ministry of Youth Affairs and Sports shall not be considered for appointment to government jobs under sports quota.(Ref: DOPT's orders)
- 8) The sportspersons of the unrecognised NSFs may not be able to get admissions under sports quota in schools and colleges.
- 9) The sportspersons participating in national championships organised by NSFs not recognised by Government of India in the Ministry of Youth Affairs and Sports shall not be entitled for railway concession or other concessions granted for this purpose.

4. **Various other orders/circulars issued from time to time for betterment of sports in the country:**

- 1) The scope of Custom Duty Exemptions notification has been enlarged by including new items, beneficiaries and purposes. A detailed orders issued vide letter No.F.52-12/2000-SP-I dated 04.02.2010 along with concerned notifications is placed at **Annexure-XXIII**.
- 2) Definition of Renowned Shooters has been revised by MHA vide notification No.SO.1864(E) dated 19.10.2007 according to which a “Renowned Shooter means a person who has participated in a National Shooting Championship in an open Men’s Event or Open Women’s Event or Open Civilian’s Event whether through Qualifying Tournaments or Wild Card Entry conducted in accordance with the rules of the International Shooting Union and has attained the Minimum Qualifying Scores Prescribed by the National Rifle Association. A copy of the notification is placed at **Annexure-XXIV**.
- 3) Procedure for getting import license for arms by Renowned Shooters has been liberalized and rationalized now. Renowned Shooters are required to apply directly to DGFT after obtaining the recommendation of NRAI and custom duty exemption is also allowed on self-certification by Renowned Shooter. Copy of Policy Circular No.31/2009-2014 dated 26.4.2010 and Notification No.101/2010-Customs dated 1.10.2010 issued by DGFT and Department of Revenue

respectively are placed at **Annexure-XXV**.

- 4) All the Renowned Shooters are to submit annual return for holding/sale of weapon through NRAI as communicated vide letter No.52-22/2009-SP-III dated 12.05.2009 – **Annexure-XXVI**.
- 5) A comprehensive O.M. suggesting liberalization and rationalization of procedures by renowned shooters for (i) import of weapons & ammunition; (ii) resale of used weapons; (iii) increasing the ceiling for import of ammunition by renowned shooters; (iv) number of weapons on which custom duty exemption can be availed; (v) Disposal of Weapons by renowned shooters issued to MOF, MHA & DGFT vide No.F.53-37/2009-SP-I dated 28.01.2010 is placed at **Annexure-XXVII**.
- 6) Import of arms and ammunition by SAI/State Sports Authorities/NRAI/State Units has also been proposed to be further liberalized. Copies of the communications sent to DGFT are placed at **Annexure-XXVIII**.
- 7) Ministry of Finance, Department of Revenue vide Notification No.120/2008-customs dated 4th November, 2008 have allowed custom duty exemption on import of Air pellets of Air rifles or air pistols of 0.177 caliber. **Annexure-XXIX**.
- 8) The definition of sportspersons of eminence was defined vide Office Orders No.1-9/92-SP-IV dated 13.07.1993. According to which (i) Medal winners in International Sports Events which are recognized by corresponding international bodies; (ii) Arjuna Awardees; (iii) Sportspersons who have achieved upto 8th position in individual events or upto 4th position in team events in the open National Championship/National Games; and (iv) in case of Junior Players, the sportspersons who have achieved upto 8th position in individual events or upto 4th position in team events in the National Championship (open for Junior) are defined as sportspersons of eminence. A copy of the Office Order is placed at **Annexure-XXX**.
- 9) Paralympic Sports – Conditions for allowing escorts – No.F.94-11/2007-SP-I dated 31st August, 2010 is placed at **Annexure-XXXI**.
- 10) Instruction regarding holding of elective office in any sports/association/Federation by the officers/employees working with MoYAS and organizations under its

administrative control issued vide O.M. No.14-82/2009-SP-IV dated 18.1.2009 is placed at **Annexure-XXXII**.

- 11) Letter issued to State/UTs requesting for incorporating and framing the rules in respective of their officers for holding the elective posts in NSFs in consonance of Rule 12 and 15 of CCS (Conduct) Rules and DOPT's O.M. No.11013/3/93-Estt (A) dated 22.04.1994. **Annexure-XXXIII**.
- 12) Convergence of information with regard to assistance being provided by different agencies to national athletes. **Annexure-XXXIV**.
- 13) Copy of the Agreement entered between MoYAS and the Delhi Lawn Tennis Association and the All India Tennis Association on use of facilities at the R.K. Khanna Stadium, New Delhi. **Annexure-XXXV**.
- 14) The procedure for release of grant in aid has been further simplified and now grantee institutions are required to submit bond and authorization along with the proposal. The requirement of PSR has been dispensed with. **Annexure-XXXVI**.
- 15) Model Election Guidelines as per **Annexure-XXXVII**.

5. Objectives of Guidelines

5.1 The objective of these Guidelines are three fold:

5.1.1 Firstly to define the areas of responsibility of the various agencies involved in the promotion and development of sports.

5.1.2 Secondly, to identify NSFs eligible for coverage under these guidelines, to set priorities, and to detail the procedures to be followed by the Federations, to avail of Government sponsorship and assistance.

5.1.3 Thirdly, to state the conditions for eligibility to receive government recognition and grant.

6. Role and responsibility of the MYAS, National Sports Federation and the SAI.

6.1 The roles and responsibilities of the agencies involved in implementation of the guidelines are as follows:

(a) **Ministry of Youth Affairs and Sports**

- (i) To determine the eligibility conditions for recognition of NSFs.
- (ii) To determine quantum and scale of assistance to NSFs and others
- (iii) To lay down conditionalities which NSFs and others will have to fulfill if they wish to avail themselves of Government support.
- (iv) To provide assistance to NSF against agreed long term development programme.

(b) **National Sports Federations**

NSFs are fully responsible and accountable for the overall management, direction, control, regulation, promotion, development and sponsorship of the discipline for which they are recognized by the concerned International Federation. They are expected to discharge these responsibilities in consonance with the principles laid down in the Olympic Charter or in the charter of the Indian Olympic Association or the relevant International Federation, as the case may be while being compliant with Government guidelines applicable to NSFs.

(c) **Sports Authority of India**

Will provide the necessary support to NSF for the identification, training and coaching of sportspersons, including provision of infrastructure, equipment and such other assistance as may be agreed to under the LTDPs. Further SAI will also be responsible to release funds to NSFs against proposals approved by the Government. Release of funds to IOA shall, however continue to be made by the Ministry.

7. Categorisation of Sports

7.1 In July, 2005 Government adopted dynamic criteria for categorization of sports disciplines which was based on the performance of disciplines in recognized international events like Olympic/Asian and Commonwealth Games, etc. so as to motivate recognized NSFs for better preparedness. In 2008 the mass base/participation was also kept in view for upgrading various disciplines. The Orders issued vide No.F.6-6/94-SP-III dated 28.07.2005, 06.10.2005, 26.10.2005 and No.8-22/2006-SP-III dated 07.05.2007 & 22.04.2008 are at **Annexure-XXXVIII**.

7.2 The Long Term development Plan (LTDP) should be for a period of four years and categorization of sport disciplines shall be reviewed at the end of each cycle. Ministry of Youth Affairs and Sports shall issue suitable guidelines and set procedures for categorization of various sports from time to time to ensure objectivity and transparency.

8. Recognition of National Sports Federations

8.1 The purpose of this is to ensure that NSFs maintain certain basic standards, norms and procedures with regard to their internal functioning, which conform to the high principles and objectives laid down by the concerned International Federation, and which are also in complete consonance with the principles laid down in the Olympic Charter or in the constitution of the Indian Olympic Association while being compliant with Government guidelines applicable to NSFs.

8.2 From the year December, 2009, a new system of annual recognition was notified under which NSFs are required to submit detailed documentation for grant of recognition, which would get automatically renewed in the subsequent years subject to submission of prescribed documents such as annual report, audited accounts, details of national championships held, utilization certificate in respect of Government grants. Copies of relevant circulars issued vide No.F.9-69/2009-SP-I dated 12.11.2009, 02.12.2009 & 29.11.2010 are placed at Annexure-XV. Federations not availing of grants from the Government will receive permanent recognition instead of annual recognition.

8.3 NSFs seeking recognition will have to apply as per Guidelines given at Annexure-II. While considering the proposals for recognition, the Ministry, inter alia, will be guided by the following:

- i. The current legal status of the Organization
- ii. Recognition by the International Federation and the Asian Federation.
- iii. Recognition by the IOA in respect of Olympic Sports
- iv. Undisputed status as an Apex Body in India
- v. All India spread.
- vi. The role and contribution of the organization in promoting and developing Sports in India.
- vii. Conduct of national championships across age groups and gender

- viii. Financial and managerial accountability.
- ix. Fair, transparent and democratic elections.
- x. Compliance with age and tenure limit guidelines.
- xi. Protection and promotion of players' interests and welfare.

8.4 For determining the eligibility for recognition of NSFs dealing with disciplines which are not included in Olympics, Commonwealth Games or Asian Games, the Government has further notified additional conditions. Now while considering the proposal of such disciplines following criteria will be taken into consideration:-

- i. Popular Indigenous Games with All India spread
- ii. Popular School, College and University Sports
- iii. Likelihood of inclusion in major international games like Olympics, Commonwealth Games, Asian Games, etc.
- iv. Availability of required infrastructure
- v. Affordability of the game
- vi. Availability of coaches

A copy O.M. issued vide No.F.9-6/98-SP-II/SP-I (Vol.II) dated 11.06.2010 is placed at **Annexure-XXXIX**.

8.5 The Ministry reserves the right to suspend or withdraw the recognition of NSF, in the event of serious irregularities being detected in their internal functioning. The procedure and consequences of suspension and de-recognition are indicated at **Annexure III**.

9. Conditions of eligibility

9.1 For NSFs to be eligible for financial assistance and sponsorship, organizations must maintain their recognized status with the Department and should obtain the Annual recognition on year-to-year basis.

9.2 In addition to National Sports Federations, financial assistance will be continued to be provided to non-Government Organizations like Jawaharlal Nehru Hockey Tournament Society, Subroto Mukherjee Educational Society, and other tournaments, as may be recognized by the Ministry of Youth Affairs & Sports from time to time. However, financial assistance to these Societies will only be given in the disciplines of hockey and football for junior and sub-junior category as per admissibility. Government has also recognized Association of Indian University (AIU) as a National Sports Promotion

Organization (NSPO). AIU shall be eligible to receive government assistance at par with NSFs in “priority” category. Government has the right of recognizing other bodies doing commendable work in sports development at the national level as NSPOs.

9.3 Further in order to be eligible for assistance and continuing the recognition of Government the national sporting organizations must meet the following criteria/provisions:

- i. Follow proper, democratic and healthy management practices which provide for greater accountability and transparency at all levels.
- ii. Maintain the recognition of the International Federation, Asian Federation, and IOA wherever applicable.
- iii. Adhere to Limits on duration of tenure of office bearers of Indian Olympic Association and all recognized National Sports Federations as notified vide letter No.F.8-17/2009-SP-III dated 01.05.2010. (**Annexure-XIII**)
- iv. Follow Guidelines on Good governance in the context of ‘Basic Universal Principle of Good Governance of Olympic and Sports Movement’ as issued vide Letter No.8-17/2009-SP-III dated 17.05.2010. (**Annexure-XIV**)
- v. Adopt proper accounting procedures at all levels and produce annual financial statements,
- vi. Adopt impartial and transparent selection procedures.
- vii. Provide a positive exposure to the Department of Youth Affairs and Sports as a major sponsor of sport in India.
- viii. Ensure that the dope tests of all its players are conducted regularly as per norms/ standards laid by the International Federation of the concerned discipline, National Anti-Doping Code notified vide gazette notification no 21-4/2008-ID dated 5th Feb, 2010 and detailed guidelines issued in this regard vide No.F.49-3-/2008-SP-II dated 18.09.2008 and letter No.9.19/2009-SP-II dated 30.10.2009. (**Annexure-XX**)
- ix. Take measures against age fraud in Sports as indicated in letter No.F.32-18/209-SP-III dated 25.11.2009. (**Annexure-XVI**)
- x. Comply with the provisions of Right to Information Act and orders issued vide letter No.36-2/2010-SP-II dated 21.04.2010 and 30.3.2010. (**Annexure XVIII**)
- xi. Hold of regular national championships in all categories both

for men and women.

xii. Include of sportspersons (say 25%) with voting rights in the management of NSFs

xiii. Hold the elections as per Model election guidelines.
(Annexure-XXXVII)

10. Grants to National Sports Federations

10.1 National Sports Federation under "Priority" and "General" category may avail assistance as indicated below. National Sports Federations in "Others" category shall, however, be entitled for assistance for holding National Championships only as per provisions of para 10.8.

10.2 Coaching Camps

10.2.1 Financial assistance will be provided to athletes, coaches and support personnel for approved coaching camps at scales to be notified by SAI in consultation with the Ministry. This will cover journey expenses from place of residence to the coaching camp and back to the place of residence, board and lodging, training kits, medical coverage and insurance. Scales of ration will also be decided by SAI in consultation with Government of India on the basis of actual requirement.

10.2.3 Shri T.S. Krishna Murthy Committee made various recommendations about the efficient management of Coaching Camps, Selection of Coaches, Selection of Athletes, etc. The Guidelines issued vide letter No.F.49-3/2008-SP-II dated 18.09.2008 are placed at **Annexure-XXI**.

10.2.4 The Government has also issued instructions for board and lodging facilities to the National campers during transit National Camps at Delhi vide letter No.F.63-3/2007-SP-III dated 20.02.2008.
(Annexure-XL)

10.2.5 In order to obviate procedural delay in import of consumable items for holding the National Camps, SAI is authorised to allow the concerned NSFs to import/ procure such consumables. SAI is to reimburse the cost, as per actuals from the National Coaching Camp Head. Letter issued vide No.52-12/2000-SP-III/SP-I dated 05.11.2007 is placed at **Annexure-XLI**.

10.3 EQUIPMENT

10.3.1 Assistance will be provided by the SAI for required sports infrastructure/ equipment for national camps. The sports infrastructure/ equipment will be owned and maintained by the SAI.

10.3.2 National Sports Federations may also be assisted for purchase of sports equipment/sports sciences equipment for training/competition up to 75 per cent of the cost. Requests for purchase of equipment may be made in the prescribed revised proforma which is placed at **Annexure-XLII**. (**Annexure V** stands deleted). These should be accompanied by a list of equipment to be purchased. In case the equipment is to be purchased from indigenous suppliers it should be purchased from suppliers on the rate contract of SAI. In case it is to be imported, it should be from firms recommended by International Federations. Government has also issued instructions vide letter No.9-1/2008-SP-I dated 10.04.2010 indicating the procedure for procurement of such equipments which is placed at **Annexure-XLIII**.

10.4 For participation in international competition and training abroad

10.4.1 Subject to availability of funds, assistance for participation in international tournaments and for training abroad in case of teams/sportspersons may cover the following:

10.4.2 AIR PASSAGE COST:

This will include to and from international/ domestic travel by excursion/ economy class, visa fees, airport tax, incidentals on account of inter-airport transfers, and insurance. After taking into account the representations of various NSFs and in order to ensure that the national teams are put to least physical strain related to travel while still maintaining the priority that needs to be accorded to the national carrier, the Government has laid down the detailed guidelines for the travel of national teams vide letter No.F.8-2/2010-SP-III dated 12.02.2010 and 11.05.2010. (**Annexure-XLIV**)

10.4.3 Board and Lodging for Teams including Coaches

Senior Teams

Priority Category Sports

For participation in Olympics, World, Asian, Commonwealth,

SAF and Afro-Asian Championships/ Games or mandatory required international pre-qualifying tournaments, full assistance may be provided. In addition, free board and lodging as per the approved norms may be provided for two other training-cum-competition exposures to be agreed upon in the Long Term Development Plan (LTDP) meetings per year. Allowances for board and lodging will be provided on the recommendation of Federation supported by details of rates for boarding and lodging indicated by the organizers. For remaining exposures limited to a maximum of four only in a year, air passage cost may be provided as at para 10.4.1 above.

General Category Sports

Board and lodging for participation in Olympics, World, Asian, Commonwealth SAF and Afro-Asian Championships/Games or pre-qualifying tournament may be provided in case the teams qualify for such participation, two exposures at air passage cost may be allowed.

Junior Teams

Priority Category: For the junior teams, in addition to participation in World/Asian Cups/Championships for which financial assistance may be provided, two exposures with all costs paid may be allowed. In addition, one exposure at air passage cost only be allowed.

General Category: For the junior teams two exposures with all costs paid may be allowed.

Sub Junior Teams : For the Sub-Junior teams two exposures with all costs paid and one exposure at air passage cost may be allowed.

10.4.4 For hiring of equipment locally, actual amount required wherever necessary may be advanced. Horses along with their diet for equestrian events and boats/yachts etc. shall be treated as equipment for reimbursement of hiring/transportation.

10.4.5 Out of pocket allowance up to USD 25 per day is to be provided to players and other members of the contingent whose visit is supported at full cost to Government for participating in major International events like Olympics, Asian, Commonwealth and SAF Games. The circular issued vide No.8-2/2009-SP-III dated 10.11.2009 is at **Annexure-XLV**.

10.4.6 Government has also agreed to permit the deputation of Managers along with National Teams for overseas international competitions at Government Cost with certain conditions. For this purpose a NSF's is to provide a panel of names for consideration/approval

by Government. Detailed letter issued to all NSFs vide No.F.8-4/2009-SP-III dated 23rd February, 2009 is placed at **Annexure-XLVI**.

10.5 For Proposal at "No Cost to Government" National Federation will not be required to obtain prior approval of the Government unless it is a major multi-discipline international sports events like Asian Games/Commonwealth Games and Olympic Games. The selection procedures as laid down in the guidelines shall apply.

10.5.2 It has further been decided not to consider the request for issue of NOC at no cost to Government to the proposals received from entities other than recognized NSFs for deputation of teams abroad vide communication No.13-26/2007-SP-III dated 10.10.2007. (**Annexure-XLVII**)

10.6 For Proposal "At Cost to the Government": National Federations should forward proposals in the prescribed proforma (**Annexure VI**) to the Ministry of Youth Affairs and Sports at least three months prior to the event along-with selection committee minutes. These proposals should be in consonance with the LTDP already approved. Generally speaking, and subject to the availability of funds and the standards achieved by the team, the Government will clear all proposals which have been previously agreed upon in the meetings between the MYAS and the NSF at the time of the LTDP discussions.

10.6.1 While submitting proposals for teams to go abroad for training or competition, detailed justification for the inclusion of officials including doctor, physiotherapist, masseur, referee, umpire, etc., in each case is to be given. Final clearance will depend upon the duties assigned to these persons in the context of their responsibilities during the tour abroad.

10.6.2 The Federations are required to draw the advance calendar for participation of Indian Teams in competition and training abroad and holding of international events in India as per instructions issued vide letter No.9-68/2009-SP-I dated 11.10.2009. (**Annexure-XIX**)

10.6.3 The Federations are also required to submit the details about prominent individual players in various national and international events alongwith the proposal for participation/training abroad as detailed in letter No13-27/2007-SP-III dated 10.01.2008. (**Annexure-XLVIII**)

10.7 Coaches

10.7.1 The Government of India may approve appointment of foreign coaches and meet the expenditure on salary and other benefits as per contract. Wherever the foreign coaches are training the sportspersons, these shall be included as members of the team when being sent for foreign exposure.

10.7.2 SAI may prepare a scheme after obtaining the approval of Government for imparting training to support personnel like masseurs, GTMT experts and doctors.

10.7.2 SAI will appoint a National coach/ Assistant coaches in consultation with the NSF and the Government of India will reimburse the salary of the National Coach up to Rs.50,000/-per month and Assistant Coach up to Rs. 30, 000 per month. Similarly, support staff may also be engaged at rates approved by the Government. The National Coach and Assistant Coaches will be selected by a Committee as per composition indicated in para 13.5.

10.8 National Sports Federations will be assisted for organizing one National level Championship @ Rs. 2.00 lakh for seniors, Rs. 4.00 lakh for Junior Championship and Rs. 6.00 lakh for sub-junior championship in a year. In addition, NSFs will also be assisted for upto six regional championships as preparatory to nationals @ Rs. 1.00 lakh per championship. In case the federations organize the championship for men and women separately, only 50% of the admissible grant will be sanctioned for each category. These rates will be subject to review based on the cost of living index.

10.8.1 The assistance indicated above shall be primarily for provision of boarding and lodging and transportation of the participants. Assistance at the rate of Rs.300/-per head per day for 'A' class cities and at the rate of Rs.200/- per head per day in other venues will be reimbursed, subject to the ceilings of 90% pf the admissible grant. Balance amount will be utilized for hiring of infrastructure and cost of consumables, provision of certificates and medals for conducting tournaments. Federations shall take steps for mobilizing resources from sponsors and other sources for meeting other expenditure for organization of the tournament. These rates will be subject to review based on the cost of living index.

10.8.2 The Federations shall take steps to ensure participation of all the affiliated units in the national level championship. In case less than 75%

of the affiliated units participate, the scale assistance will be reduced by 25% and no grant shall be provided in case less than 50% of the affiliated units participate. Federations who will fail to organize championship for junior and sub-junior categories will not be entitled for grant for Senior category.

10.8.3 Application on the prescribed proforma (**Annexure VII**) will be sent to MYAS with a copy to ED (Teams), SAI, three months before the date of the championship.

10.8.4 For maintaining the recognized status with Government and getting financial assistance for various activities, the NSFs are expected to hold the National Championships regularly and notify them well in advance, before commencement of the relevant calendar year, thus enabling the players/ States to plan their participation. This will also help the Association of Indian Universities (AIU) and the School Games Federation of India (SGFI) & Central Board of Secondary Education (CBSE) in planning their sports events. As such NSFs have been requested to draw the advance calendar and send to Government by December of the preceding year along with details of venue, arrangements for boarding, lodging, name and telephone number of contact persons, etc. The NSFs are also required to provide copies of the confirmation letter of bookings of boarding and lodging arrangement and copy of receipts towards advance paid along with proposal for advance grant/approval for holding the National Championship. The NSFs are also to indicate the procedure and schedule of sending the entries by State Units, methodology for issue of participation and merit certificate on completion of the event and maintain of records thereof.

10.8.5 IN ORDER TO AVOID IMPERSONATION, THE NSFs ARE ADVISED TO AFFIX THE PHOTOGRAPH OF THE PLAYERS ON THE ENTRY FORM ALONG WITH PLAYER'S SIGNATURE ON PHOTOGRAPH & ENTRY FORM.

10.9 **International Tournaments:**

10.9.1 National Sports Federations will be assisted for holding of international tournaments in India as per the following scales:

- | | |
|--|-----------------------|
| (i) World Cup/World/Commonwealth/
Asian Championship: | Rs.10.00 lakhs |
| (ii) Other International tournaments: | Rs.6.00 lakhs |

These rates will be subject to review based on the cost of living index.

10.9.2 The application for financial assistance in prescribed proforma (**Annexure VII**) will have to be submitted to MYAS with a copy to ED (Teams), SAI three months before the date of the championship.

10.9.3 The reimbursement of expenditure on boarding, lodging and transportation will be @ Rs.1,000/-per head per day in 'A' class cities and Rs.700/-per head per day in other cities subject to ceiling of Rs.9.00 lakhs for tournament at (i) and Rs.5.40 lakhs for tournaments at (ii) above. In addition, Rs. 1,00,000/- in case of category (i) and Rs.60,000/-in case of category (ii) above will be given to Federation/Association for actual rent of playfields and cost of consumable equipment including certificate and medals. The application for financial assistance will have to be submitted to Government three months prior to the event along-with details indicating the number of countries, players and officials expected to participate in the event.

10.9.4 75% of the amount indicated at paras 10.8 and 10.9 above will be released before the event. The balance will be released on receipt of a report from the National Sports Federation/Association giving a statement of actual expenditure certified by a practicing Chartered Accountant on the basis of participation of sportspersons per day in the event. The accounts of Associations/Federations shall be open to scrutiny by Government Agency or person designated by it in this behalf.

10.9.5 However, in the past it has been noted that NSFs are bidding for holding the international events in India without consulting the Ministry and requesting for financial assistance to support the organization of such events. Since such organization involves huge expenditure and large scale preparations including infrastructure development and security arrangements, it becomes difficult for the Government to consider giving financial assistance in the absence of proper ground work being done. Accordingly, the Government issued the detailed guidelines vide letter No.8-29/2008-SP-III dated 23.12.2008 (**Annexure-XLIX**) which are now to be followed in addition to above guidelines for holding an international event in India.

10.9.6 Further the guidelines for security clearance for holding international Conference/seminar/workshop, etc. in India issued by Government vide letter No.8-6/2010-SP-III dated 29.03.2010 are placed at **Annexure-L**.

10.9.7 The Government has issued following instructions from time to time for submission of proposals for financial assistance and :-

- i) Detailed guidelines issued vide No.F.8-14/2007-SP-III dated 10.07.2010.
- ii) Submission of Minutes of the Selection Committee vide No.F.8-3/2009-SP-III dated 30.01.2009
- iii) Prior intimation to Indian Missions about visits of Indian Teams vide No.F8-8/2009-SP-III dated 13.08.2009.
- iv) Instructions regarding timely submission of proposal along with required documents vide letter No.9-49/2009-SP-I dated 18.08.2010.

A compilation of these is placed at **Annexure-LI.**

10.9.9 All proposals for financial assistance to NSFs, including IOA, shall be considered and recommended by a Departmental Committee chaired by Joint Secretary (Sports) with representatives of SAI and IOA as members. The Committee shall be competent to make special relaxations if necessary subject to adequate justification. The composition of the DCM is at **Annexure-LII.** After Government approves the recommendations of the Committee, SAI will perform the function of release of fund to NSFs and settlement of accounts with the NSFs as an agent of the Government. For this purpose the funds will be placed with SAI from the Scheme of Assistance to NSFs as it stands modified under the National Sports Development Code 2011. However, the funds for activities of IOA will continue to be routed through the Government. All funds meant for conduct of national coaching camps shall also be released to SAI.

10.9.10 The scales and components of assistance adopted under the Scheme for Preparation of the Indian Team for 2010 Commonwealth Games shall be applicable for preparation of the national teams upto 2012 London Olympics or further orders whichever may be earlier, including qualifiers and other important events in the run up to the London Olympics.

11. Cultural Exchange:

11.1 Subject to availability of funds, assistance may be provided to SAI/ NSFs for meeting expenses on local hospitality of foreign teams visiting India under Cultural exchange Programme on quid pro-quo basis i.e. similar facilities being extended to Indian teams

while visiting the said country. Local hospitality shall cover boarding, lodging, internal travel and such other expenses as are provided for in the Cultural Exchange Programme. Expenditure for holding conferences, workshops and implementing Bilateral Cooperation Agreements shall also be met under this dispensation. Application in respect of NSFs may be submitted in the proforma at **Annexure VI** for teams going abroad and in proforma at **Annexure VIII** for teams coming to India, under such programmes. These applications will be submitted to MYAS three months before the event with a copy to SAI.

12. **Administrative:**

12.1 Government shall provide financial assistance to the Federations to meet the pay and allowances of Joint Secretaries/Assistant Secretaries as per Guidelines issued vide department of Youth Affairs and Sports letter No.1-27/86-D(SP) dated 3rd September, 1998 and No.1/28/88-SP-IV dated 21st February, 1989 (Annexure IX).

10.2 The pay scale of Assistant/Joint Secretaries of NSFs have been revised to Rs.9300-34800 + Grade pay of Rs.4200 plus dearness allowance vide No.6-1/97-SP-III dated 28.04.2009. (**Annexure LIII**)

13. **Selection Procedure:**

13.1 NSFs are primarily responsible for judicious selection of national teams for participation in major international events bases on merit and with the objective of enhancing national prestige and bringing glory to the country. As such the best sportspersons/team has to be chosen for representing the country.

13.2 The Selection Committee will be constituted by the Federation comprising of the President, the National Coach and eminent ex-sportspersons. The Government will appoint an Observer for priority and general category disciplines receiving financial grant, who will be associated with all the activities of the National Federation. It will be mandatory for the Federation to inform him or her about Selection Committee Meetings, important national and international competitions. The Government Observer will have to oversee the selection process in order to ensure that it is fair and transparent.

13.4 SAI and the NSFs concerned shall make the following selections:

- (a) Core Probables for intensive coaching for major competitions

like Olympic, World, Asian and Commonwealth Games/Championships and other important international events. Final selection of the teams shall be done by the NSFs

- (b) International qualified officials including referees/judges etc. to assist in the preparation of the national teams
- (c) Medical personnel and sports scientists to assist in the preparation of the teams on continuous and systematic basis.
- (d) Federations not availing government grant for holding coaching camps and having their own procedures for training and selections are not bound by the above three sub-clauses.

The recommendations made by Shri T.S. Krishan Murty Committee about the efficient management of Coaching Camps, Selection of Coaches, Selection of Athletes, etc. issued vide letter No.F.49-3/2008-SP-II dated 18.09.2008 placed at **Annexure-XLI** are to be followed scrupulously.

13.5 The National Coach and Assistant Coaches will be jointly selected by a Committee with President of the concerned NSF as its Chairman, DG, SAI, ED (TEAMS), one ex-international (preferably an Arjuna Awardee or an international medal winner) to be nominated by the Government and a nominee of IOA as its member from a panel prepared by SAI. The National Coach and Assistant Coaches will be appointed by SAI after careful consideration of the name recommended by the Selection Committee. The support staff will be selected and appointed by SAI in consultation with the NSFs concerned.

13.6 The Selection Committee, in consultation with the Coach will chose other members of the Coaching Team.

13.7 The Team of Coaches, sports sciences experts etc. shall not normally be changed or modified once chosen until the Asian/Olympics Games are over.

13.8 The National Coach will evaluate the progress and performance of the sportspersons in the coaching camps and make recommendations to the Selection Committee regarding elimination of sportspersons who show unsatisfactory performance. He may also recommend inclusion of new probables. The Selection Committee will decide the elimination/inclusion of sportspersons as recommended by the National

Coach.

13.9 The SAI shall reimburse TA/DA to the National Coach and Government observer for attending the meetings of the Selection Committee. All Government Observers shall be paid an honorarium @ Rs. 10,000 per month.

14. Long Terms Development Plans:

14.1 To avail of Government assistance, a National Sports Federation will be required to prepare detailed Long Term Development Plans, based on a 4 (four) years cycle. Detailed Guidelines for drawing of LTDPs have already been issued to the National Federations for the Olympic/Asian Games disciplines, which are at **Annexure X**.

14.2 These plans are to cover all aspects of the sports, and will be expected to incorporate detailed plans covering the following specific aspects:

- Development of Sportsperson
- Coaching
- Officiating
- Participation and Broadbasing
- Development of Clubs
- Domestic Tournament Schedule
- Participation in International Tournaments
- Hosting of Major events
- Professionalization of Management
- Financial Management
- Marketing and Promotion
- Sports sciences
- Facilities and equipment
- Special Projects

14.3 Structure of the Plan

Structure of the Plan would include the following:

- (i) A statement of specific and measurable objectives against each of the items mentioned above.
- (ii) A statement of the long term perspective for the sport

- (iii) A special 8 year plan for the XII Plan period i.e. 2011-12 to 20019-2020
- (iv) A detailed annual plan for the Calendar year
- (v) A detailed financial statement of the cost involved and the projected income.
- (vi) Detailed proposals for introducing professional management practices.

14.4 As most NSFs may require expert assistance to prepare detailed plans and also to follow-up in implementation, the NSFs may consider appointing committee of technical experts or a qualified professional for this work.

14.5 Procedure for approval and monitoring the Plan:

The Plans as drawn up by the National Federations will be discussed in meeting of the Federation, the Ministry and SAI and an agreed programme will be finalised and concluded. This programme will include the following commitments:

- (i) The concerned National Federation will implement the provisions of the agreement and achieve the targets as set.
- (ii) That the Ministry will commit its share of financial assistance.
- (iii) That the SAI will make its facilities available according to the schedule approved.

14.6 To monitor compliance or non-compliance, a Committee consisting of representative of the National Federations, the Ministry and the SAI will review the progress made against the targets set every quarter and will suggest corrective steps to be taken by the three agencies involved. Corrective measures as agreed upon will be taken immediately by the concerned parties.

14.7 In formulating their plans NSFs should also give due consideration to the following issues:-

- (i) Democratic and healthy management practices, which provide for greater accountability and transparency at all levels.
- (ii) Proper accounting procedures at all levels.
- (iii) Proper functioning of affiliated units.
- (iv) Measures for the protection of players' interests, both during their playing careers and thereafter.

- (v) Introduction of an impartial machinery for the redressal of player's grievances.
- (vi) Organization of tournaments at all levels.
- (vii) Measures to broad base and popularizes sports, especially through the establishment of clubs, the organization of local tournaments, and the creation of infrastructure.

14.8 The Ministry will provide necessary support and assistance to the proposals of various NSFs for the following items, with the concerned agencies, in order to ensure that the LTDPs, as agreed upon, are fully implemented:-

- (i) For foreign exchange as required.
- (ii) For import of all sports equipment, as required.
- (iii) For customs duty exemption for these imports.
- (iv) Sponsorship e.g. commercial T.V. sponsorship.
- (v) To upgrade the technical qualification and standards of tournament officials to enable them to do duty in major international tournaments.
- (vi) For training of athletes and coaches abroad under Cultural Exchange Programmes.
- (vii) For holding and hosting of major international tournaments in India.
- (viii) For investments in infrastructure, sports promotion and sports sponsorship.

15. Miscellaneous:

15.1 While drawing up the LTDPs, NSFs, may also keep in mind Ministry's broad approach on the views mentioned below:-

(a) PROMOTION OF SPORTSPERSONS' INTEREST AND MEASURES FOR THEIR WELFARE:

The MYAS recognizes that all the measures contained in the Guidelines, though they may pertain to plans and programmes of NSFs, are essentially meant to provide the right sort of environment in which a sportsperson or an athlete is able to perform to his maximum capability. Hence, an essential feature of the conditionalities included in the Guidelines will relate to the protection of sportspersons' interests and their welfare, and for the quick and impartial redressal of their

grievances.

The major issues involved have been identified as follows:-

- (i) Introduction of transparent selection procedures at all levels. Where possible and practical, NSF will be required to introduce seeding and ranking systems which will provide an automatic and transparent system of selection. The selection criteria as notified by the NSF, shall be circulated and explained to all the athletes concerned at least two to three years in advances as far as major competitions such as Commonwealth/Asian/Olympic Games is concerned and in respect of other important championships, this shall be done at least six months in advance. In all cases selection procedures as laid down in Para X shall be invariably followed.
- (ii) Each NSF will be required to introduce machinery for the redressal of players' grievances. This machinery will be required to be vested with the authority to redress grievances speedily. Appeal and other procedures are therefore to be codified and circulated.
- (iii) NSFs will be required to evolve a system by which players on the verge of retirement may opt for any specialized training required to become coaches, referees, umpires, technical officials, judges etc. as the case may be Financial assistance to assist in this programme will be provided by the Ministry.

(b) HOLDING OF INTERNATIONAL TOURNAMENTS IN INDIA:

The Ministry recognises the importance of attracting international tournaments to India. The impact of such events on the spread, popularity and general development of a sport can be considerable, and far outweighs any direct expenditure involved.

However, it is equally important to ensure that these events are properly and professionally managed, so that India develops a credible image abroad as a reliable venue to host and hold such tournaments.

From the state of bidding, upto the actual conduct of the tournament itself, it is important for all the agencies involved to work in the closest possible coordination, especially considering the large number of clearances and approvals required both at the State and Central levels.

On being informed of an NSF's interest in hosting any major international tournament in India a Special Task Force to be constituted by the National Sports Federation in each case to coordinate all follow-up action to be taken.

Separately, the Ministry will consider in detail, requests for financial assistance against specific items of expenditure for equipment or infrastructure development. In doing so, the Ministry will be guided by the following points:-

- (i) The importance of the event.
- (ii) Profile of the sport in India
- (iii) Total budget of the event, including foreign exchange outflow/earnings.
- (iv) Extent to which the tournament is compatible with the objectives stated in the LTDP.
- (v) Potential for TV coverage, and hence sponsorship.
- (vi) Whether it involves the construction of an international level facility.
- (vii) Whether the management and organization of the tournament is in professional hands.

The Ministry also recognises the vital role of reputed sports sponsors play in assisting NSFs in hosting and conducting such tournaments, especially as bigger and more prestigious tournaments are allotted to India in the years to come.

The Ministry also recognises the crucial importance of commercial TV coverage, both as a source of income for the organizers, and also as a means of spreading the popularity of a sport, and will, therefore, pursue all related matters with the Ministry of Information and Broadcasting.

(c) NATIONAL TOURNAMENT SCHEDULES:

The Ministry realizes that a strong domestic tournament schedule, with the widest possible spread throughout the country, if properly organized and managed is the best way to popularize a sport, while simultaneously raising standards.

While preparing their Long Term Development programmes, NSFs will be required to commit themselves to developing a properly coordinated and comprehensive domestic Tournament Schedule,

identifying clearly the organizers at each level, costs involved.

The NSFs organizing the tournaments should take care to make good arrangements for the boarding and lodging of players so that the players are able to perform in a congenial environment.

(d) UPGRADING AND PROFESSIONALISING MANAGING PRACTICES:

One of the most striking and debilitating elements of sports management in India is the lack of professional skills available to National Federations to plan and implement detailed programmes for the long term improvement of sports.

The Ministry of Sports also recognises the importance of introducing professional practices in Indian Sports Federations, and would like the National Federations to upgrade their administrative and technical set up by appointment of qualified personnel in Finance, Administration and Coaching. MY AS may consider partially reimbursing the NSFs for meeting the cost of qualified personnel provided the norms laid down by the department are followed. Normally Federations will be advised to employ persons only on contract basis.

(e) REGISTERED CHARTERED ACCOUNTANTS TO BE APPOINTED:

One of the conditions which the Ministry will insist upon before committing themselves to providing extensive financial assistance to a NSF against agreed items of expenditure will be the appointment of a registered chartered accountant and submission of annual audited statement of account for all Federations receiving grants. These accounts will have to be submitted to the Government along-with the annual plan.

(f) TOWARDS FINANCIAL SELF-SUFFICIENCY:

Should any NSF wish to become completely self-financing, and therefore autonomous in the true sense of the word, they may be considered for partial one time assistance to meet the cost of any consultant or professional agency, selected to help them achieve this objective. The only condition in these cases is that the prior approval of the Ministry would be required to the terms and conditions of the consultancy.

(g) PLANS FOR BROADBASING:

The lack of an extensive and organized playing base has been rightly

identified as one of the main reasons for India's poor sporting standards.

While preparing their Long Term Development Plans, National Federations will be expected to identify the specific measures they propose to initiate to broaden the playing base.

This exercise is to be done with specific reference to the following:-

- (i) School and Colleges.
- (ii) Network of clubs
- (iii) System of extensive local competitions.

Although the requirements and plans for each Federation will differ substantially, specific and achievable targets are to be projected by each Federation.

(h) SPECIAL TRAINING OF ATHLETES:

The requirements of the Federations in this sector would need to be distinctly and separately worked out for Seniors, Juniors and Sub-Juniors. Depending on the current standard, and other factors, due priority would be given at the appropriate level. For example, where current domestic standards are far below international standards, emphasis would be placed on the Junior and Sub-Junior programmes.

In order that the SAI can also develop and build its expertise in specific disciplines, it would be necessary to identify a specific training center for each discipline so as to ensure that the best in coaching, equipment support, and scientific and medical support is available for that discipline at that venue. This would not mean that athletes cannot be trained at other venues (for altitude, winter training and other purposes) but that one center alone will maintain all their records.

(i) IMPROVEMENT IN COACHING STANDARDS:

The standards, utilization and development of coaches in respect of each discipline, is basic to any long term plan to improve sports. The specific requirements of each Federation in respect of each aspect of coaching would therefore need to be worked out in detail. While undertaking this exercise, Federations are advised to consider the following:

- (i) Making better use of ex-Olympians and senior players, who have the potential for becoming a coach, by giving

them the added responsibility of coaching.

- (ii) Using the various facilities offered by International Federations and the IOC to significantly improve coaching standards.
- (iii) Suggesting different coaching grades on the international pattern to make the best use of coaching skills.
- (iv) Introducing a system of accountability for the performance of coaches at every level.

It is acknowledged that the management of coaching is a complex problem requiring a detailed exercise in respect of each Federation. It is for this reason that proposals to enable Federation to make use of professional advice have been included in the section on improving management standards.

(j) PLANS FOR UPGRADING OFFICIATING STANDARDS:

Officiating standards in India, with a few exceptions, have yet to come up to internationally accepted levels.

A concerted effort now needs to be made to upgrade the standards of all categories of officials in each discipline. The objective, at the highest levels, should be to create a cadre of internationally accredited and recognized officials, who would be available for international duty.

The specific plans of each Federation, in this important area would need to be worked out in detail.

Where Necessary and required, the assistance of the concerned International Federation itself should be taken.

(k) SPORTS AS BUSINESS-PROMOTION AND MARKETING:

The Ministry recognises the significant commercial potential in organized sports, particularly at the senior level, and would like to see Federations develop making full use of this potential. To do so will require promotional and marketing skills of a high order.

The Ministry would therefore consider endorsing projects, which are basically commercial and self financing, which are implanted through reputed sports promoters or other commercial agencies.

In this endeavor, the Ministry would give particular priority to

the hosting and holding of international tournaments which are recognized by the concerned Asian or International Federations.

(j) TRANSPARENCY IN ITS FUNCTIONING

The Ministry recognizes the need for introducing more transparency in the functioning of NSFs. All NSFs receiving funding of Rs Ten Lakhs or more in a financial year have been declared as Public Authority under RTI act 2005. All NSFs getting covered by this provision are required to designate Central Public Information Officers and Appellate Authorities as per **Section 5** of the Right to Information Act, 2005. They are further requested to fulfil their obligations of being a Public Authority, as per **Section 4** of the Right to Information Act, 2005.

ANNEXURE-I

CATEGORISATION OF SPORTS DISCIPLINES

Replaced with Annexure-XXXVIII

**GUIDELINES FOR RECOGNITION OF NATIONAL SPORTS
FEDERATIONS**

1. Introduction

- 1.1 It has always been the policy of Government of India to support and encourage the voluntary organizations for development of games and sports in the country.
- 1.2 Over the years, a flexible and federal structure of autonomous sports bodies has already emerged for several sports disciplines.
- 1.3 Generally, the voluntary sports body at National level (hereinafter referred to as Federation) has a corresponding State/UT level body affiliated to it which in turn, has affiliated District level/local level voluntary sports bodies.
- 1.4 Several National level Federations have already been recognised by the Union Government for the development of a particular sport in each case. They are also being assisted financially and otherwise.
- 1.5 Informally, the criteria for recognition of such Federations were based on experience gained in the process over a period of time.
- 1.6 The present Guidelines are being issued, with a view to codify the requirements for granting recognition at the discretion of the Government to National level Federation.

2. Nomenclature and Meaning:

- 2.1 The Guidelines shall be called "The Guidelines for Recognition of National Sports Federations".
- 2.2 Recognition shall mean recognition of the leadership of the Federation in the development of a particular sport in the country.

3. Eligibility:

- 3.1 The Federation should have a legal status as a voluntary registered body, not being a proprietary concern or partnership firm and should exist and function for the sole purpose of the development of that discipline of sports whose name it bears.
- 3.2 The Federation should have an exhaustive written Constitution in unambiguous terms providing for its efficient functioning, in particular, election of office bearers, truly representative character of the General Body, protection of the interest of players, promotion of the Game, maintenance and audit of accounts, moving of no confidence resolutions etc.

- 3.3 The Federation must have actively existed for more than three years on the date of application for recognition. Its various business meetings, as required under its Constitution, should have been duly held.
- 3.4 At the time of applying for recognition, the Federation/Association should have affiliated Units in atleast 2/3rd of total States/UTs of India.
- 3.5 Tenure of the Office-bearers:— The tenure of office-bearers shall be in accordance with the Government Orders issued under letter No. 11-4/74-SP.I dated 20th September, 1975 (copy placed at Annexure-XI) read with the **Annexure-XIII**
- 3.6 No office bearer of a National Federation shall hold office simultaneously, in any other National Federation, excepting the Indian Olympic Association.
- 3.7 The Federation should have the accepted Mercantile system of accounting. The accounts should be maintained properly and audited annually by registered Chartered Accountants.
- 3.8 The Federation should have held, unless exempted for technical reasons, annual National Championships for specified age-group at the Senior, Junior and Sub-Junior levels, consecutively for the three years preceding the year in which recognition is sought. These competitions should be organised through Inter-District Competitions in each State/UT.
- 3.9 The membership of the Federation should be confined to the corresponding State/UT and other special units affiliated (like Sports Control Boards etc.) and where Federation grant membership to individual clubs or individual persons, such membership does not confer on such members the right to vote in any of the Federation's meetings.
- 3.10 At the National level, there will be only one recognised federation for each discipline of sport. Only the duly recognised National Sports Federation would be entitled to financial grants as admissible. Only one State/UT Association from each State/UT shall be admitted as a member of the Federation, provided it has a minimum of 50% of the District level Associations affiliated to it. Any organisation of an all India standing and connected with the Sport may be given the status as that of a State or that of a U.T. and admitted as affiliated Member. Other categories of membership may also be given, but while each affiliated State/UT Unit shall have a right to cast vote in the General Body Meetings, no other class of Member(s) shall have any right to vote, in the Federation's meetings. While granting recognition/affiliation to a State /UT Association, the National Federation should take into consideration the representative character of the State/UT Association so as to ensure that only truly representative body of the game gets the recognition/affiliation.

- 3.11 Federations are required to have the headquarters of the paid Joint Secretary/ Assistant Secretary at Delhi or the place of registration, to avail themselves of the reimbursement of his salary/ allowances. For this purpose, the Federation should have a proper office at Delhi.
- 3.12 There would be only one recognised Federation for each discipline of sport, irrespective of the fact that the particular sport caters to youngsters, men, women or veterans. However, this condition shall not apply to Federations already recognised by the Department.
- 3.13 The Federations are required to intimate Government well in advance about its General Body Meeting and other Meetings where election of office bearers and other important decisions are to be taken. Wherever considered necessary, the Government will have the right to send its observer to the above meetings. The election guidelines notified by the Government will apply. **(Annexure-XXXVII)**
- 3.14 The Federation shall update their accounts immediately after completion of the financial year and bring out annual report covering salient features of their activities during the year. The Federation shall appoint a practicing Chartered Accountant to audit their accounts. The records and accounts of the Federation will be accessible to the Government and these shall have to be produced as and when asked to do so.
- 3.15 Where an international federation for the sports exists, the National Federation must be affiliated to the respective international federation.
- 3.16 Wherever the National Federation is affiliated to an international federation, it must provide the Department with an attestation from the international federation certifying that the National Federation is a member in good standing.
- 3.17 The Federation must be autonomous and resist all pressures of any kind, whatsoever, whether of a political, religious, racial or economic nature.
- 3.18 The federation must hold a General Body Meeting at least once in a year and a special meeting convened over four years (or earlier as required under the tenure of office bearers) to elect the members of the Executive Body including the President!, Secretary etc.
- 3.19 The State level associations which are affiliated to the National Federation should in turn have a minimum number of affiliated district-level associations (say 50% of the districts in the State).
- 3.20 Inclusion of prominent sportspersons of outstanding merit as members of the respective sports federations on a tenure basis. The strength of such prominent sportspersons with voting rights should be a certain minimum

percentage (say 25%) of the total members representing the federation and selection of such sportspersons should be in consultation with this Department.

3.21 The National Federation shall comply with all conditions laid down in the Code, including anti-doping code, prevention of age fraud code, citizenship criteria for selection of national team, prevention of sexual harassment, etc.

4. Application:

4.1 The Application for recognition should be submitted in duplicate in the prescribed proforma given at Annexure XII to the Department of Youth Affairs & Sports, Government of India. All the columns of application should be filled up in all respects. Attested/ true copies of all the required documents must be enclosed.

4.2 All other material information relevant to the issue of recognition should be submitted along with the Application. Nothing should be concealed which, if revealed later, would render the Federation liable for cancellation or withdrawal of its recognition.

5. Granting of Recognition:

5.1 Recognition of a federation shall not be a matter of right and shall be purely at the discretion of the Govt. of India who may grant recognition subject to such terms and conditions as it deems fit.

6. General:

6.1 All correspondence shall be made at the address of the Federation, as mentioned in the Application. Any change of address shall be promptly notified in writing to the Department of Youth Affairs & Sports, Government of India.

6.2 The Federation shall abide by all the Guidelines of the Department of Youth Affairs & Sports, Government of India as issued from time to time.

**PROCEDURE FOR SUSPENSION/WITHDRAWAL OF
RECOGNITION AND CONSEQUENCES THEREOF**

I. SUSPENSION

In the event that serious irregularities in the functioning of a National Sports Federation are detected, the recognition of a Federation will be suspended as an interim measure until a complete and full inquiry is completed. The grounds for suspension will be as follows:

- (i) Suspension by the concerned International or Asian Federation on any grounds whatsoever.
- (ii) Suspension by the IOA.
- (iii) Legal action taken against a NSF by the concerned Registrar of Societies or other legal authority.
- (iv) Failure to hold elections as prescribed in the Constitution of the NSF or in accordance with the government guidelines or gross irregularities in election procedures.
- (v) Failure to submit annual audited accounts, as prescribed.
- (vi) Misuse, or unauthorised diversion, of Government assistance.
- (vii) Failure to provide accurate information to the Department as and when called for.
- (viii) Failure to abide by the conditions upon which recognition has been granted.
- (ix) Non-compliance with the conditionalities laid down by the Government.
- (x) On a report from the concerned Registrar of Societies alleging gross irregularities in the internal functioning of NSF.
- (xi) In the public interest, in the event of any other serious irregularities being detected.
- (xii) Non-renewal of annual recognition due to default on the part of the NSF

II. WITHDRAWAL OF RECOGNITION:

Recognition may be withdrawn in case of any of the following:

- (i) the same has been obtained by misrepresentation of material information or by fraudulent means;

- (ii) violation of the terms and conditions of recognition or of Government Guidelines or of the provisions of their own constitution;
- (iii) in the judgment of the Government of India, the Federation is not functioning in the best interest of development of sports for which the Federation was granted recognition;
- (iv) an inquiry confirms serious irregularities regarding the functioning of the Federation;
- (v) the concerned International or Asian Federation permanently derecognises or disaffiliates a National Federation. Similarly, derecognition may take place in the event that the IOA permanently derecognises or disaffiliates National Federation.

Before withdrawal of recognition, the concerned NSF will however, be given reasonable opportunity to present their defence.

III. CONSEQUENCES OF SUSPENSION/WITHDRAWAL OF RECOGNITION

Upon withdrawal of recognition the NSF will cease to exercise the functions of the NSF for the concerned sport discipline. It shall forego the right to regulate and control the sport in India and select the national teams and represent India in international sports events and forums. It will also become ineligible to use India in its name or receive any benefit or concession meant for an NSF as detailed in clause 3.6 of the National Sports Development Code 2011.

**FORM OF APPUCATION FOR FINANCIAL ASSISTANCE TO
THE NATIONAL SPORTS FEDERATION/ASSOCIATION FOR
HOLDING COACHING CAMPS**

1. Name of Sponsoring Authority
2. Name with dates of the international meet for which camp(s) is proposed.
3. Dates of the camp(s) from — to — (duration).
 - (i) First
 - (ii) Second
 - (iii) Third
4. Number of probables proposed for the camps with justification:
 - (i) First
 - (ii) Second
 - (iii) Third
5. Location of the camp(s).
6. Number and names of coaches to be engaged for the camp(s) (Give names of those whom Federation/Association will depute).
Also please state if the coaches nominated are qualified coaches.
7. Procedure adopted for selecting probables.
8. Procedure for selection of final team/competitors.
9. Total estimated expenditure with break-up on the following items:
 - (a) TA and DA for trainees and coaches.
 - (b) Boarding and lodging for trainees and coaches.
 - (c) Ground preparation and purchase of sport equipment of expendable nature.
 - (d) Medical aid.
10. Any other relevant information and justification that may be necessary.
11. Details of residential accommodation if the camp is not being held at NSNIS, Patiala:
 - (a) If the accommodation is not at the camp site, how far is it from there and what are the transport arrangements for the trainees.

- (b) Details of availability of essential facilities like water, furniture, medical aid and sanitary arrangements. (Please say if you are satisfied with the facilities available).
- (c) Details of playfields or covered hall available at camp site. (Please say if those would be adequate in your opinion for the number of trainees attending the camps).
- (d) Details of boarding arrangements and whether these are considered satisfactory.
- (e) Reasons for non-inclusion of the proposal in the coaching plan.

(Normally the proposals for holding of ad hoc coaching camps are likely to be rejected. Therefore, kindly give details and cogent reasons,)

NAME AND DESIGNATION OF APPLICANT

Date

Note: An advance copy of this proposal be sent direct to the SAI

Application form for purchase of Sports equipments

Replaced with Annexure-XLII

**APPLICATION FORM FOR OBTAINING APPROVAL FOR
SENDING SPORTS TEAMS/PERSONS ABROAD**

- I. (Please submit this in duplicate atleast 3 months before the event to the Deptt. of Youth Affairs & Sports with copy to Sports Authority of India.)
- II. Please fill in the points with appropriate answer.
1. Name and address of the applicant Federation/Association
 2. Sports/Games discipline
 3. Details of the event
 - 3.1 Name
 - 3.2 Category Olympic/Commonwealth/Asiad Main/Qualifying
Others (please specify)
 - 3.3 Venue
 - 3.4 Date from to
 - 3.5 Proposed duration of stay abroad from to
 - 4.1 Name of all the countries invited for participation
 - 4.2 Name of countries, who have confirmed participation.
 - 5.1 Will the team participate in any other event en route?
 - 5.2 If yes, please give details
 - (i) Name
 - (ii) Venue
 - (iii) Date
 - (iv) Terms and conditions
 - (v) Financial implications
 6. Is the participation included in the Long Term Development Plan (LTDP) If so, give details of LTDP.
 7. Details of participation in similar event last held
 - (i) Name of the event
 - (ii) Place
 - (iii) Period from to
 - (iv) Financial support extended
 - (v) Composition of team sent abroad

- (vi) Criteria for selecting the team
- (vii) Performance of the Indian team
- (viii) Details of report submitted by the Federation on the last visit (a copy of the report to be enclosed).
- (ix) Submission of utilisation certificate for fund sanctioned earlier.

8. Selection of the team

8.1 Procedure followed for selecting probables.

8.2 Coaching camps

- (i) Is it covered under LTDP
- (ii) Venue
- (iii) Period
- (iv) Number of participants
- (v) Coaches associated (Name and qualification)
- (vi) Remark of coaches on the camp.

8.3 Procedure followed for selecting final teams

8.4 Composition of final team

- (i) Players
 - (a) Name
 - (b) Performance level achieved by coaching camps
 - (c) Existing record
- (ii) Coach
 - (a) Name
 - (b) Qualification
- (iii) Any other official
(Please give detailed justification)

9. Financial

9.1 Organisation which will host the event

- (a) Name
- (b) Address

9.2 Details of assistance to be provided by the host (copy of letter received to be enclosed)

- (a) Local accommodation

- (b) Hospitality (Boarding)
- (c) Local transport
- (d) Air passage
- (e) Any other support
- (f) Estimate of foreign exchange like share of gate money etc. to be received.

10. Details of assistance sought.

10.1 Passage cost

- (a) Mode By Air/any other
- (b) Port of embarkation in India
- (c) Port of disembarkation.

10.2 Incidentals to passage

- (a) Visa fee
- (b) Airport tax

10.3 Any other (Please give detail itemwise alongwith justification and enclose copy of relevant supporting documents).

10.4 Total amount of foreign exchange required.

10.5 Foreign exchange likely to be earned.

10.6 Net foreign exchange required.

10.7 Office of Reserve Bank of India to be advised
Delhi/Calcutta/Bombay/Chennai

11. Is any other team member/official is a Government Servant/office bearer of political party? If so, if require clearance has been obtained from Ministry of Home Affairs? Please enclose copy of clearance received.

Certified that facts given above are true as per records of the federation and my knowledge.

Further certified that full account of foreign exchange earned by any other team member/team shall be repatriated as per law within the time specified.

Date _____

Place _____

Signature

(Name & Designation)

Seal

**FORM OF APPLICATION FOR FINANCIAL ASSISTANCE TO THE
SPORTS FEDERATIONS/ASSOCIATIONS FOR NATIONAL
CHAMPIONSHIPS**

To be submitted in duplicate at least three months in advance of the event with a copy to Sports Authority of India (SAI).

1. Name of the Federation.
2. Name and number of National Championships.
3. Whether the assistance asked for is for Seniors, Sub-Jr. or Junior Championships.
- 3-a. If assistance asked for is for Seniors; whether Junior or sub-Junior Championships were held and if so* when and where.
4. Venue.
5. Dates for the Championships.
6. No. of States/Other Units affiliated to NSF.
7. (a) Name of the affiliated Unit made responsible to hold the Championship.
(b) Whether a representative of the State Sports Council of the State mentioned at
(c) above is being associated. If so, his name and address.
8. Amount of financial assistance asked for (detailed budget to be attached.)
9. Source from which the likely deficit is proposed to be met.
10. Details of all financial assistance during the last three years and the purpose for which it was submitted.
11. Are any of its office-bearers holding offices in any other sports organisation? if so, give details.
12. Have you been asked to refund portions of any grants sanctioned in the past? If so give details.
13. Has the Federation submitted the annual audited statement of accounts for the last financial year?
14. When was the last Annual General Meeting of the Federation held and where?
15. Name and Number of State affiliated Units. Are at least 50% of the affiliated units of the N.S.F. participating in the Championships? If not, give reasons with justification.

16. Name and Designation of the Office bearer in whose favour the sanction for grant is to be issued.

17. Will any expenditure in foreign exchange be incurred.

Dated.....

Signature
Designation

FORM OF APPLICATION FOR OBTAINING APPROVAL OF THE GOVERNMENT OF INDIA FOR INVITING FOREIGN TEAMS/SPORTSPERSONS TO INDIA

(To be submitted in triplicate at least 3 months prior to the date of commencement of the event to the Department of Y.A. & Sports with a copy thereof to Sports Authority of India)

1. Name of the Federation.
2. Are any of its office bearers (President, Vice-President, Hony. Secretary and Treasurer) holding office in any other National Sports Organisation except Indian Olympic Association, if so, give details.
3. Name of countries proposed to be invited.
4. Whether South Africa, Israel, China (Taiwan) are also proposed to be invited? If so, which country/countries.
5. Strength of the visiting team(s) with their Nationality.
 - (a) Officials
 - (b) Players.
6. Particulars of the members of the team(s):—
 - (a) Nationality
 - (b) Date and place of Birth
 - (c) Parentage
 - (d) Present address
 - (e) Permanent address
 - (f) Passport number, date and place of its issue.

(Please attach a statement giving the above information in respect of each member of the team).
7. Name, place and dates of the events giving details of arrangements made at various centres and itinerary of the tour.
8. Date on which the team proposes to come to India and the port of its disembarkation.
9. Duration of stay in India.
10. Financial terms settled (A copy of the letter from the visiting teams organisation accepting the terms should be enclosed)
11. (a) Whether the visiting team will bear its own passage to and fro—if not, arrangements made for their passage indicating the Air Company which is doing the job.

(b) Whether free Local Hospitality will be provided.

(c) Whether any out of pocket money is to be paid to the members of the team, if so, the amount to be paid.

12. Whether the visiting team will be given any share in the gate money. If so, the mode of payment and the estimated amount payable to the visiting team.

13. Foreign exchange if any, required giving the detailed break-up and justification. Also indicate the amount if any, to be repatriated out of India.

14. Whether any foreign exchange is likely to be earned by way of entry fee and expenses of board and lodging etc. If so, give estimate earnings in foreign exchange.

15. Amount of financial assistance required if any, giving detailed budget estimates and justification.

16. Likely income from gate receipts, souvenir, advertisements and hoarding etc. and whether they have been reflected in the budget estimates.

17. Name of Liaison Officer appointed to look after the foreign team(s).

18. Details of financial assistance received during the last 3 years from the Central Government.

19. Have the accounts of the previous grants been settled? If not, give the details of grant not accounted for and reasons therefore?

Certified that all foreign exchange earnings will be fully accounted for.

Signature of applicant
Designation

Dated

If all the information is not available in the first instance, all available information/including in particular, the nationality of the foreigners should be furnished but the remaining particulars should be furnished as soon as they are available.

F.No. 1-27/B6-D.I(SP)
Government of India
Ministry of Human Resource Development
Department of Youth Affairs and Sports

New Delhi, the 3rd September, 1988

To

1. The Secretary General, Indian Olympic Association, Jawaharlal Nehru Stadium, New Delhi-110003.
2. The Hony. Secretaries of all National Sports Federations.

Subject:—Guidelines to National Sports Federations for appointment to the post of Joint Secretaries/Assistant Secretaries and Government assistance therefor.

Sir,

I am directed to refer to para 6 of this Department's communication of even number dated 16-02-88 containing detailed Guidelines to National Sports Federations for the development of excellence in sports and games in the country. In continuation thereof, it has now been decided by Government that financial assistance will be admissible as follows to National sports Federations (hereafter referred to as Federations) for meeting the pay and allowances of Joint Secretaries/Assistant Secretaries employed by them. Assistance in this behalf would be admissible only when the Federations abide by all instructions issued by Government from time to time.

2. Joint Secretaries

2.1 Government will consider reimbursement of the pay and allowances of the post of a Joint Secretary to such Federations which are required to necessarily prepare a long term plan for participation in Asian Games 1990 as has been mentioned in Chapter-I para 1-1-4 of this Department's letter of even number dated 16-2-1988. Such assistance will be limited to the salary of the Joint Secretary in the pay scale of Rs. 2000-60-2300[^]EB-75-3200-100-3500 plus Dearness Allowance. No House Rent Allowance, [^]ity Compensatory Allowance, Medical Allowance, Leave Travel Concession or other allowances of any kind will be admissible to the Joint Secretaries.

2.2 Government will not be responsible for or liable to give any assistance financial or otherwise, which the Federation may provide to him, over and above such assistance.

2.3 The Government will also not be responsible for liabilities like leave salary or terminal benefits.

2.4 The Joint Secretary will be an employee of the Federation which has employed him. He will not be deemed to be an employee of Government under any circumstances.

2.5 The assistance to the Federation will also be subject to the following other conditions.

2.6 Recruitment to the post of Joint Secretary

2.6.1 The recruitment to the post of Joint Secretary will be made by a Selection Committee consisting of a representative of the Federation, a representative of the Sports Authority of India and a representative of the Government in the Department of Youth Affairs and Sports,

2.6.2 However, if a candidate is a relation of any member of the Committee, that member will not participate in the selection, and another representative or nominee will be included in his place on the Selection Committee.

2.7 The Joint Secretary will be appointed initially for a period of one year, which can be extended on a year to year basis with the concurrence of the Department of Youth Affairs & Sports in case continued assistance is sought from the Department.

2.8 No extension will be allowed, after incumbent has attained the age of 60 years.

2.9 Joint Secretary's Functions

2.9.1 The Joint Secretary will act as a Liaison Officer between the Department and the Federations. Consequently, he has to be well conversant with all guidelines and instructions issued from time to time to the Federations.

2.9.2 The Joint Secretary will advise the office bearers of the Federation about such guidelines and instructions.

2.9.3 The Joint Secretary will be responsible to ensure the all round efficient functioning of the office of the Federation, including timely submission of proposals for Government clearance/financial assistance and the like.

2.9.4 The Joint Secretary will help in preparing the annual accounts of the Federation and submitting the same to the Government well in time. In case there is likelihood of any delay in submitting such accounts by the Federation, the Joint Secretary shall inform the Government of the same with reasons therefor.

3. Assistant Secretaries

3.1 In respect of Federations not covered under para 2.1 above, Government assistance will be limited to reimbursing the salary of a paid Assistant Secretary in the pay scale of Rs. 1400-40-1600-50-2300-EB-60-2600 plus Dearness Allowance. No House Rent Allowance, City Compensatory Allowance, Medical Allowance, Leave Travel concession or other allowances of any kind will be admissible to the Assistant Secretary. [Pay scale of Asstt. Secretary revised to Rs. 1640-60-2600-EB-75-2900 w.e.f. 1st April 94 vide Govt. of India, DYAS Letter No. F.6-3/93-SP IV dated 17-3-94.

3.2 Other conditions regarding recruitment will be the same as mentioned in para 2 above with the provision that "Assistant Secretary" may be read for "Joint Secretary", wherever the latter expression occurs.

4. Termination of the services of a Joint Secretary/Assistant Secretary of the Federation

Prior approval of the Government in the Department of Youth Affairs & Sports shall be taken in respect of termination of the services of the Joint Secretary/Asstt. Secretary, approved under the Scheme of Assistance, if it is proposed to so terminate his services before the expiry of the period for which such assistance has been sanctioned by Government.

5. Federations are required to have the headquarters of the paid Joint Secretary/Assistant Secretary at Delhi, to avail themselves of the reimbursement of his salary/allowances. For this purpose, the Federation shall have a proper Office at Delhi.

6. The proposal for release of financial assistance for reimbursing the salary of paid Joint Secretary/Assistant Secretary shall be submitted by Federations in the prescribed proforma (Annexure) by January 15 each year for the salary for the financial year commencing from April of that year.

7. While the above orders will apply to new incumbents, the appointment of existing incumbents, if any, employed by the Federation would also need to be regularised through the selection procedure laid down herein. Hence the Federations may submit proposals in respect of such incumbents, if they want to avail of the assistance laid down herein.

8. These orders will be effective from August 1, 1988.
9. Receipt of this letter may please be acknowledged.

Yours faithfully,
Sd/-

Under Secretary to the Govt. of India.

Copy forwarded for information to:—

- (1) Accountant General, Central Revenues (SPL. Cell), New Delhi.
- (2) Accounts Officer, Pay & Accounts Office (Edn. and Sports)
- (3) Secretary (YA&S)
- (4) FA (YA&S)
- (5) Finance Unit (SP) with three copies.
- (6) Planning Commission (SP. Unit), New Delhi.
- (7) D.G. SAI with 3 spare copies.
- (8) Secretaries, All State Sports Councils.
- (9) Director of Sports of All State/UT Govts.
- (10) All Officers/Sections in Sports Division.

Sd/-

Under Secretary to the Govt. of India.

(Annexure)

APPLICATION FOR OBTAINING GRANT-IN-AID TOWARDS THE SALARY OF JOINT SECRETARY/ASSTT. SECRETARY WHOSE SALARY IS PAID BY GOVERNMENT OF INDIA

- (1) Name of the Federation/Association.
- (2) Name of Joint Secretary/Asstt. Secretary.
- (3) Date of Birth
- (4) Date of Appointment
- (5) Scale of Pay
- (6) Present pay and the date from which the above pay is being drawn.
- (7) Date of next annual increment and pay on the date of next increment.
- (8) Total grant asked for (with break-up).
- (9) Whether the Joint Secretary/Asstt. Secretary availed of any leave without pay during the preceding financial year? If so, give details.
- (10) Has the Federation submitted the audited accounts with utilisation certificate for the preceding year's grant. If not, please attach requisite documents now?
- (11) Whether the Federation has deviated from Government instructions/guidelines issued from time to time during the calendar year preceding? If so, give details with reasons therefor.
- (12) Brief summary of the work done by the Joint Secretary/Asstt. Secretary during the calendar year preceding.
- (13) Is the work and conduct of Joint Secretary/Assistant Secretary satisfactory?

Dated

PRESIDENT

No. F. 1-28/88-SP-IV
Government of India
Ministry of Human Resource Development
(Deptt. of Youth Affairs and Sports)

New Delhi: dated the 21st February, 1989

To

1. The Secretary General,
Indian Olympic Association,
JN Stadium, New Delhi.
2. The Hony. Secretaries of all
National Sports Federations.

Subject:—Guidelines to National Sports Federations for appointment to the post of Joint Secretaries/Assistant Secretaries and Government assistance therefor.

Sir,

In continuation of this Department's letter No.F. 1-27/86-D-I(SP) dated 3rd September, 1988 on the above mentioned subject, I am directed to state that the following Criteria be adopted for the appointment to the posts of Joint Secretaries and Assistant Secretaries:

Qualifications for appointment of Joint Secretaries.

- (i) Graduate with preference for Diploma/Degree in Business Management
- (ii) Age below 35 years.
- (iii) Participation in sports events in the concerned discipline at least at college university level. Possession of fair knowledge of rules and regulations of the sports discipline for which candidature is offered,
- (iv) Ability to handle correspondence independently with Government embassies and other similar agencies. Also ability to participate in the meetings/discussions.

Qualifications for appointment of Asstt. Secretaries.

- (i) Graduate.
- (ii) Age below 35 years.
- (iii) Participation in sports events in the concerned discipline at least lit college level. Possession of knowledge of rules and regulations of the concerned sports discipline for which candidature is offered,
- (iv) Ability to type and handle routine correspondence independently.

2. In case of existing incumbents (if any), educational qualifications can be

relaxed to Hr. Secondary if the candidate is otherwise found suitable on the basis of his experience of working in the Federation. If a new candidate has to be recruited, then the qualifications laid down will have to be followed,

3. For the recruitment of Joint Secretary, no automatic upgradation from Asstt. Secretary \% to be allowed and the post must be advertised and the existing candidate, if otherwise suitable, should be given weightage on the basis of his experience of working in the Federation.

4. Procedure for Recruitment of Jt. Secretary/Asstt. Secretary

These posts will have to be advertised in at least 3 national level newspapers, both in English and Hindi. All the eligible candidates should be called for interview before the Selection Committee [as mentioned in para 2.6.1 of this Deptt's letter No.F. 1-27/B6-D-I(SP) dated 3-9-1988]. The Selection Committee shall satisfy itself that all the eligible candidates have been called for interview by scrutinizing all the applications.

5. Receipt of this letter may please be acknowledged.

Yours faithfully,

Sd/-
Under Secretary to the Govt. of India.

Copy forwarded for information to:—

- (1) Accountant General, Central Revenues (Spl. Cell) New Delhi.
- (2) Accounts Officer, Pay and Accounts Office (Education and Sports), New Delhi.
- (3) Secretary (YA & Sports).
- (4) FA (YA & Sports).
- (5) Finance Unit (SP), with three copies.
- (6) Planning Commission (Sp. Unit), New Delhi.
- (7) Director General, Sports Authority of India, JN Stadium, New Delhi, with 3 spare copies.
- (8) Secretaries, All State Sports Councils.
- (9) Directors of Sports of All State Governments/UT.
- (10) All Officers/Sections in Sports Division.

Sd/-

Under Secretary to the Govt. of India.

GUIDELINES FOR PREPARATION OF FOUR YEAR DEVELOPMENT PLAN (LTDP)

Preparation of Long Term Development Plan is found to be an effective method by which a sporting organisation can establish its goals and identify best means of working towards them. Considerable work has been done over the years in India to develop sports infrastructure, to improve training, encourage competitions, improve the availability of equipment to sportspersons. Within the perspective of long term plan covering ten to fifteen years the four year cycle between Asian Games would be the first phase. Significant improvements are possible in case a systematic Plan, covering a cycle of four years from one Asian Games to another, is prepared. It is hoped that all National sporting organisations will initiate a process of consultation immediately and have the next four year plan ready and in place before 1.11.1994.

The format given in the following paras is only suggestive and may need to be expanded or modified keeping in view the needs of a specific organisation. The suggested format is based on the following components as a minimum requirement.

1.1 INTRODUCTION

The introduction should provide a background to the organisation and an overview of the Plan. It should place a plan in the context of the organisation's history, its recent achievements and its aspirations. It should include a brief introduction to the organisation i.e. the size of its membership, successes in the field, level and type of participation, profile of the sport, affiliation both international and within country.

It should provide the scope of the Plan indicating why it was prepared and what the plan contains etc.

1.2 MISSION STATEMENT AND ORGANISATIONAL CHART

The Organisation's Mission Statement should state in a clear and concise manner the collective vision of its members. For example:

The Indian Hockey Federation is a national body for hockey and aims to provide all members with fair competition, access to high standard facilities and represent the interest of players to Government and other sporting organisations. It is committed to the development and promotion of the sport in the areas of sub junior and junior development, senior competitions and at the elite level.

The Organisational chart provides a ready reference to the size and structure of the organisation and indicates how the various functionaries and committees relate to one another. It also shows the lines of communication.

1.3 REVIEW OF PREVIOUS YEAR

The review should list the tasks, which were proposed for the previous year identifying the extent to which they were completed, stating reasons for failing to achieve any of the targets and identifying the implications of this for future years.

1.4 FOUR YEAR DEVELOPMENT PLAN

The development plan should contain the physical targets proposed to be achieved by the plan alongwith estimated costs. The presentation of the plan is likely to be more meaningful if the objectives are grouped into operational or key target areas. Examples of key target areas which may be appropriate for a national sporting organisation, are as follows:

- Athlete development
- Coaching
- Participation and Broadbasing
- Development of Clubs
- Domestic Tournament Schedule
- Participation in International Tournaments
- Hosting of Major Events
- Professionalisation of Management
- Financial Management
- Marketing and Promotion
- Sports sciences
- Facilities and equipment
- Social Projects

1.4.1 Athlete development

The following programmes should be included in this key result area* Talent identification programme for determining athlete potential, special coaching programme for talented athletes teams, support staff (like coaches and sports scientists) to enhance athlete performance, setting up. and maintenance of athlete performance data base, specialisation, commitments and obligations of athletes, selection policies and criteria, outfitting and equipment, financial support for athletes, international exposure, grievance redressal machinery for handling the Representations of athletes.

1.4.2 Coaching

Coaching management includes the planning of meetings to develop, review and revise specifically designated programmes for coaching development. It includes the development of manuals and resources for coach education. It also includes development of specific programmes for specific target groups such as disabled, non specialised teachers in schools, parents etc. In disciplines where there are no programmes being run within the country for coaching a project approach may have to be followed for development of the coaching cadre.

1.4.3 Officiating

Measurable objectives under this head relate to production and dissemination of information about technical standards of equipment education and accreditation of referees and judges, laying down of safety standards by the sport/other objectives may include the publication of rule books and details of accredited referees/judges.

1.4.4 Participation and Broadcasting

During the planning process organisations should have specific targets for increasing the participation both overall and in particular categories. The following target areas need to be considered for inclusion—sub-juniors, juniors, schools, universities, special areas such as tribal areas, rural areas, north eastern region, people with disabilities.

1.4.5 Development of clubs

Targets for development of clubs dedicated to the sport need to be fixed especially areas where the sport is popular. Further State units have to be encouraged to start leagues tournaments for the clubs.

1.4.6 Domestic Tournament Schedule

Planning of a domestic tournament schedule in advance helps the sports persons and their coaches to plan their training programme. It also helps at the state units to plan their state level and district level tournaments in a proper way. The dates and venues of the tournaments should become available to all interested persons on the 1st of April every year in a printed form. There should be no changes in the dates or venues of the already finalised schedules. Also it is necessary to identify the organisers at each level in advance as well as estimate the costs involved.

1.4.7 Participation in International Tournaments

For every elite sportsperson or a team the major international tournament in which he or the team is participating in a year has to be identified in the beginning of the year. Targets for participation in events may revolve around the present performance level of the individual or the team. There could also be smaller events before the major event which might help the sportsperson or the team to have an exposure or competition experience. However, while selecting the

international tournament adequate care needs to be taken to identify a tournament which provides good competition. Events can include anything from international competition to exhibition matches. Planning of international tournaments in advance helps to prepare the training schedule in a scientific manner.

1.4.8 Hosting of major events

Hosting of major events should be planned by the organisation keeping in view its own competitive strength in major events the objectives of participation have to be clearly spelled out. It could be exposure for your players or financial benefit to the organisation or impact on popularisation of the game.

It is equally important to ensure that these events are properly and professionally managed so that India develops a credible image abroad as a good and reliable venue for holding and hosting of such tournaments.

1.4.9 Professionalisation of management

One of the acute problems being faced by many national federations is the lack of professional skills to plan and implement detailed programmes for the long term development of sports. Most office bearers world wide are in honorary capacity and find it difficult to manage the complex workings of large Federations without taking outside professional skill. Appointment of professionals in such a scenario does not in any way diminish the status or responsibility of federation executives.

Planning in this area should address issues such as appointments of staff to handle administration and finance. It should also include professional development programmes, setting up of administrative procedures, improved communication and meeting procedures and committee structures.

1.4.10 Financial Management

Financial Management should include preparation of budget, setting up of accounting and auditing procedures, sponsorship targets and revenue generation target. Other areas would involve establishment of improved planning practices, setting up of planning committees and sub committees to review the development plans.

1.4.11 Marketing and Promotion

The Government recognises commercial potential of organised sports particularly at the senior level and would like to see federations make full use of this potential. The Government would consider endorsing projects which are basically commercial and self financing. In this context, hosting and holding of international tournaments which are recognised by the concerned Asian and International Federations would be given a priority.

Targets for promoting of a particular sport would involve development of membership packages, publications, media strategies and meeting the needs of the customer, such as juniors, men and women competitors, officials, coaches,

volunteers, spectators, media etc.

1.4.12 Sports sciences

Sports sciences should incorporate target setting for athlete testing and support in Bio-mechanics, Physiology, Psychology, Physiotherapy etc.

1.4.13 Facilities and equipment

The development plan may address the issue of facility management, maintenance and possible future facility development. Similarly the equipment needs of players may also be of importance, particularly if the sport is new to the country and equipment is not readily available off the shelves in the country.

1.4.14 Special Projects

This key result area may concentrate on specific projects for development in some specific region, publications, or fund raising activity.

1.5 STRUCTURE OF THE PLAN

Structure of the Plan would include the following:

- (i) A statement of specific and measurable objective against each of the items mentioned above
- (ii) A statement of the long term perspective for the sport
- (iii) A special four years plan for the period 1994-98
- (iv) A detailed annual plan for 1994-95
- (v) A detailed financial statement of the cost involved and the projected income
- (vi) Detailed proposals for introducing professional management practices.

1.6 PROCEDURE FOR THE APPROVAL AND MONITORING OF THE PLAN

The Plans as drawn up by the National Federations will be discussed in meetings of the Federation, the Department and SAI and an agreed programme will be finalised and concluded. This programme will include the following commitments:

- (i) The concerned National Federation will implement the provisions of the agreement and achieve the targets as set.
- (ii) That the Department will commit its share of financial assistance.
- (iii) That the SAI will make its facilities available according to the schedule approved.

To monitor compliance or non-compliance, a Committee consisting of

representatives of the National Federations, the Department and the SAI will review the progress made against the targets set every quarter and will suggest corrective steps to be taken by the three agencies involved. Corrective measures, as agreed upon, will be taken by the parties involved during the course of the year.

1.7 ELIGIBILITY

- (i) To be eligible for assistance the national sporting organisations must meet the following criteria
- (ii) be properly constituted, as evidenced by a formal, written and satisfactory constitution
- (iii) be in existence and operating effectively for at least three years (this should be supported by annual reports and financial statements for this period)
- (iv) be truly representative of the sport nationally
- (v) be affiliated with recognised international sporting organisation
- (vi) follow proper, democratic and healthy management practices which provide for greater accountability and transparency at all levels
- (vii) have proper accounting procedures at all levels and produce annual financial statements
- (viii) produce an annual report
- (ix) have impartial and transparent selection procedures
- (x) provide a positive exposure to the Department of Youth Affairs and Sports as a major sponsor of sport in India.

**No. F. 11-4/74-SP.I
Government of India
Ministry of Education and Social Welfare
(Deptt. of Education)**

New Delhi, the 20th September, 1975

To

- (1) The President/Secretary,
Indian Olympic Association.
- (2) **The President/Secretaries of National
Sports Federations/Associations.**

Subjects: Improvement of standard of sports and games in the country—Conditions for financial and other assistance to National Sports Federations/Associations, etc.

Sir/Madam,

There has been growing criticism in Parliament, Press and otherwise, of the low standard of sports and games organised. The Government of India have, from time to time, taken various steps to encourage and promote sports and games at the national as well as lower levels. They have a responsibility in any case, not also of the results achieved and the country's image abroad in international meets and tournaments. The fact remains that the primary responsibility for the development and management of sports and games in the country especially as the necessary base for competence in competitions overseas, rests with the Indian Olympic Association/the National Sports Federations/Associations.

2. That the efforts of some of these organisations have at times fallen short of the country's expectations, leading to wide spread public concern, raises the question of necessary remedial action. Government is aware that the various national organisations dealing with sports and games have autonomous functioning; they have no desire to interfere either with the internal working or the autonomy of these organisations. Nevertheless, consistently with their own obligations, Government have to lay down certain norms with reference to which their own assistance, and instrumentality should, on occasions, be made available to the Indian Olympic Association/the National Sports Federations/National Sports Associations.

3. The Government of India have carefully considered the matter, in consultation with the All India Council of Sports, and have decided, in the interest of promotion of sports and games, that Government's financial and other assistance shall be extended only to those national organisations dealing with sports and games which fulfil the following conditions:—

(i) An office bearer of a National Federation/Association may hold office as such for one term of 4 years, and may be eligible for re-election for a like term or period.

(ii) No such office bearer shall hold office consecutively for more than two terms or 8 years:

Provided that in the event of election for the second term, an office bearer who has completed one term shall only be deemed to have been elected if he/she secures a majority of not less than two third of the members of the national Federation/Association concerned. In the event of failure to obtain such majority, the concerned office bearer shall be deemed

to have lost the election. The office would thereafter be filled by election under the normal procedure from amongst candidates other than the office bearer seeking re-election.

Explanation 1: For the purpose of this clause, the expression "office bearer" means:—

(a) the President,

(b) the Secretary/Secretary-General, or any corresponding office,

(c) the Treasurer.

Provided that the provisions of this clause shall not apply to the post of Treasurer if, under the constitution of National Federation/Association, the Treasurer does not possess the right to vote in any of its meetings, and his duties and responsibilities shall be confined only to the management of the finances of the Federation/Association; however, he shall not be eligible to seek election to the office of the President or Secretary/Secretary-General or Vice President after having held the office of the Treasurer consecutively for eight years, till the expiry of a period of at least four years from the date on which he last vacated the office of the Treasurer.

Explanation 2

(i) No person who has already held the office of the President or Secretary/Secretary General or both in a National Federation/Association consecutively for two terms or eight years shall be eligible to seek re-election to any of the said offices or Vice President or Treasurer till the expiry of a period of at least four years from the date on which he last vacated his office.

(ii) The National Federation/Association may, if they wish, apply the provisions of clause 1 to the offices of Vice President, Treasurer (not being an office bearer) and members of important Organisations such as their executive committee, selection committee, etc.

- (iii) No office bearer of a National Federation/Association shall be eligible to be the office bearer, simultaneously, of any other National Sports Federation/Association, excepting the Indian Olympic Association.
- (iv) That the annual accounts of the organisation have been properly maintained and regularly audited and that the various business meetings as required under its constitution have been duly held.
- (v) That each national Sports Federation/Association, in its particular field of specialisation, has been appointing or would appoint a National Coach who possesses a valid coaching diploma. Prior approval of the All India Council of Sports would be necessary if the person already appointed or proposed to be appointed as National Coach does not possess requisite coaching qualifications.
- (vi) That the National Sports Federations/Associations, in their respective fields of specialisation, have been holding or would hold, where feasible, not less than two competitions annually for specified age groups at the Junior and Sub-junior levels; these competitions should be organised through Inter-Block and Inter-District competitions in each State, leading to the competition at the National level.
- (vii) That the membership of the National Sports Federations/Associations, within their particular fields of specialisation, is confined to the corresponding State and other special units affiliated to the National Sports Federations/Associations, and that where any of the National Sports Federations/Associations grants membership to, individual clubs or individual persons, such membership does not confer on such members the right to vote in any of the Federations/Associations meetings.

4. The guidelines, as enumerated above, have been finalised after careful consideration of the points raised by the Indian Olympic Association, National Sports Federations/ Associations, consequent on issue of this Ministry's earlier letter No. F.11-4/74-YS 1(2) dated 9th April, 1974, and on the basis of the advice of the All India Council of Sports. The views expressed by these organisations have been accommodated to the fullest extent possible, consistent with the purpose for which the guidelines are prescribed.

5. However, at the request of the IOA, Government have agreed, as a special case to give time to the IOA and the concerned National Sports Federations to change their respective constitutions, finalise fresh elections where necessary and take all other consequential action to fully and finally implement the

guidelines before the dates indicated below:

- (i) National Sports Federations/Associations 1.12.1975
- (ii) Indian Olympic Association 31.1.1976

6. The IOA/National Sports Federations/Associations are now requested to confirm immediately, but not later than 15.10.1975, that the guidelines as stipulated in this letter, are acceptable to them, and that necessary action to implement the "Guidelines" has been initiated. Details of the arrangements made with regard to the amendment of the constitutions and holding of fresh elections may also please be intimated.

7. The IOA and National Sports Federations/Associations are further requested to prepare and send latest by 1st January, 1976 a short term and a perspective plan with clearly defined targets, for the promotion of sports and games under their respective jurisdiction. The importance of preparation of these plans need not be emphasised.

8. To enable Government to satisfy themselves that action in accordance with the provisions of the letter has been taken, it is requested that information in the enclosed proforma may kindly be furnished positively by 15th October, 1975 in regard to the existing position. Thereafter, starting from 1976, information/documents stipulated in the proforma should be submitted regularly latest by 30th September each year.

Kindly acknowledge receipt.

Yours faithfully,

Sd/-

Joint Secretary to the Government of India.

APPLICATION FORM (FOR RECOGNITION OF NATIONAL SPORTS FEDERATION)

1. Name & Full Address of Federation.
2. When was it constituted.
3. Constitutional status of Federation. Please enclose documentary evidence like, certificate of Registration/Incorporation, memorandum/bye laws & Rules & Regulations etc.
4. Names & Full Addresses of Office bearers. Enclose a list separately.
5. How were they made the office bearers.
6. (a) When did they assume the office.
(b) When is their present term expiring.
7. Discipline of sport(game) for which recognition is sought.
8. Which of them are holding one office or other, continuously for the last 8 years.
9. How many State/UTs level corresponding bodies are affiliated. Enclose a list giving their full names & Addresses.
10. Activities of Federation in last 3 years. Enclose a resume, highlighting performance and standards achieved as compared to International Standards.

11. National Championships, for Seniors, Juniors and Sub-juniors conducted during last three years. Enclose all details.
12. Details of Balance Sheet and Income and expenditure statements enclosed for last three years.
13. Name, Address and registration No. of Chartered Accountant of Federation.
14. Details of financial assistance received, if any, from union/state/UT. Govt. or its agencies in the past.
15. Details of teams sponsored for participating in tournaments abroad and results thereof.
16. Enclose full details of game, its rules & regulations.
17. Name the parts of the country, where this game is popular.
18. Is there any other national level Federation working for promotion of this game, give details.
19. Is this game played internationally? If Yes, differences in playing here and abroad.
20. Affiliation to corresponding international bodies, if any, give documentary evidences.
21. System of accounting followed in the Federation.
22. Any other relevant information.

23. Is it a Olympic, Asian Games, or Commonwealth Games discipline?

We hereby agree to abide by all the terms and conditions for granting of the Recognition.

Yours sincerely,
Signature, Name & Designation.

Instructions for filling of application form

1. All the Columns of application should be filled up fully & properly.
2. All the enclosures/annexures of application should be serialed and fastened tightly with it.
3. Wherever space provided is not sufficient, use a separate sheet of paper, serial and enclose it.
4. Mention serial numbers of all the enclosures/annexure on the body of application at appropriate places.
5. No material information should be withheld.

F.No.8-17/2009-SP-III
 Government of India
 Ministry of Youth Affairs and Sports

To,

Dated: 1st May, 2010

1. President of Indian Olympic Association and all recognized National Sports Federations
2. The Secretary General/General Secretary/Secretary of Indian Olympic Association and all National Sports Federations

Subject : Restoration of limits on the duration of tenure of office bearers of Indian Olympic Association and all recognized National Sports Federations

Sir,

I am directed to refer to the letter to No.F.11-4/74-SP-I dated 20th September, 1975 issued by the then Ministry of Education and Social Welfare, Department of Education regarding improvement of standards of sports and games in the country - 'Conditions for financial and other assistance to National Sports Federations/Associations, etc.', which forms part of Revised Guidelines for Assistance to National Sports Federations (NSFs) (Annexure-XI of the Guidelines).

2. Whereas due to strong opposition from the Indian Olympic Associations (IOA) and NSFs, to the implementation of tenure restrictions stipulated in the letter referred to in Para 1 above, the said instructions were kept in abeyance since October, 2001.
3. Whereas in the recent past the matter had drawn the attention of Hon'ble High Court of Delhi in Civil Writ Petition No.7868 of 2005 in the matter of Indian Hockey Federation and the Hon'ble High Court while disposing off the matter vide Order dated 02.03.2010 observed categorically that the Government guidelines governing the NSFs were valid, binding and enforceable; and the tenure clause is not in violation of the International Olympic Committee's (IOC) Charter. The Hon'ble Court also observed that the Government of India was fully competent to make regulations on NSFs and IOA
4. Whereas subsequently in a Public Interest Litigation filed before the Hon'ble Delhi High Court vide Civil Writ Petition No.195/2010, the petitioner has, inter alia, challenged the unlimited tenure of the office bearers of NSFs and IOA. The Hon'ble Court have taken a serious view on this matter and expressed deep concern at inaction on the part of the Government.

Post. 

5. Whereas after detailed examination of the IOC Charter, it has been found that even the International Olympic Committee (IOC), which is the mother body of all sports federations, enforces tenure limits on its members and office bearers. As per the Charter, the duration of term of office of the Vice-Presidents and the ten other Executive Board Members is four years and a member may serve a maximum of two consecutive terms on the Board, followed by a cooling off period of 2 years. In case of the President, the Olympic Charter allows a term of eight years renewable once for a four year term. In other words, while the Vice Presidents and Executive Members can stand for re-election after undergoing the cooling off period, the IOC President can serve for a maximum period of 12 years. The IOC Charter also prescribes a retirement age for all IOC members, which is 70 years (for those elected after December 1999).

6. Whereas many major international sports federations also prescribe limits on the tenure of their office bearers such as, the World Badminton Federation does not permit more than two consecutive terms for its President and other office bearers; the International Hockey Federation (FIH) allows its President, Hony. Secretary General and Hony. Treasurer to hold a maximum of three tenures of four years each; and the International Governing Body of Swimming (FINA) prescribes a maximum of two terms in the same post for the President and the Hony. Secretary and the Hony. Treasurer. Many other international sports bodies also enforce limits on the tenures of their office bearers,

7. Whereas Hon'ble Members of Parliament from across political parties, during the debate held in the Rajya Sabha on 22.4.2010 on the functioning of the Ministry of Youth Affairs and Sports, pressed on the need to enhance transparency and accountability in the functioning of sports bodies by way of appropriate regulations, including tenure limit for office bearers.

8. Whereas Hon'ble Members of Parliament on the Parliamentary Consultative Committee and other forums have also expressed similar views on this matter.

9. Accordingly, after taking into account the entire facts and circumstances of the case, and the views expressed by the Hon'ble Courts and Parliament, and the prevailing public opinion on the matter, and with a view to encouraging professional management, good governance, transparency, accountability, democratic elections, etc. in NSFs, including IOA, the competent authority after satisfying himself has set aside the orders keeping the tenure clause in abeyance with immediate effect subject to the following modifications in the existing tenure limit provisions referred to in letter dated 20th September, 1975 mentioned in Para I above:


- i. The President of any recognized National Sports Federation, including the Indian Olympic Association can hold the office for a maximum period of twelve years with or without break.
- ii. The Secretary (or by whatever other designation such as Secretary General or General Secretary by which he is referred to) and the Treasurer of any recognized National Sports Federation, including the Indian Olympic Association, may serve a maximum of two successive terms of four years each after which a minimum cooling off period of four years will apply to seek fresh election to either post.

- iii. The President, the Secretary and the Treasurer of any recognized National Sports Federation, including the Indian Olympic Association, shall cease to hold that post on attaining the age of 70 years.
- iv. The other provisions in respect of the tenure limit as contained in the letter of 1975 mentioned above shall remain as it is.
- v. The above dispensation will come into operation with immediate effect.
- vi. The conditions (i) to (v) above will be subject to the proviso that it shall not disturb the current tenure of any member, provided, he/she has been properly elected to the post. In other words, the tenure condition will become operative for all future elections as they may be conducted in future in their normal course.

9. Compliance to the abovementioned directions shall be mandatory to receive government recognition and thereby to become eligible to receive financial as well as other forms of assistance from Government of India such as railway concession, income tax exemption, custom duty exemption, etc. and to derive the authority to perform the public functions of selecting and deputing the national teams for participation in recognized continental and world level international sports competitions which involve representation of member countries, and to represent the country in international associations, events, meets, conferences, etc.

10. This letter shall now form an integral part of the guidelines/ regulations applicable to NSFs, including IOA.

Yours faithfully,


(Injeti Srinivas)
Joint Secretary (Sports)
Government of India

F.No.8-17/2009-SP-III
Government of India
Ministry of Youth Affairs and Sports

Dated: 17th May, 2010
New Delhi

To,

1. President of Indian Olympic Association/ all recognized National Sports Federations
2. The Secretary General/General Secretary/Secretary of Indian Olympic Association/ all National Sports Federations

Subject: Compliance to the Government guidelines on good governance in the context of 'Basic Universal Principles of Good Governance of the Olympic and Sports Movement'

Sir,

I am directed to refer to the notice, posted on the website of the Indian Olympic Association (IOA), regarding separate meetings of the Executive Council and the Special General Assembly, scheduled to be held on the 18th of May 2010, at the Olympic Bhawan in New Delhi.

2. The above occasion, provides an opportune moment for the IOA and the National Sports Federations (NSFs) to deliberate on issues relating to compliance of the 2001 Government guidelines on good governance; including those relating to tenure limits, in respect of office bearers, and age limit for all members, (as modified vide this Ministry's circular no. 8-17/ 2009-SP III dated 01.05.2010), as well as democratic elections, including athletes' representation, on management of sports bodies, with full voting rights.

3. The above matter gains immediate relevance, in the light of the Public Interest Litigation, being heard by the Bench of the Hon'ble Chief Justice of the Delhi High Court; and the recent reference, on the tenure matter, made to International Olympic Committee (IOC), by the IOC member from India, who is also Secretary General of IOA. The IOC's response to it, and the Government's stand on it, has been duly posted, on the Ministry's website, for the information of all stakeholders, including the general public, as sports lie in the public domain, and sports governance is a public function, which involves both public and national interest.

4. This matter also derives urgency, in the light of the recommendations made at the IOC Seminar on 'Basic Universal Principles of Good Governance of the Olympic and Sport Movement', held in February 2008, which was attended by 170 participants from National Olympic Committees (NOCs), International Sports Federations (IFs) and their respective associations, as well as IOC members and senior IOC staff. These recommendations were further endorsed, at the XIII Olympic Congress, held in October 2009. The consensus that emerged at both the forums was that good governance was essential, if sports movement was to justify and claim autonomy. It was resolved that all members of the Olympic Movement should adopt, as their minimum standards, the Basic Universal Principles of Good Governance of the Olympic and Sports Movement, as proposed by the IOC.

5. Some of the core principles, enunciated in the Basic Universal Principles of Good Governance of the Olympic and Sports Movement include:

- Elections to sports bodies should be governed by clear, transparent, and fair rules (which in our view, should include, a clean electoral roll, known to the public in advance; an independent returning officer; and secret ballot)
- Adequate procedural regulations must exist to ensure there is no conflict of interests
- The terms of office, should be of limited duration, in order to allow, renewal of office bearers on a regular basis; and give access to new candidates
- Cooperation, coordination and consultation with government to preserve autonomy

6. It may be noted, that the 2001 guidelines issued by this Ministry (including the 1975 tenure regulations as modified on May 1st 2010), are fully in accordance with the recommendations of the IOC and the Olympic Congress. Government is happy to note, that the recent concerns expressed unanimously by Parliament, the Courts as well as the general public and media, on the need to ensure good governance in sporting bodies, has been equally echoed by the IOC as well as the Olympic Congress. It may be pertinent to state, that the liberalization of the tenure limit, allowing 12 years maximum tenure for the President, as opposed to 8 years earlier, was done to bring our guidelines in alignment with the norms adopted by the IOC in 1999, which represent the best international practices.

7. The Resolution passed by the XIII Olympic Congress, also underlines the essentiality of athletes' involvement in decision making, with full voting rights; and establishment of grievance redressal mechanism for athletes. As you are aware, these requirements form an integral part of the Government guidelines (initially notified in 1975, and modified in 1997 and 2001). But unfortunately, the majority of NSFs, including IOA, are yet to fully implement these basic principles of good governance.

8. It is noted, that a large number of NOCs, IFs, and their associated bodies have already adopted all or many of the good governance principles stated above. It is, therefore, the earnest expectation of the Government of India, that the IOA and the NSFs

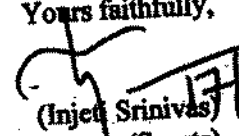
will follow the recommendations of the IOC and the Olympic Congress on good governance, and will comply with the guidelines prescribed by the Government of India, which are in alignment with the principles endorsed by the IOC and the Olympic Congress.

9. The Government hopes, that the IOA and their associates, will not disappoint the country, by falling short of what is rightfully expected of them. They should keep in mind, the observations made by the Hon'ble Delhi High Court in CWP 7868 of 2005, that the Government guidelines to national sporting bodies are legal, valid and enforceable; and not in violation of the Olympic Charter. They should also take note of the sentiments expressed by Members of Parliament, from all Parties, in the Rajya Sabha debate on 22.04.2010, supporting the age and tenure limits. Above all, they should take note, of the aspirations and expectations of the people of India, who want their national sports bodies to be at the forefront of good governance in the Olympic and Sports Movement, in the 21st century.

10. It is requested, that this communication be circulated to the members of the Executive Council and the General Assembly of IOA, for thorough deliberations and appropriate decisions, as deemed fit. IOA may like to intimate its stand to the Hon'ble Delhi High Court, which is hearing this matter on the 19th instant. IOA should also apprise this Ministry, which is bound by the directions of Parliament, Courts, and public opinion, of its decisions on the matter.

11. Please note that the above communication has been copied to the IOC, which is at present seized of the entire matter; and posted on the Ministry's website for the information of all stakeholders, including the general public.

Yours faithfully,


(Injeti Srinivas)
Joint Secretary (Sports)
Government of India

MOST IMMEDIATE
BY SPEED POST

No.F.9-69/2009-SP-II
Government of India
Ministry of Youth Affairs and Sports

Dated: 12.11.2009

To,

The Presidents and Secretary Generals
Of all recognized National Sports Federations.

Sub: Management of records of records of NSFs.



Sir,

I am directed to say that in order to update records in the Ministry with regard to legal status and management of each recognized National Sports Federation (NSF), you are requested to send a copy of the following document to this Ministry by 15th December, 2009:-

- (a) A copy of the Government recognition letter
- (b) A note on Legal Status of the Federation. A copy of the valid registration Certificate issued by the concerned authorities.
- (c) Details of accreditation by the Asian and the International Federation along with documentary evidence.
- (d) Details of the current management
- (e) Copy of the Memorandum of Article of Association/Constitution and bye laws
- (f) Copy of the Annual Reports along with audited accounts of last 3 years
- (g) Date of last election held and the due date for next election
- (h) Details of the current management, separately showing names of sports persons in the management
- (i) Name and addresses of affiliated States/Units along name of President and Secretary General
- (j) Participation list and results of last three national championships held in all categories
- (k) Similar details in respect of zonal championships, if held
- (l) Details of approved national-coaching camps
- (m) Names of core probables
- (n) Details of selection criteria
- (o) Name and addresses of Government Observers (only on web site)
- (p) Copies of important circulars issued by the Federation
- (q) Name of national coach and other coaches including foreign coaches engaged by the federation or on behalf of the federation

P. 2

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- (r) Details of international events conducted by the federation during the last 3 years, including number of countries that participated, number of athletes who participated, medal tally and rankings
- (s) Details of participation in competitions outside the country and performance
- (t) Details of technical officials who possess requisite qualification and accreditation by the international body.

2. You are also requested to place these documents on your web-site also. The NSF's who do not have web-site may create their web-site with above information by 31st December, 2009.

3. It may be appreciated that the most of the above documents are required to be submitted annually by the NSF's in order to continue to maintain their recognized status with the Government.

Yours faithfully,

 (C. Chinnappa)

Deputy Secretary to the Government of India

✓
 Copy to : Director (DK), US(SP-II), US(SP-I & III), SO(SP-I), SO(SP-II), SO(SP-III)

2/2

2

1

BY SPEED POST

No.F.9-69/2009-SP-1
Government of India
Ministry of Youth Affairs and Sports

Dated : 02.12.2009

To,

The Presidents/Secretary Generals
of all recognized National Sports Federations.

Sub: Management of records of NSFs and revalidation of recognition with
Government of India.

Sir,

It has been decided to introduce annual recognition procedure for the National Sports Federations (NSFs) with effect from January, 2010. All the recognized federations which have furnished the information sought vide this office letter of even number dated 12.11.09 by 15.12.2009 (copy enclosed) will be granted fresh recognition certificate in January, 2010, which will be valid from 01.1.2010 to 31.12.2010.

2. Subsequent annual renewal will be automatic in respect of federation which submit the annual report & audited accounts and corresponding documents as per Annexure-1. Any federation which fails to comply with these requirements will not be granted renewal till such time they furnish requisite information and accordingly will not be eligible to receive assistance under the Scheme of Assistance to National Sports Federations and other Schemes of the Ministry for the period of gap in recognition, if any.

3. All federations are, therefore, requested to ensure that the required information is submitted within the prescribed time schedule in order to enable this office to issue fresh recognition certificate in the beginning of 2010.

4. The receipt of this circular may kindly be acknowledged.

Yours sincerely,

(Injeti Srinivas)

Joint Secretary to the Government of India
Tele. No.23384152

Copy to :-

1. PS to Minister (YAS)
2. PS to MOS (YAS)
3. PPS to Secretary (Sports)
4. JS(ISD)
5. Director/Deputy Secretaries (Sports)
6. Director (Technical), NIC
7. Under Secretaries (SP-II & IV) (SP-I & III)
8. Section Officers SP-I, SP-II, SP-III, SP-IV

Copy also for information to :-

1. President, Indian Olympic Association
2. Secretary General, Indian Olympic Association


(Injeti Srinivas)
Joint Secretary to the Government of India
Tele. No.23384152

ANNEXURE-I

Documents required to be submitted by National Sports Federations annually for automatic renewal of Government recognition.

1. Certified copy of valid registration certificate.
2. Details of elections, if held, during the last calendar year. Certified copy of the management of Federation and its remaining tenure.
3. Documents in support of recognition of International/Asian Body.
4. Copy of the Constitution/MOA, if not already submitted in response to this office letter No.F.9-69/2009-SP-II dated 12.11.09. Changes made, if any, may be highlighted.
5. Annual Report/Audited Accounts of the last financial year.
6. Notifying/updating the Selection Committee for national athletes for the next calendar year.
7. Note on efforts for having dope free sports and compliance to WADA/NADA Code along with details of cases found positive during the last calendar year and action taken thereon.
8. Details of holding of national championships conducted during the current calendar year
9. Calendar for national championships to be held in the next calendar year.
10. Note regarding updating the Web-site
11. Action taken on Government Circular No.F.32-18/2009-SP-III dated 25th November, 2009 on issue of I. Cards to national athletes and prevention of age fraud.
12. Details of funds received from other sources, including private sponsors, public sector undertakings, State Governments, etc.

No. F. 9-69/2009 SP I
Government of India
Ministry of Youth Affairs and Sports
(Department of Sports)

Shastri Bhavan, New Delhi
Dated the 29 November, 2010

To

The President/ Secretary General of
National Sports Federations of following disciplines:-

Archery, Athletics, Atya Patya, Basketball, Billiards and Snooker, Boxing, Carrom, Chess, AISCD, Equestrian, Fencing, Football, Golf, Gymnastics, Handball, Judo, Kabaddi, Malkhamb, Rowing, SGFI, Sepak Takraw, Special Olympic Bharat, Squash, Table Tennis, Taekwondo, Ten Pin Bowling, Tennikoit, Tennis, Triathlon, Tug of War, Volleyball, Weightlifting, Wrestling, Yachting

Sub: Annual Recognition for the year 2011.

Sir,

As you are aware, the Ministry has introduced a system of annual recognition with effect from 2010. The federations that submitted requisite documents were awarded recognition for the year 2010. Your federation is one such federation that was granted annual recognition which is valid upto 31st December, 2010. In order to receive annual recognition for the year 2011, you are required to submit the documents as per Annexure-1, latest by 15th December, 2010.

2. In addition, you are also required to comply with the ministry guidelines on tenure and RTI applicability and intimate the action taken by you so far with regard to amendment of your constitution and election bye-laws in order to incorporate age and tenure limits of office bearers; and suo-moto disclosure of information on your website and appointment of a Public Information Officer and an Appellate Authority.

3. It may please be noted that if you fail to comply with these requirements you shall not be granted annual recognition for 2011, and would not be eligible to receive assistance under the Scheme of Assistance to National Sports Federations and other Schemes of the Ministry. Further, you would also not be entitled to receive government concessions and facilities such as income tax and customs duty exemption, and railway concession available to recognized National Sports Federations and to exercise the right to select the national team and represent the country in international sports events.

4. You are, therefore, requested to submit the information by 15th December, 2010 at the latest.

5. The receipt of this letter may kindly be acknowledged.

Yours faithfully,

Encl: As above.

(Injeti Srinivas)

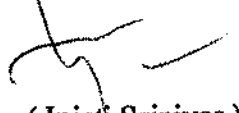
Joint Secretary to the Government of India
Tel. No. 23384152

08

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Copy to:

1. President, Indian Olympic Association, 'Olympic Bhawan', B-29, Qutab Institutional Area, New Delhi-110 016.
2. Secretary, Indian Olympic Association, 'Olympic Bhawan', B-29, Qutab Institutional Area, New Delhi-110 016.
3. Concerned Registrar under which the federation registered
4. Concerned State Sports Secretary
5. Chairman, CBDT, Ministry of Finance, Department of Revenue, North Block, New Delhi.
6. Chairman, CBEC, Ministry of Finance, Department of Revenue, North Block, New Delhi.
7. Additional Secretary, Ministry of Consumer Affairs, Room No. 270 'G' Wing, Krishi Bhavan, New Delhi.
8. Joint Secretary (Coordination), Ministry of External Affairs, Govt. of India, South Block, New Delhi.
9. Joint Secretary (Foreigners), Ministry of Home Affairs, Govt. of India, Jaisalmer House, New Delhi.
10. Secretary, Railway Promotion Sports Board, Ministry of Railways, Rail Bhavan, New Delhi.
11. Director General, Foreign Trade, Udyog Bhawan,
New Delhi


(Injeti Srinivas)
Joint Secretary to the Government of India
Tel. No. 23384152

ANNEXURE-TO LETTER NO.9-69/2009-SP-I

1. Certified copy of valid registration certificate.
2. Details of elections, if held, during the last calendar year. Certified copy of the management of Federation and its remaining tenure.
3. Documents in support of recognition of International/Asian Body.
4. Copy of the Constitution/MOA, if not already submitted in response to this office letter No.F.9-69/2009-SP-II dated 12.11.09. Changes made, if any, may be highlighted.
5. Annual Report/Audited Accounts of the last financial year.
6. Notifying/updating the Selection Committee for national athletes for the next calendar year.
7. Note on efforts for having dope free sports and compliance to WADA/NADA Code along with details of cases found positive during the last calendar year and action taken thereon.
8. Details of holding of national championships conducted during the current calendar year (2010)
9. Calendar for national championships to be held in the next calendar year (2011).
10. Note regarding updating the Web-site.
11. Action taken on Government Circular No.F.32-18/2009-SP-III dated 25th November, 2009 on issue of I. Cards to national athletes and prevention of age fraud.
12. Details of funds received from other sources, including private sponsors, public sector undertakings, State Governments, etc.

***No. F.32-18/2009 -SP. III
Government of India
Ministry of Youth Affairs & Sports
(Department of Sports)

Shastri Bhavan, New Delhi, 110001
Dated the 25th November, 2009

To

- The President/Secretary General, IOA
- The Director General, SAI
- The President/Secretary General/General Secretary of
All National Sports Federations
- All State Sports Secretaries

Subject: Measures against age fraud in sports

Sir,

In the recent past, incidents of age fraud committed by athletes, in some major tournaments and selection trials, have come to the notice of the Government, which is a matter of serious concern. In order to ensure fair play, it is imperative that stringent action is taken against athletes found guilty of committing age fraud, and also against their abettors. Government has, therefore, decided that all sports federations/associations/bodies should take appropriate measures to check age fraud, on the same lines as anti-doping measures, as both amount to cheating, which is violative of the basic spirit of sport.

2. In view of the above, it has become necessary to adopt a National Code against age fraud in Sports, which is duly supported by a well laid down mechanism to prevent, detect and penalize such offences. Pending formulation of a National Code against age fraud in Sports, which will be brought out at an early date, all National Sports Federations are advised to adopt the following broad principles to ensure that overage players are not allowed to participate in national and other championships and are not included in national teams participating in international sports competitions.

- (i) National Sports Federations should introduce a system of issuing identity cards to national athletes, which should, inter-alia, contain name, photograph, signature and date of birth of the player, date of issue of the identity card and its validity period.
- (ii) The Federation should lay down a clear policy with regard to submission of documents for the purpose of age verification such as birth certificate, passport, school certificate, etc. The identity card containing the date of birth of the player should be issued only after the Federation has fully satisfied itself about the age of the player.
- (iii) The Federation should maintain an exhaustive and diligent record of the age along with proof of age of athletes who have participated in the annual national championships and other tournaments conducted by it. Each Federation shall be required to maintain a national register of athletes with state-wise details, which will be a public document.

- (iv) The Federation should conduct random age verification at regular intervals, on the basis of the records maintained by it.
- (v) The Federation should resort to medical examination of an athlete whenever any doubt arises with regard to the age of an athlete on account of his or her physical appearance, receipt of any complaint or any other valid ground, which should be duly communicated to the athlete.
- (vi) The medical tests relating to age verification and medical procedures adopted for this purpose should be duly notified by the Federation and made known to all athletes.
- (vii) The Federation should ensure that the medical tests include physical examination, dental examination and radiological examination.
- (viii) The Federation should notify in advance the list of empanelled hospitals for conduct of age related medical tests. The hospitals should be chosen on the basis of highest standards and credibility. Preference should be given to Government Hospitals meeting these requirements.
- (ix) If an athlete contests the findings of the medical test in question, it would be incumbent upon the Federation to arrange for a re-examination, preferably at a reputed Government hospital.
- x) In the event of conclusive proof that an athlete has committed age fraud, he or she should be banned from participating in any sporting event for a period of 2 years on the first detection and for five years on any subsequent detection.
3. The production of athlete identity card for participation in national and state competitions and in selection trials for international competitions should be made mandatory with effect from 01.02.2010.
4. IOA is requested to enforce the abovementioned guidelines on all National Sports Federations with immediate effect. Similarly, National Sports Federations are advised to issue similar instructions to State Sports Federations and their district affiliates.
5. The above instructions will also be applicable to the Sports Authority of India in respect of its trainees. Similarly, all the State Governments are advised to adopt the abovementioned procedures in respect of State Government Sports bodies.

Yours faithfully,

(Injeti Srinivas)


Joint Secretary to the Government of India

Tel: 23384152

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Copy to:-

1. PS to Minister, MYAS
2. PS to MOS (YA&S)
3. PS to Secretary (YA&S)
4. Joint Secretary (ISD)
5. Director (Sports)
6. DS (Sports)
7. DS (AKA)
8. US(SP-I & III)
9. US(SP-II & IV)
10. US(ID)
11. US (PYKKA)
12. SO (SP-I), SO(SP-II), SO(SP-III), SO(SP-IV)
13. All Government Observers
14. Director (Technical), NIC
15. Guard File


(Injeti Srinivas)
Joint Secretary (Sports)

F.No.8-10/2010-SP-III
Government of India
Ministry of Youth Affairs and Sports
(Department of Sports)

New Delhi the 12th August, 2010

To

The President/Secretary General/General Secretary of
All National Sports Federations

Subject: Prevention of sexual harassment of women in sports

Sir/Madam

With a view to addressing complaints concerning sexual harassment of women sports persons and to promote healthy environment in sports; a need has been felt to put in place, an effective redressal mechanism to deal with the issue.

2. Hon'ble Supreme Court, in the case of Vishakha and Others vs. State of Rajasthan and Others (JT 1997 (7) SC 384), had laid down guidelines and norms to be observed to prevent sexual harassment of working women. It has been laid down in the judgement, that it is the duty of the employer or other responsible persons in work places or other institutions to prevent or deter the commission of acts of sexual harassment and to provide the procedure for the resolution, settlement or prosecution of acts of sexual harassment by taking all steps required.

3. The Parliamentary Standing Committee attached to Ministry of Youth Affairs and Sports has also raised issues about the mechanism within various sports bodies and the Ministry to deal with cases of sexual harassment of women sportspersons.

4. The Government, after taking the above into account, has concluded that it shall be the responsibility of National Sports Federations and other sports bodies to prevent sexual harassment of women in sports and to ensure their safety. All the National Sports Federations, including Indian Olympic Committee and CWG Organising Committee, are therefore, directed to take appropriate measures, as per the Vishakha judgement (copy enclosed) issued by the Hon'ble Supreme court to prevent sexual harassment of women in sports sector. All institutional sports promotion boards are also requested to take action in this regard.

5. While following these guidelines, the NSFs should necessarily take the following steps:

- (a) Notify, publish and circulate in appropriate ways, express prohibition of sexual harassment.

- (b) Include rules/regulations prohibiting sexual harassment in their rules and regulations and provide for appropriate penalties in such rules against the offender.
 - (c) Provide appropriate conditions in respect of work, leisure, health and hygiene to further ensure that there is no hostile environment towards women and no employee woman should have reasonable grounds to believe that she is disadvantaged in connection with her carrier.
 - (d) Women should be allowed to raise issues of sexual harassment in appropriate forums and it should be affirmatively discussed.
 - (e) Complaint Mechanism: The NSFs should set up a complaint mechanism for redressal of the complaint made by the victim. Such complaint mechanism should ensure time bound treatment of complaints.
 - (f) Disciplinary Action : Where such conduct amounts to misconduct, appropriate disciplinary action should be initiated in accordance with rules.
 - (g) Criminal Proceedings: Where such conduct amounts to a specific offence under the Indian Penal Code or under any other law, the NSFs shall initiate appropriate action in accordance with law by making a complaint with the appropriate authority. In particular, it should ensure that victims, or witnesses are not victimized or discriminated against while dealing with complaints of sexual harassment. The victims of sexual harassment should have the option to seek transfer of the perpetrator or their own transfer.
 - (h) Complaints Committee :The complaint mechanism, referred to in (g) above, should be adequate to provide, where necessary, Complaints Committee, a special counselor or other support service, including the maintenance of confidentiality. The Complaints Committee should be headed by a woman and not less than half of its member should be women. Further, to prevent the possibility of any undue pressure or influence from senior levels, such Complaints Committee should involve a third party, either NGO or other body who is familiar with the issue of sexual harassment.
 - (i) Awareness: Awareness of the rights of female employees in this regard should be created in particular by prominently notifying the guidelines in a suitable manner.
 - (j) Third Party Harassment: Where sexual harassment occurs as a result of an act or omission by any third party or outsider, the NSFs will take all steps necessary and reasonable to assist the affected person in terms of support and preventive action.
6. All NSFs are requested to take necessary action as per above guidelines latest by 31st August, 2010, under intimation to this Ministry.

7. The NSFs may also issue similar instructions to their State and District federations.
8. These guidelines shall become part of comprehensive guidelines for recognition of NSFs.
9. This may be treated as most urgent.


(DEEPIKA KACHHAL)
DIRECTOR

Copy to:

President/Secretary General, Indian Olympic Association
All State Sports Secretaries
All officers in MYAS and SAI
Technical Director (NIC) for uploading on the website
All Sports Promotion Boards
Guard Folder

Copy for information to:

PS to MYAS
PS to Secretary (Sports)
PS to Secretary (Youth)
PS to Joint Secretary (Sports)
PS to Joint Secretary (Youth Affairs)

By Speed Pwd.

Annexure - XVIII

F.No.36-2/2010-SP-II
Government of India
Ministry of Youth Affairs and Sports
(Department of Sports)

New Delhi the 21st April, 2010

To

The President/Secretary General/General Secretary of
All National Sports Federations

Subject: Declaring National Sports Federations as Public Authority – regarding

Sir/Madam

I am directed to refer to this Department's letter of even number dated 30.3.2010 on the above subject declaring all National Sports Federations (NSFs) receiving grant of Rs. 10 lakhs or more as Public Authority under Section 2(h) of the Right to Information (RTI) Act.

2. The NSFs were requested to designate the Central Public Information Officers and Appellate Authorities as per Section 5 of the Right to Information Act, and also fulfill other obligations of being a public authority and carry out obligatory voluntary disclosures as per Section 4 of the act.

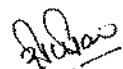
3. In response, the Ministry is in receipt of letters from some NSFs seeking extension of time for compliance of these instructions.

4. Taking their requests into consideration, it has now been decided to extend the time limit for appointment of Central Public Information Officers and Appellate Authorities till 30th April'10 and for fulfilling other obligations of being a Public Authority as per Section 4 of the RTI Act till 15th May 2010.

5. The federations are requested to strictly follow these time limits and upload the information on their websites under intimation to this Ministry.

6. It may please be noted that adhering to RTI guidelines is mandatory for the NSFs to avail financial assistance form the Government.

Yours faithfully,


(Deepika Kachhal)
Director

Copy to:

President-Secretary General, Indian Olympic Association
Chief Information Commissioner, Central Information Commission

All State Sports Secretaries
All officers in MYAS and SAI
Technical Director (NIC) for uploading on the website

Copy for information to:

PS to MYAS
PS to Secretary (Sports)
PS to Secretary (Youth)
PS to Joint Secretary (Sports)
PS to Joint Secretary (ISD)
PS to Joint Secretary (Youth Affairs)

US (I & II)

L.No.36/2010-SP-II
Government of India
Ministry of Youth Affairs and Sports
(Department of Sports)

New Delhi the 30th March, 2010

To

The President/Secretary General/General Secretary of
All National Sports Federations

Subject: Declaring National Sports Federations as Public Authority

Sir/Madam

On receiving directions from Central Information Commission to identify, notify and direct all NGOs/other organizations falling under the purview of Ministry of Youth Affairs and Sports and qualifying as Public Authority under Right to Information Act, 2005, the Ministry undertook an exercise in respect of National Sports Federations to check the applicability of various conditions of RTI Act and noted that:

- i) National Sports Federations (NSFs) come within the purview of Ministry of Youth Affairs and Sports as per the Allocation of Business Rules, 1961.
- ii) The Ministry recognizes one National level Sports Federation in each discipline for the purpose of development and promotion of their disciplines.
- iii) These federations are fully responsible and accountable for the overall management, direction, control, regulation, promotion, and development of their discipline in the country.
- iv) They are expected to collaborate with Ministry of Youth Affairs and Sports and Sports Authority of India to develop promotional plans (LTDPs) and activities for the development of their discipline.
- v) They are in turn recognized by the various international federations and also by the Indian Olympic Association.
- vi) They serve as nodal body for participation of "India" teams in international events.
- vii) They are also responsible for affiliation of State and District Units in the country.
- viii) They receive special attention and privileges from the Government which are otherwise unavailable to such organizations.
- ix) They receive Government funding for various purposes including organization of national championships and training and participation of sportspersons in tournaments in India and abroad, equipments, coaches and other facilities.
- x) The Government grant forms a major part of their budget for promotion and development of their sport, including preparation of the national teams.

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[Handwritten signature]

- xi) The Government specifies the purpose and manner in which such funding is to be utilized and the federations are accountable to the Government for the privileges and funding so received.

2. The Government, after taking into consideration all above relevant facts and circumstances, has concluded the National Sports Federations are doing a "State" function and are dependent on Government funding for performing this task and hence are "substantially financed" by the Government..

3. It has therefore been decided to declare all National Sports Federations receiving grant of Rs. 10 lakhs or more as Public Authority under Section 2(h) of the RTI Act, 2005.

4. All NSFs getting covered by this provision are requested to immediately designate Central Public Information Officers and Appellate Authorities as per Section 5 of the Right to Information Act, 2005 and intimate their details to the Ministry.

5. They are further requested to fulfill their obligations of being a Public Authority, as per Section 4 of the Right to Information Act, 2005, like maintaining all their records duly catalogued and indexed in a manner so as to facilitate the right to information under this Act and *suomoto* disclosure/publishing of information pertaining to the federation, including the following:

- i) the particulars of their organisation, functions and duties;
- ii) the powers and duties of their officers and employees;
- iii) the rules, regulations, instructions, manuals and records, held by them or under their control or used by their employees for discharging their functions;
- iv) the particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of their policy or implementation thereof;
- v) all relevant facts while formulating important policies or announcing the decisions which affect public;
- vi) a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as their part or for the purpose of advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;
- vii) a directory of their officers and employees;
- viii) the monthly remuneration received by each of their officers and employees, including the system of compensation as provided in their regulations;

- ix) the budget allocation within the federation, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;
- x) particulars of recipients of concessions, permits or authorisations granted by them;
- xi) the particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room, if maintained for public use etc;
- xii) such other information as may be prescribed.

And thereafter, update this information every year.

6. The details as outlined above shall be sent to this Ministry latest by 15th April, 2010 and also be made available on their websites. Compliance to the above instructions is mandatory for a National Sport Federation to become eligible to receive government grant under the Scheme of Assistance to National Sports Federations.

7. This may be treated as most urgent.


(DEEPIKA KACHHAL)
DIRECTOR

Copy to:

President/Secretary General, Indian Olympic Association
Chief Information Commissioner, Central Information Commission
All State Sports Secretaries
All officers in MYAS and SAI
Technical Director (NIC) for uploading on the website

Copy for information to:

PS to MYAS
PS to Secretary (Sports)
PS to Secretary (Youth)
PS to Joint Secretary (Sports)
PS to Joint Secretary (Youth Affairs)

Annexure-XIX

MOST IMMEDIATE
BY SPEED POST

No.F.9-68/2009-SP-I
Government of India
Ministry of Youth Affairs and Sports

Dated : 11.10.2009

To,

The Presidents/Secretary Generals
of recognized National Sports Federations of Priority and General
Category

Sub: Drawing the advance calendar for participation of Indian Teams in competition
and training abroad and holding of international event in India

Sir,

In order to streamline the procedure and to avoid delays in accordance with the approvals for participation of Indian Teams in competition and training abroad and holding the events in India, it has been decided that henceforth the proposals for the entire year will be considered by the Government once in one go in a meeting to be held with concerned Federations and representative of SAI & IOA.

2. For this purpose the NSFs are required to submit their calendar for the year 2010 in the enclosed format by 15th January, 2010. Meetings with different Federations and for considering these will be held in the last week of 3rd week of January, 2010

3. The approval so accorded will be subject to approval of proposal in LTDP, availability of funds, and clearance of Ministry of External Affairs and Ministry of Home Affairs as the case may be.

4. For financial assistance and clearance for participation, the Federation will be required to submit the requisite form along with required documents such as a copy of the invitation letter, minutes of the selection committee, past performance of the selected players; bio data of supporting personnel & fact whether these supporting personnel were in the coaching camp or have been attached with the team by SAI and estimated budget. The requisite form along with details asked from time to time is required to be submitted at least two months before the date of event on line and by hard copy.

...2/-

5. Accordingly, you are requested to provide the above details in this regard by 15th January, 2010 so that further necessary action can be considered. It is needless to say the proposals received thereafter will not be entrained by the Government for funding during the year 2010.

Yours faithfully,



(Deepika Kachhal)
Director (Sports)

Copy to : DS (SP), US (SP-II), US(SP-I & III), SO(SP-I), SO (SP-II), SO (SP-III)

Information required for participation in competition/training abroad

Name of the Federation:

For Senior Teams

Performance in international events during 2009 : _____

Details above proposed events/participation:-

Sl. No.	Name of the Event	Category/level of event (*)	Frequency of the event	Venue	Dates from to	Proposed number of players	Proposed number of Supporting personnel (No for each category such as Coaches, Referee, etc)	Performance in last such event	Financial Assistance will be required for (air passage, Boarding & Lodging, etc)	FOR USE BY THE MINISTRY	
										Whether comes under quota	Recommendations of the Committee

(*)

- Write "A" for Asian/Commonwealth/World Championships
- Write "B" for Qualifying tournament for Asian/Commonwealth/Olympic Games
- Write "C" for World Cup
- Write "D" for others

For Junior Teams

Performance in international events during 2009 : _____

Details above proposed events/participation:-

Sl. No.	Name of the Event	Category/level of event (*)	Frequency of the event	Venue	Dates from to	Proposed number of players	Proposed number of Supporting personnel (No for each category such as Coaches, Referee, etc)	Performance in last such event	Financial Assistance will be required for (air passage, Boarding & Lodging, etc)	FOR USE BY THE MINISTRY	
										Whether comes under quota	Recommendations of the Committee

(*)

- Write "A" for Asian/Commonwealth/World Championships
- Write "B" for Qualifying tournament for Asian/Commonwealth/Olympic Games
- Write "C" for World Cup
- Write "D" for others

For Sub-Junior Teams

Performance in international events during 2009 : _____

Details above proposed events/participation:-

Sl. No.	Name of the Event	Category/level of event (*)	Frequency of the event	Venue	Dates from to	Proposed number of players	Proposed number of Supporting personnel (No for each category such as Coaches, Referee, etc)	Performance in last such event	Financial Assistance will be required for (air passage, Boarding & Lodging, etc)	FOR USE BY THE MINISTRY	
										Whether comes under quota	Recommendations of the Committee

(*)

- Write "A" for Asian/Commonwealth/World Championships
- Write "B" for Qualifying tournament for Asian/Commonwealth/Olympic Games
- Write "C" for World Cup
- Write "D" for others

Information required for holding the events in India

Name of the Federation:

Overall Performance of discipline in international events during 2009 :-

Proposal for holding the international events in India

Sl. No.	Name of the Event	Venue	Dates from- to	Whether allotted by International Federation	The countries likely to be invited/participate	Total Number of players and supporting persons likely to participate	Estimated budget	FOR USE BY THE MINISTRY - Recommendations of the Committee

099

MOST IMMEDIATE
BY SPEED POST

No.F.9-67/2009-SP-1
Government of India
Ministry of Youth Affairs and Sports

Dated ; 05.10.2009

To,

The Presidents/Secretary Generals
of recognized National Sports Federations

Sub: Drawing the advance calendar of National Championship and submission of proposal thereof -

Sir,

The National Sports Federations (NSFs) are primarily responsible for promotion of the discipline for which these have been recognized by Government of India. Holding of regular National Championships in all categories, i.e. Senior (M&W), Junior (B & G) and Sub-Junior (B & G) is the very basic and bare minimum requirement for promoting the concerned disciplines.

2. For maintaining the recognized status with the Government and getting financial assistance for various activities, the NSFs are expected to hold the National Championships regularly and notify them well in advance thus enabling the players/States to plan their participation. This will also help the Association of Indian Universities (AIU) and School Games Federation of India (SGFI) to draw their calendar accordingly.

3. All NSFs are, therefore, requested to draw the calendar for the next year (financial year or calendar year as per their present practice) and submit the proposals for holding the nationals in the prescribed form to Government by 5th December, 2009 along with details of venue, arrangement for boarding lodging, name and telephone number of contact person, etc. The NSFs are also required to indicate the procedure & schedule for sending the entries by State Units, methodology for issue of participation and merit certificates on completion of event and maintenance of records thereof.

4. It may please be noted that applications received after 5th December, 2009 for holding the Nationals Championships in the next year will not be entertained.

...2/-



5. For consideration of the applications so received a special meeting will be held on 10th December, 2009 wherein required approvals will be accorded. Authorized representatives of NSFs will also be required to be present during the meeting.

6. It has also been decided that henceforth while submitting the audited accounts and other documents for release of second & final installment, the NSFs will be required to submit a VCD of about 45 minutes showing the competitions & progress, prize distribution (opening and closing ceremony, if held), arrangement for boarding and Lodging, etc. . For this purpose an expenditure of upto Rs.2,500 may be claimed under the head - cost of consumables & hiring of infrastructure within the overall ceiling of financial assistance approved by Government. A copy of the VCD may also be sent to local Dordarshan Kendra for telecast.

7. This is to reiterate that the proposals of federations for other activities such as coaching camps, participation in competition abroad, equipments, etc. will not be entertained without the compliance of above instructions.

Yours faithfully,


(Deepika Kachhal)
Director (Sports)

Copy to : DS (SP), US (SP-I), US(SP-I & III), SO(SP-I), SO (SP-II), SO (SP-III)

F.No. 49-3/2008-SP-II
Government of India
Ministry of Youth Affairs and Sports
Department of Sports

New Delhi the 18th September, 2008

Sub: Guidelines for Dope testing procedures

It is the endeavor of all concerned with sports to create a clean and healthy environment for sports in India and to take all measures in conjunction with the various sports bodies and other stakeholders to uphold the highest values of fair play and honesty which are the very essence and ethos of sports. To achieve this it is important that all efforts be made to prevent Indian Athletes and Supporting Personnel from using illegal and artificial performance enhancing drugs and at the same time to promote a healthy lifestyle among our athletes. While it is necessary that athletes are tested periodically both 'in competition' and 'out of competitions' for dope in accordance with internationally accepted norms, it is also necessary that the athletes should be given the due respect and regard while the tests are being done on them and that the procedure adopted for testing should be fully transparent and unbiased. The athletes should also be given ample opportunity to present his/her version before any action affecting their careers is taken. For athletes who spend most of their productive years in pursuit of excellence in their sports, it can come as a great setback and mental shock if they are accused of/ or imposed with sanctions on the basis of ad-hoc or arbitrary procedures and inaccurate results. While there should be no leniency towards athletes for whom the use of illegal substances or methods has been established, it is absolutely necessary that according to the Rules in force the procedures must be fully and meticulously followed. With a view to ensuring the above, the following instructions are being issued with immediate effect.

SAMPLE COLLECTION OF ATHLETES:

1. A Doping Control Officer (DCO) or Chaperone will notify the athlete of selection for doping control. The DCO or Chaperone will inform the athlete his/her rights and responsibilities, including the right to have a representative present throughout the entire process. Athlete will be asked to sign a form confirming that they have been notified for doping control. For a minor or an athlete with a disability, a third party may be notified as well.
2. The athlete should report to the doping control station as soon as possible. The DCO may allow him to delay reporting to the station for activities such as a press conference or the completion of a training session; however the athlete will be accompanied by a DCO or chaperone from the time of notification until the completion of the sample collection process.

Tej Bhan

3. Athletes will be given a choice of individually sealed collection vessels and the athlete may select one. Athletes should verify that the equipment is intact and has not been tampered with. The athlete should maintain control of the collection vessel at all times.
4. The athlete and a DCO of the same gender will be permitted in the washroom during the sample provision. Minors and athletes with a disability may also have their representative present; however this representative is not permitted to view the sample provision. The objective is to ensure that the DCO is observing the sample provision correctly.
5. The DCO shall use the relevant laboratory specification to verify, in full view of the athlete, that the volume of the urine sample satisfies requirements for analysis.
6. After verifying that the equipment is in tact and has not been tampered with the athlete will open the kit and confirm that the sample code numbers on the bottles, the lids, and the container all match.
7. The athletes will divide the sample, pouring the urine himself/ herself, unless assistance is required due to disability. Pour the required volume of urine into the 'B' bottle and pour the remaining urine into the 'A' bottle. The athlete will be asked to leave a small amount in the collection vessel so that the DCO can measure the specific gravity and/or pH.
8. The athlete should seal the 'A' and 'B' bottles. The athletes' representative and the DCO should verify that the bottles are sealed properly.
9. If the samples does not meet the specific gravity or pH requirements, athlete may be asked to provide additional samples.
10. The athlete should provide information on the doping control form about any prescription or non-prescription medication or supplements they have taken recently. Athlete also have the right to note comments on the form regarding the conduct of the doping control session. The athlete should confirm that all the information is correct, including the sample code number. The athlete should receive a copy of the doping control form. The laboratory copy of the form does not contain any information that could identify athlete.

ANALYSIS OF SAMPLES :

1. Samples are packaged for transportation to the testing laboratory to ensure that the security is tracked. The testing laboratory will adhere to the International Standard for Laboratories when processing samples ensuring that the chain of custody is maintained at all times.

2. 'A' samples will be analyzed and the 'B' samples will be securely stored and may be used to confirm an Adverse Analytical Findings from the 'A' sample.
3. The laboratory will complete the analysis of the samples in the time stipulated under the International Standard for Laboratory. In case at any point of time there are a very large number of samples to be analyzed and the laboratory is not in a position to complete the analysis within the stipulated time then the samples should be sent to some other laboratory so that the analysis result is available within the stipulated time.
4. The report of the laboratory will be sent to the SAI within 24 hours after the analysis is completed.
5. The Sports Authority of India (SAI) will, after the procedures for decoding etc. ensure that the results 'negative' or 'positive' or "where further investigations are required" in respect of athletes are communicated to the concerned National Federation within 48 hours of receipt of report from the laboratory. The National Sports Federations, after receipt of the report from SAI will ensure that the concerned athlete is communicated in writing the results within 48 hours of receipt of the report by the Federation from SAI.
6. In case of Adverse Analytical Finding the National Federation will, as per the Rules also notify the athlete inter-alia the Anti-doping rule asserted to be violated or whether further investigation is necessary and a description of additional investigation, the athlete's right to promptly request the analysis of the 'B' sample, the right of the athlete or the athletes representative to attend the 'B' sample opening and analysis.
7. Once the athlete has received the notification and before the National Sports Federation imposes a provisional suspension the athlete must be given a provisional hearing prior to the imposition of the provisional suspension or a provisional hearing as soon as possible within 10 days after the imposition of the provisional suspension.
8. In case where a provisional suspension has been imposed and thereafter the Federation determines (as per the Rules governing this process) that following the submission by the athlete there has been no anti-doping rule violation then the provisional suspension shall be rescinded immediately.
9. The Rules in respect of Adverse Analytical Findings for the sanctions to be imposed would be followed in cases where Adverse Analytical Findings are fully confirmed.

It is also clarified that till the time the Anti-doping Rules of National Anti Doping Agency (NADA) comes into force and the NADA becomes fully operational, the SAI

Devendra Kumar


will continue the work of collection of samples and initial processing for submission to the laboratory and thereafter the process related to decoding of results and sending them to the National Federations. The Result Management and the imposition of sanctions etc. will continue to be done by the National Sports Federations as per their Rules and the Rules of the International Federation which are in compliance with the WADA Code.

It is once again emphasized that in this entire process the athlete must be treated with utmost dignity by all the agencies concerned respecting the athletes right to know the results of his/her test and giving him/her full opportunities to present his/ her version before any provisional or final sanction is imposed.

It is hereby reiterated that SAI, being the Sports Authority of India, shall be fully responsible for the overall welfare of the athlete and fulfillment of his rights without undue unacceptable delays and shall be answerable in case of violation of the same.

All the stakeholders are directed to follow the procedures and process detailed above meticulously. Also wide publicity of the above may be given to the sportspersons, coaches, athletes, support personnel and others concerned.

- The Government will continue to focus on this issue and its proper resolution for all stakeholders and, if necessary, will revise the above instructions to further improve the systems as and when felt necessary.


(Joe Sebastian)
- Director(Sports)

1. The Director General, National Anti-Doping Agency,
I.G. Stadium,
New Delhi.
2. The Director General, Sports Authority of India,
I.G. Stadium,
New Delhi.
3. The President, Indian Olympic Association,
B-29, Qutub Institutional Area,
New Delhi.
4. The President & Secretary General,
All National Sports Federations,

MOST IMMEDIATE
BY SPEED POST/FAX

No.9-19/2009 -SP.II
Government of India
Ministry of Youth Affairs & Sports
(Department of Sports)

**

Shastri Bhavan, "C" Wing, New Delhi.110 001
Dated the 30th October, 2009

To

The Secretary General, Indian Olympic Association
&
All recognized National Sports Federations

Sub.- Compliance of WADA Code & NADA Rules by Sports Federations

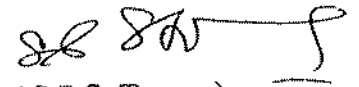
**

Sir,

I am directed to say that it has been decided that no financial assistance will be extended to any Federation on any account until they certify that they are fully complying with WADA Code and NADA rules in all respects to the satisfaction of this Department.

2. It is, therefore, requested that while submitting proposals seeking assistance from the Ministry under the Scheme of Assistance to National Sports Federations, it may be certified that the Federation is complying with WADA Code and NADA Rules. The proposals received without the requisite certificate about compliance of WADA Code and NADA Rules will not be considered in the Ministry.

Yours faithfully,



(S.P.S. Tomar)

Under Secretary to the Govt. of India
Tel.No.23073206

Copy also to :-

1. Dir.(SP)/Dir.(ISD)/DS(SP)/DS(AKA)
2. US (SP.I & III)/US(ID)/US(ISD)/US (SP.II & IV)
3. SO (SP.I/SP.II/SP.III/SP.IV)
4. Guard File of SP.I, SP.II & SP.III Sections

F.No. 49-3/2008-SP-II
Government of India
Ministry of Youth Affairs and Sports
Department of Sports

New Delhi the 18th September, 2008

Sub: Guidelines for more efficient management of Coaching camps, selection of coaches, selection of Athletes, etc

Former Chief Election Commissioner Shri T.S. Krishna Murthy was appointed by the Government to examine the circumstances & issues connected with dope testing of Weightlifter, Ms, L. Monika Devi. The Government has accepted the conclusion of the Enquiry report of Sh T. S. Krishna Murthy that it is necessary to improve coordination among all concerned with the management of Coaching Camps, Selection of Coaches, Selection of Athletes, etc. In order to put this recommendation into operation, the following action should be taken immediately by all concerned.

I. MANAGEMENT OF COACHING CAMPS

- (i) The Sports Authority of India, in consultation with the National Sports Federation concerned, shall work out a detailed yearly calendar of coaching camps, to be conducted in a particular discipline well in advance, in no circumstances later than 31st January every year. This calendar should be prepared based on the Long Term Development Plan (LTDP) for that discipline, and should be in consonance with the International/National calendar of events in that discipline. In case the coaching camp is being conducted by the National Sports Federation concerned, the same guidelines shall be applicable to them as well.
- (ii) The calendar of events so prepared, should contain detailed information about dates and period of coaching camp, venue (SAI or any other), number of players likely to attend the camp, coaches and supporting personnel staff.
- (iii) The list of probables for each coaching camp, shall be decided along with the LTDP, on the basis of either National Championship or open selection trials.
- (iv) A panel of coaches and supporting personnel including doctors, physiotherapists, psychologists, physiologists, scientific officers, masseurs etc. shall be prepared and made a part of the LTDP.
- (v) The yearly requirements of food supplements, equipments (consumable/non-consumable) training kits, should also be worked out while preparing the yearly calendar.
- (vi) The coaching calendar along with the requirements as detailed above, shall be circulated to all SAI centres, well in advance to enable them to make necessary arrangements, and to ensure smooth conduct of the camps.
- (vii) The venue allocated for a particular coaching camp, shall not be changed under any circumstances, unless warranted by unavoidable situations, which shall be done only after taking due approval of the competent authority.
- (viii) It shall be the responsibility of SAI/NADA, to ensure that random dope tests are conducted in each camp as per the guidelines.

- (ix) The travel plan and ticketing of every player, shall be carried out and informed to the player, well in advance of the dates of the coaching camp.
- (x) The National Coach shall evaluate the progress and performance of the players in the coaching camp, and make recommendations to the Selection Committee, regarding discontinuation of players showing unsatisfactory performance, or inclusion of new probables giving due justification for the name.

2. SELECTION OF COACHES

- (i) The National Coach shall be selected by a selection committee with President of the NSF concerned as its Chairman, DG(SAI), ED(TEAMS), one ex-international player (preferably Arjuna Awardee or International medal winner), to be nominated by the Government, and the nominee of IOA from the panel prepared by SAI.
- (ii) The National Coach shall be appointed by SAI, after careful consideration of the names recommended by this Selection Committee.
- (iii) The Selection Committee, in consultation with the National coach, shall choose other members of the coaching team.
- (iv) The team of coaches, sport scientists, experts etc shall not normally be changed or modified, once chosen till the Asian/Olympic Games are over.
- (v) While selecting the National Coach, Assistant Coach and other members of the coaching team, due care should be taken to ensure, that no person with tainted record is selected as a member of the coaching team.
- (vi) While selecting the team for participation in any international event it shall be ensured, that only those coaches/supporting personnel are selected, who have been with the team during the coaching camp on continuous basis.

3. SELECTION OF ATHLETES

- (i) The selection of sportspersons for participation in major international events shall be the responsibility of National Sports Federations (NSF) concerned, and Government and the Sports Authority of India, will not have direct involvement in the selection process, except to ensure that it is fair and transparent.
- (ii) The selection criteria/norms shall be clearly communicated by the NSFs to all concerned viz., players, coaches, Government Observers etc. well in advance and be put up on the website of the NSF concerned and also be forwarded to SAI and the Ministry to be put up on their respective websites.
- (iii) In case of measurable event, the minimum qualifying norms may be fixed and announced along with the notice for Selection Trials and be put up on the website of the NSF concerned and also be forwarded to SAI and the Ministry to be put up on their respective websites.
- (iv) The holding of the selection trials should be announced at least one month in advance of dates of the trials.
- (v) In team events the Selection Trials should be held two months in advance and in the case of contact games, the selection trials should be held at least one month in advance of the competition event.

[Handwritten signature]

- (vi) The selection shall be done by a Selection Committee, consisting of the President of the NSF as the chairman, the National coach and eminent ex-sportspersons, preferably Arjuna awardees. There shall be no Government Observer/SAI nominee, as member, in the Selection Committee.
- (vii) The NSFs shall send invitation to the Government Observer, for attending the selection trials, and the selection committee meetings, as an Observer, atleast 15 days in advance, which shall further be followed up on personal basis. The Government Observer must send his/her report, directly to SAI and the Ministry, without delay.
- (viii) The national coach shall evaluate the progress and performance of each player on regular basis, and submit the report to the Selection Committee and Sports Authority of India.
- (ix) The athletes who were not in the coaching camp organized prior to the Selection may be allowed to participate in the selection trials, only in exceptional cases with due justification.
- (x) The proceedings of the Selection should spell out in detail, the selection criteria, the past performance of the players, and their performance in the selection trials.
- (xi) The team once finalized for a particular event shall not be changed under any circumstances, unless warranted by unavoidable situations with due justification and the changes shall be informed to all concerned.
- (xii) NSFs shall keep the performance of each athlete on its web site. This should be updated at least once a month along with rankings, if applicable.
- (xiii) The athlete once selected for a team, shall be treated with utmost dignity. In case of any doubt arising, the athlete has to be taken into confidence. Proper appeal mechanism shall be put in place, to ensure proper and timely redressal of their grievances.

As specific provisions exist in the Scheme for preparation of Teams for Commonwealth Games 2010, matters connected with management of coaching camps, selection of coaches, selection of core probables would continue to be governed by the provisions of the scheme.



(Deepika Kachhal)

Deputy Secretary to the Government of India

Tele No.23384408

1. The Director General, Sports Authority of India,
I.G. Stadium,
New Delhi.
2. The President, Indian Olympic Association,
B-29, Qutub Institutional Area,
New Delhi.
3. The President & Secretary General,
All National Sports Federations
4. All Government Observers

Annexure-XXII

BY SPE [unclear]

No F 45 5/2008 SP 1
Government of India
Ministry of Youth Affairs & Sports
Department of Sports
Shastri Bhavan, New Delhi

Dated 26-12-2008

To

The President/Secretary General
Indian Olympic Association,
B-29, Qutab Institutional Area,
New Delhi.

The Presidents/Secretary Generals of
All Recognized National Sports Federations.

Sir,

In the matter of Karm Kumar Vs Union of India & Others, the Hon'ble High Court of Delhi has directed Government to review the matter of participation of foreign nationals of Indian origin in the national teams and bring out a uniform national policy in the best interest of sports in the country.

The matter has, in pursuance to the above direction of the Hon'ble High Court of Delhi, been carefully considered after seeking comments of Indian Olympic Association, recognized National Sports Federations and others concerned.

Based on this consultation, an overwhelming view has emerged that the best interest of Indian Sports would be served by ensuring that players who are Indian citizens only represent the country in the National Teams. This would ensure that the limited resources available are invested optimally in building world-class athletes. This would also provide the opportunity of giving international exposure and training to deserving local talent, which would further improve them to world class performance levels. This would also act as an inspiration for budding talent. Finally it would serve the long term interests of the country to emerge as a front runner in the field of sports.

In view of the above, it has been decided that, henceforth only players who are citizens of India would be entitled to receive government support for representing the country in the national teams. Further, the above policy decision would also be applicable in the consideration of proposals for the participation of the national teams in international sports events.

Yours faithfully,


(Shankar Lal)

Under Secretary to the Govt. of India

No.F.45-5/2008-SP-I
Government of India
Ministry of Youth Affairs and Sports
Department of Sports

Dated : New Delhi, the 12th March, 2009

To,
The President/Secretary General,
Indian Olympic Association,
B-29, Qutab Institutional Area,
New Delhi

The President/Secretary Generals of
All Recognized National Sports Federations.

Sub: Government Policy on participation of foreign nationals of Indian origin in national teams.

Sir,

Government vide letter of even number dated 26th December, 2008 has laid down the national policy on the above mentioned subject.

2. A question has arisen in respect of persons who are not Indian citizens as to whether the policy only restricts government support to them for participating in national teams or altogether makes them ineligible to participate in national teams.

3. As already stated in para 3 of the letter referred to above and for the reasons mentioned in the said letter, it is clarified that just as financial support from government is restricted to Indian Nationals only, the inclusion of players in the national teams is also restricted to Indian nationals only. In other words, only Indian nationals are eligible to be part of the national team and walk under the Indian Flag.

Yours faithfully,


(Shankar Lal)

Under Secretary to the Government of India

Annexure - XXIII

No.F.52-12/2000-SP-I
Government of India
Ministry of Youth Affairs and Sports
Department of Sports

Dated : 4th February, 2010

To

1. Director General,
Sports Authority of India,
J.N. Stadium,
New Delhi
2. Director (Sports)
of all States/UTs
3. Chief Executive Office,
National Dope Testing Laboratory,
J.N. Stadium,
New Delhi.
4. Secretary Generals of
all recognized National Sports Federations.

Sir,

I am directed to say that Government has recently enlarged the scope of Custom Duty Exemption Notification No.146/94-Custom dated 13.7.1994 (as amended from time to time) by issuing Notification No.5/2010. Copies of these notifications are enclosed for reference. Now exemption can be availed on imports of sports goods and requisites for training purposes also. Earlier this exemption was limited to holding of sports competition only. The revised notification also provides the following additional facilities:-

1. List of items to be imported without custom duty has been enlarged. Now Synthetic playing surfaces, fitness equipments, sports medicine, Sports apparel and anti-doping testing related equipments have been added.
2. Earlier Sports Authority of India was allowed to import. Now Sports Authorities of States have also been included.
3. Now National Sports Federation have been allowed import on behalf of their State/District Affiliate Associations also. Earlier, National Sports Federations could make such imports for their own use.

Yours faithfully,


(Shankar Lal)

Under Secretary to the Government of India
Tele No.23382560

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, EXTRAORDINARY, PART II,
SECTION 3, SUB-SECTION (i)]

Government of India
Ministry of Finance
(Department of Revenue)

Notification No. 5/2010-Customs

New Delhi, the 19th January, 2010

G.S.R.43(E).- In exercise of the powers conferred by sub-section (1) of section 25 of the Customs Act, 1962 (52 of 1962), the Central Government, on being satisfied that it is necessary in the public interest so to do, hereby makes the following further amendments in the notification of the Government of India in the Ministry of Finance (Department of Revenue), No. 146/94-Customs, dated 13th July, 1994, published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i) *vide* number G.S.R.575 (E), dated the 13th July, 1994, namely:-
In the said notification, in the TABLE, -

(i) against serial number 1,-

(a) in column (2), for item (a) and the entry relating thereto, the following shall be substituted, namely:-

"(a) Sports goods, sports equipments, sports requisites, including synthetic playing surfaces, fitness equipments, sports medicine, sports apparel";

(b) in column (3), for item (a) and the entries relating thereto, the following shall be substituted, namely:-

"(a) The said goods are imported into India by,-

1. Sports Authority of India or Sports Authority of concerned State, for use in a national or international championship or competition, to be held in India or abroad or for the purposes of training, or
2. a National Sports Federation for its own use or for the use of its State/District Affiliate Associations, in a national or international championship or competition, to be held in India or abroad or for the purposes of training, under a certificate issued by the Sports Authority of India, or
3. the Services Sports Control Board in the Ministry of Defence for their own use or for use in a national or international championship or competition, to be held in India or abroad or for the purposes of training, under a certificate issued by the Services Sports Control Board.";

(ii) against serial number 2, in column (2),-

(a) in item I, after sub-item (12), the following sub-items shall be inserted, namely:-

- (13) Target Boss
- (14) Bow string
- (15) Clicker
- (16) Fletching Jig
- (17) Fletches
- (18) Chest Guard
- (19) Arrow Rest
- (20) Arrow Quiver
- (21) Nock";

(b) in item II, after sub-item (6), the following sub-items shall be inserted, namely:-

- (7) Spikes
- (8) Cross Bar
- (10) Pole Vault

- (1) Cross Bar (high Jump)
 (2) Hurdles
 (3) Take off Board
 (4) Pole Vault Upright
 (5) Spring Board
 (6) Starting Blocks";
- (c) in item IV, after sub-item (2), the following sub-item shall be inserted, namely:
 "(3) 24-second electronic device";
- (d) in item VI, after sub-item (7), the following sub-items shall be inserted, namely:-
 "(8) Teeth Guard
 (9) Punching pad
 (10) Breast Guard for Ladies
 (11) Bandage
 (12) Scoring Device";
- (e) in item IX, after sub-item (2), the following sub-items shall be inserted, namely:-
 "(3) Football Shoes
 (4) Shin Guard";
- (f) in item X, after sub-item (14), the following sub-items shall be inserted, namely :-
 "(15) Scoring System
 (16) Mushroom
 (17) Beat Board
 (18) Spare Bars
 (19) Crash Mats
 (20) Acrobatic Tumbling Mat
 (21) Floor Exercise Mat
 (22) Rhythmic Apparatus Ball
 (23) Rope, Clubs & Ribbon
 (24) Palm Guard";
- (g) in item XII, after sub-item (3), the following sub-items shall be inserted, namely:-
 "(4) Hockey Sticks
 (5) Goal Post
 (6) Turt cleaning Machine
 (7) Ball Throwing Machine";
- (h) in item XIV, after sub-item (5), the following sub-items shall be inserted, namely:-
 "(6) Crash Mat
 (7) Scoring System";
- (i) in item XV, after sub-item (9), the following sub-items shall be inserted, namely:-
 "(10) 12 Bore Gun
 (11) .38/.357 revolver/pistol
 (12) Rifles 7.62/.308 or any caliber upto 8mm
 (13) Electronic Target scoring system
 (14) Clay birds";
- (j) in item XVII, after sub-item (4), the following sub-items shall be inserted, namely:-
 "(5) Lane Rope
 (6) Resuscitators
 (7) Life Jackets
 (8) Portable Starting Blocks
 (9) Stop Watch";
- (k) after item XXII, the following shall be added, namely:-
 "XXIII. EQUESTRAIN
 (1) Saddle
 (2) Bridle
 (3) Stirrup Leather

- (4)Stirrup Iron
- (5) Bits
- (6)Jumping Set

XXIV. KABBADI

- (1)Mats
- (2) Shoes

XXV. KARATE

- (1) Karate Mat
- (2) Kit

XXVI. LAWN TENNIS

- (1) Rackets
- (2)Balls
- (3)Shoes
- (4)Racket String/ Gut

XXVII. LAWN BOWLING

- (1) Balls
- (2) Jack

XXVIII. ROWING

- (1)Fixed Purl
- (2)Shoes
- (3)Row Balls
- (4)Assorted tools
- (5)Carbon fibre oars and sculls
- (6)Ruttons and sleeves for oars
- (7) Material for boat repair

XXIX. RUGBY

- (1) Balls
- (2)Shoes

XXX. SEPAK TAKRAW

- (1)Balls

XXXI. SOFTBALL

- (1)Bat (slugger)
- (2)Catcher kit
- (3)Balls
- (4)Umpire Kit
- (5)Left hand gloves
- (6)Home Plate Rubber
- (7)Mitt
- (8)Chest Guard
- (9)Leg Guard
- (10)Hard Tow Shoe
- (11)Face Mask
- (12)Helmets

XXXII. SQUASH

- (1)Racket
- (2)Balls

(iii) against serial number 2, in column (3), after item (b) and the entries relating thereto, the following shall be inserted, namely:-

"(c) Arms and Ammunition shall be subject to the Licensing conditions imposed by Directorate General of Foreign Trade and approvals by the Ministry of Home Affairs.";

(iv) after serial number 9 and the entries relating thereto, the following serial number and entries shall be added, namely:-

(1)	(2)	(3)
-----	-----	-----

<p>*10</p>	<p>(i) The following Anti-doping and dope testing related equipment, namely :-</p> <p>(ii)</p> <ol style="list-style-type: none"> (1) Gas Chromatograph (2) Gas Chromatograph-NPD (3) Gas Chromatograph-FID (4) GasChromatograph-C-Isotope Ratio Mass Spectrometer (5) Gas Chromatograph-high resolution Mass Spectrometer (6) Liquid chromatograph (7) Liquid Chromatograph- Mass Spectrometer (8) Elisa processor (9) Immuno Assay Analyser (10) Blood cell counter and other Hematology analysers (11) DNA/EPO analysing equipments Including cameras and other accessories (12) Computer and software other accessories for operating the dope testing related equipment (13) Auxiliary equipment for laboratory use like centrifuges; electronic balances; fume hoods; gas generators; gas supply systems including regulators, pipes and other lab wares (14) Laboratory safety equipment including access control systems; <p>(ii) Chemicals used for sample processing for dope testing ; and</p> <p>(iii) Pure drug standards and its metabolites; spiked drug standards in urine/blood; Synthetic standards.</p>	<p>(a) The said goods are imported into India by National Dope Testing Laboratory in the Ministry of Youth Affairs and Sports; and</p> <p>(b) the importer, at the time of clearance of the goods, produces a certificate to the Assistant Commissioner of Customs or Deputy Commissioner of Customs as the case may be, from an officer not below the rank of a Director in the Ministry of Youth Affairs and Sports indicating-</p> <ol style="list-style-type: none"> (i) the name and address of the importer and the description, quantity and value of the said goods; and (ii) that the said goods are required in relation to anti-doping and dope testing ."
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[F.No.354/77/2009-TRU]

(Prashant Kumar)
Under Secretary to the Government of India

Note: The principal notification No .146/1994-Customs, dated 13th July, 1994 was published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i) vide number G.S.R. 575(E) dated the 13th July, 1994 and was last amended by notification No. 112/2006-Customs, dated the 9th November, 2006 published in the Gazette of India, Extraordinary, Part II, Section 3, Subsection (i) vide number G.S.R. 696 (E), dated the 9th November, 2006.

Exemption to specified sports goods, equipments and requisites and mountaineering equipment imported by National Sports Federation or by a sports person of outstanding eminence for training. Challenge cups and trophies, medals and prizes won by Indian players.

13-7-1994

Notification No. 146/94-Customs

In exercise of the powers conferred by sub-section (1) of section 25 of the Customs Act, 1962 (52 of 1962), the Central Government, being satisfied that it is necessary in the public interest so to do, hereby exempts the goods of the description specified in column (2) of the Table hereto annexed and falling within the First Schedule to the Customs Tariff Act, 1975 (51 of 1975), when imported into India, from the **whole of the duty of customs** leviable thereon which is specified in the said First Schedule and from the **whole of the additional duty** leviable thereon under section 3 of the second mentioned Act subject to the conditions specified in column (3) against each serial number in column (1) of the said Table.

Table

S. No.	Description of goods	Conditions
(1)	(2)	(3)
1.	<p>The following goods :-</p> <p>(a) Sports goods, sports equipments and sports requisites;</p> <p>(b) Spares, accessories and consumables relating to goods covered by (a) above.</p>	<p>(a) The said goods are imported into India by a National Sports Federation or Services Sports Control Board in the Ministry of Defence, under a certificate issued by the Sports Authority of India or by the Services Sports Control Board for its own imports or by the Sports Authority of concerned State for use in a national or international championship or competition, to be held in India or abroad;</p> <p>(b) the importer, at the time of clearance of the goods, produces a certificate to the Assistant Commissioner of Customs or Deputy Commissioner of Customs from an officer not below the rank of a Director in the Sports Authority of India or Secretary, in the Services Sports Control Board for its own imports or Director of Sports Authority of concerned State indicating-</p> <p>(i) the name and address of the importer and the description, quantity and value of the said goods; and</p> <p>(ii) that the said goods are required for the purpose specified in condition (a) above.";</p>
2.	<p>The following sports goods for:</p> <p>I. ARCHERY</p> <p>(1) Bows and Arrows</p> <p>(2) Bow Handles</p> <p>(3) Bow Limbs</p> <p>(4) Bow Sinks</p> <p>(5) V Bar Set</p>	<p>(a) The said goods are imported into India by a sports person of outstanding eminence for training purposes;</p> <p>(b) the importer, at the time of importation of the goods, produces a certificate to the Assistant Commissioner of Customs or Deputy</p>

<p>(6) Button (7) String Material - fast and light (8) Arrow Tabs (9) Finger Tabs (10) Arm Guards (11) Target Face (12) Binoculars</p>	<p>Commissioner of Customs from an officer not below the rank of a Deputy Secretary in the Department of Youth Affairs and Sports, Ministry of Human Resource Development, Government of India indicating -</p>
<p>II. ATHLETICS (1) Throwing Hammers (2) Discus (3) Shot (4) Javelin (5) Fibre Glass Vaulting Poles (6) Shoes</p>	<p>(i) the description, quantity and value of the said goods; (ii) that the importer is a sports person of outstanding eminence; and</p>
<p>III. BADMINTON (1) Shuttlecocks (2) Racquets (3) Racquet Strings</p>	<p>(iii) that the said goods are essential for the training purposes of the importer and recommends grant of the exemption.</p>
<p>IV. BASKETBALL (1) Hydra Upright (2) Basket balls of superior quality</p>	
<p>V. BILLIARDS AND SNOOKER (1) Billiards/Snooker Balls (2) Cues</p>	
<p>VI. BOXING (1) Cub Protector (2) Head Guard (3) Mouth Guard/Gum Shields (4) Boxing Gloves (5) Speed Balls (6) Training Robots (7) Shoes</p>	
<p>VI-A CRICKET</p> <ol style="list-style-type: none"> 1. Cricket Balls 2. Bowling machines 3. Swiss ball for physical fitness/training 4. Aerobic equipment for physical training 	
<p>VIB. CARROM Carrom Board</p>	

VIC. CANOEING, KAYAKING AND ROWING

1. Boats
2. Paddles
3. Ergometers";

VII. CYCLING

- (1) Helmet/aerodynamic
- (2) Skin fit riding kit (T-Shirt and shorts in one piece)
- (3) Leather cycling shoes, with cleats
- (4) Gloves
- (5) Skin-fit warming, up kit (one piece lower and top full sleeve)
- (6) Racing cycles (Road) for competitions and training, with spares
- (7) Racing cycle (Track) for competitions and training, with spares

VIII. FENCING

- (1) Complete set of fencing equipment with accessories/ spares
- (2) Shoes

IX. FOOTBALL

- (1) Footballs of superior quality
- (2) Goal keeper kits, complete

X. GYMNASTICS

- (1) Trampoline
- (2) Parallel bar
- (3) Horizontal bar
- (4) Pommel horse
- (5) Vaulting horse
- (6) Roman rings
- (7) Vault runway
- (8) Vaulting Boards
- (9) Balance Beams
- (10) Uneven bar
- (11) Floor plates
- (12) Parallel bar rails
- (13) Uneven bar rails
- (14) Straps and rings

XI. GOLF

- (1) Golf balls
- (2) Golf clubs

XII. HOCKEY

- (1) Complete goal keeper's kits
- (2) Synthetic dimpled balls

(3) Shoes

XIII. HANDBALL

Hand balls of superior quality

XIV. JUDO

- (1) Judo Mats
- (2) Judo Dresses
- (3) Supporting and Strapping
- (4) Judo Dummy
- (5) Shoes

XV. SHOOTING

- (1) Rifles - .22 Calibres (should have at least an outside barrel diameter of 10 mm.)
- (2) Pistols - .22 and .32 Calibres (barrels should be measured from the Breach point)
- (3) Air Rifles/Pistols - 4.5 mm/0.177 Calibres
- (4) Shot Guns -12 bore (should be "Ventilated Rib" and "Single Sighting Planes")
- (5) Air pellets - Diabelotype (i.e. with flat nose and metround on painted nose)
- (6) Ammunition -
 - .12 bore cartridges,
 - .27 air pellets,
 - .22 bore match cartridges,
 - .22 bore rapid fire (short) cartridges,
 - .22 bore pistol match standard sports,
 - .32 bore wad - cutters
- (7) .32 bore revolver (barrel length should not be less than 4¹/₂" and measurements are to be taken from the end of the cylinder holding the cartridge)
- (8) .22 bore revolver - (barrel length same as above)
- (9) Telescope

XVI. SKIING

- (1) Skis
- (2) Ski bindings
- (3) Ski boots
- (4) Ski suits
- (5) Shoes

XVII. SWIMMING/WATER POLO

- (1) Goggles
- (2) Pace clocks
- (3) Pull buoy
- (4) Kick boards

<p>XVIII. TABLE TENNIS (1) Balls (2) Racquets (3) Rubber sheets</p> <p>XIX. VOLLEYBALL (1) Volleyballs of superior quality (2) Pressure gauge (3) Knee pads (4) Volleyball adjustable poles (5) Volleyball fibreglass antenna"</p> <p>XIXA. WATER POLO</p> <p>(1) Balls</p> <p>(2) Caps</p> <p>XX. WEIGHTLIFTING (1) Barbell sets and rods (2) Barbell Plates/discs (3) Shoes</p> <p>XXI. WRESTLING (1) Wrestling Mats (2) Dummy (3) Wrestling costumes</p> <p>XXII. YACHTING</p> <p>(1) Binoculars</p> <p>(2) Boats and other accessories.</p>	
<p>3. The following goods :- I. SOFTWARE MOUNTAINEERING EQUIPMENT</p> <p>(1) Climbing boots (2) Boot covers (3) Sleeping bags (feather) (4) Jackets (feather) (5) Trousers (feather) (6) Windproof Jackets (7) Windproof Pants (8) Anorack (9) Sallopat (10) Thermal undersuits (11) Gloves (feather) (12) Face Masks (13) High Altitude light weight tents (14) Summit tents (15) Bivouac (16) Survival Blankets (17) Carrymats (18) Ruck Sack frameless (19) Climbing ropes (20) Snow Goggles (21) Harness</p>	<p>(a) The said goods are imported into India by the Indian Mountaineering Foundation, New Delhi;</p> <p>(b) the importer, at the time of clearance of goods, produces a certificate to the Assistant Commissioner of Customs or Deputy Commissioner of Customs from the President of Indian Mountaineering Foundation, New Delhi, indicating</p> <p>(i) The description, quantity and value of the said goods; and</p> <p>(ii) that the said goods are to be used in connection with mountaineering expedition or training.</p>

<p>(22) Mittons (23) Gaiters</p> <p>II. IRON MONGERY MOUNTAINEERING EQUIPMENT</p> <p>(1) Ice Axe (2) Ice Axe cum hammers (3) Rock Hammers (4) Ice Pittons (5) Carrabiners (6) Rock Pittons (7) Ascenders and Descenders (8) Friends (sets) (9) Nuts and chocks (10) Pulleys (11) Etrier (12) Drills (13) Expansion bolts (14) Rescue pulleys (15) Sledges (16) Rescue stretchers (17) Crampons (18) Head lamps (19) Altimeters (20) Binoculars of high magnification (21) Avalanche peeps trans receivers (22) Oxygen Cylinders, Masks and other accessories (23) Gas Stoves/bumers (24) Petrol stoves with accessories (25) MSR bottles</p> <p>III. ROCK CLIMBING EQUIPMENT</p> <p>(1) Holds (2) Climbing slippers (3) Harness (4) Climbing ropes (5) Anchors (6) Mechanical belay devices (7) Rock climbing shoes.</p>	
<p>4. Challenge cups and trophies</p>	<p>If,-</p> <p>(i) awarded to an Indian team in connection with its participation in a tournament outside India and brought by it into India for being kept with an Official Sports Association;</p> <p>(ii) the Assistant Commissioner of Customs or Deputy Commissioner of Customs is satisfied that the team proceeded abroad with the specific purpose of participating in the tournament; and</p> <p>(iii) the importer, as well as the Official Sports Association by whom the goods shall be retained, gives an undertaking that the said goods shall be retained by the said Association and shall not be disposed of in any manner,</p>

		save that of subsequent re-export when such re-export is one of the conditions of participation in the tournament.
5.	Medals and trophies	If, -(i) awarded to members of Indian teams for their participation in international tournaments or competitions outside India; and (ii) the Assistant Commissioner of Customs or Deputy Commissioner of Customs is satisfied that the said goods do ; not constitute an article of general utility
6.	Prizes won by any member of an Indian team'	If, -(i) the team has participated in any international tournament or competition in relation to any sport or game, with the approval of the Government of India in the Department of Youth Affairs and Sports; (ii) the importer, at the time of clearance, produces a certificate from an officer not below the rank of a Deputy Secretary to the Government of India in the said Department to the effect that, - (a) the importer is a member of an Indian team which participated, with the approval of the Government of India, in an international tournament or competition in relation to any sport or game and has won the prize in such tournament or competition; and (b) the said prize has been announced, before such tournament or competition has been held, by its organisers; and (iii) the importer gives an undertaking to the Assistant Commissioner of Customs or Deputy Commissioner of Customs, at the time and place of importation, that the prize shall remain in his possession, control and use and shall not be sold or parted with for a period of five years from the date of such importation.

Notification No. 146/94-Cus., dated 13-7-1994 as amended by Notifications No. 101/95-Cus., dated 26-5-1995; No. 132/95-Cus., dated 28-8-1995, No. 48/96-Cus., dated 23-7-1996, No.24/2002 dated 01.03.2002 and No.88/2002-cus dated 28-8-2002.



भारत का राजपत्र

The Gazette of India

असाधारण
EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (ii)
PART II—Section 3—Sub-section (ii)

प्राधिकार से प्रकाशित
PUBLISHED BY AUTHORITY

सं. 1343]
No. 1343]

नई दिल्ली, शुक्रवार, नवम्बर 2, 2007/कार्तिक 11, 1929
NEW DELHI, FRIDAY, NOVEMBER 2, 2007/KARTIKA 11, 1929

गृह मंत्रालय
अधिसूचना

नई दिल्ली, 19 अक्टूबर, 2007

का.आ. 1864(अ).—केन्द्रीय सरकार, रास्त्र अधिनियम, 1959 (1959 का 54) की धारा 41 द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, भारत सरकार, गृह मंत्रालय की दिनांक 12 सितम्बर, 1985 की अधिसूचना का.आ. 667(अ) में एतद्वारा निम्नलिखित संशोधन करती है, अर्थात् :-

उक्त अधिसूचना में, स्पष्टीकरण के खण्ड (घ) के स्थान पर निम्नलिखित खण्ड प्रतिस्थापित किया जाएगा, अर्थात् :-

“सुविख्यात निशानेबाज” का अर्थ है वह व्यक्ति जिसने टूर्नामेंट में अर्हता प्राप्त करके या अन्तर्राष्ट्रीय शूटिंग चुम्पियन के नियमों के अनुसार आयोजित वाइल्ड कार्ड एण्ट्री के माध्यम से किसी ओपन मेन्स इवेण्ट या ओपन वीमेन्स इवेण्ट या ओपन सिविलियन इवेण्ट में किसी राष्ट्रीय निशानेबाजी चैम्पियनशिप में भाग लिया है, और राष्ट्रीय राइफल एसोसिएशन द्वारा निर्धारित न्यूनतम अर्हक स्कोर प्राप्त किया है।

[सं. वी-11026/7/2006-आर्म्स]

एल. सी. गोयल, संयुक्त सचिव

टिप्पण :- मूल अधिसूचना दिनांक 12 सितम्बर, 1985 के सं. का. आ. 667(अ) के तहत जारी की गई थी और तदुपरान्त 2 अगस्त, 2002 के सं. का. आ. 831(अ) के तहत संशोधित की गयी थी।

MINISTRY OF HOME AFFAIRS
NOTIFICATION

New Delhi, the 19th October, 2007

S.O. 1864(E).—In exercise of the powers conferred by Section 41 of the Arms Act, 1959 (54 of 1959), the Central Government hereby makes the following amendments in the Notification of the Government of India in the Ministry of Home Affairs No. S.O. 667(B) dated the 12th September, 1985, namely:—

In the said notification, for clause (d) of the explanation, the following clause shall be substituted, namely:—

“Renowned Shooter” means a person who has participated in a National Shooting Championship in an Open Men’s Event or Open Women’s Event or Open Civilian’s Event whether through Qualifying Tournament or Wild Card Entry conducted in accordance with the rules of the International Shooting Union, and has attained the Minimum Qualifying Score prescribed by the National Rifle Association.

[No. V-11026/7/2006-Arms]

L. C. GOYAL, Jt. Secy.

Note:— The principal notification was issued vide Number S.O. 667(E) dated 12th September, 1985 and subsequently amended vide No. S.O. 831 (E) dated 2nd August, 2002.

Government of India
Ministry of Commerce
Directorate General of Foreign Trade
Udyog Bhavan, New Delhi – 110 011.

Annexure XXV

Policy Circular No. 31 /2009-2014

Dated 26.4.2010

To

All Licensing Authorities;
All Commissioners of Customs;

Sub : Import of sports weapons by 'Renowned Shooters'.

In the Policy Circular No. 2/2009-2014 dated 27.8.2009 it was stipulated that the authorization for import of sports weapons by 'Renowned Shooters' will be issued by the concerned RAs on the recommendation of Ministry of Youth Affairs & Sports. Ministry of Youth Affairs & Sports vide their O.M. No. 52-37/2009-SP-I dated 28th January, 2010 have recommended that "the present practice of routing import licence applications through MYAS may be dispensed with and renowned shooters may be allowed to approach the Regional Authorities of DGFT directly after obtaining recommendations of National Rifle Association of India". This has been done with a view to liberalize and rationalize the procedures. Accordingly, it has been decided to amend para 2 (ii) (iii) and (iv) of the above Policy Circular as follows:

- (i) On receipt of application, concerned RA shall send a copy of the application to National Rifle Association of India for their comments. After receipt of comments from the National Rifle Association of India, RA shall issue licence to the applicant.
 - (ii) After issue of licence, RA shall forward a copy of licence to National Rifle Association of India with reference to their written recommendation for information.
 - (iii) In such cases, there would be no need to seek approval of DGFT Headquarters once written recommendation from National Rifle Association of India has been received."
2. This issues with the approval of DGFT.

Sd/-
(Shubhra)
Joint Director General of Foreign Trade

(Issued from File No. 01/93/180/33/AM 10/ PC-2 (B))

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, EXTRAORDINARY,
PART II, SECTION 3, SUB-SECTION (i)]

Government of India
Ministry of Finance
(Department of Revenue)

New Delhi, the 1st October, 2010

Notification No. 101 /2010-Customs

G.S.R. (E).- In exercise of the powers conferred by sub-section (1) of section 25 of the Customs Act, 1962 (52 of 1962), the Central Government, on being satisfied that it is necessary in the public interest so to do, hereby makes the following further amendments in the notification of the Government of India in the Ministry of Finance (Department of Revenue), No. 146/94-Customs, dated the 13th July, 1994, published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i) vide number G.S.R.575 (E), dated the 13th July, 1994, namely:-

In the said notification, in the TABLE, against serial number 2, in column (3), after condition (b), the following proviso and Explanation shall be inserted, namely:-

"Provided that in respect of goods listed under item XV 'SHOOTING' specified in column (2) of the Table, the said goods are imported into India by a renowned shooter for training purpose and such importer produces a certificate to the Assistant Commissioner of Customs or Deputy Commissioner of Customs as the case may be, from the National Rifle Association of India that the importer is a renowned shooter.

Explanation.- For the purpose of this notification, "renowned shooter" means a person who has participated in a National Shooting Championship in an Open Men's Event or Open Women's Event or Open Civilian's Event whether through Qualifying Tournament or Wild Card Entry conducted in accordance with the rules of the International Shooting Union, and has attained the Minimum Qualifying Score prescribed by the National Rifle Association"

[F.NO.341/35/2008-TRU]

(K.S.V.V. Prasad)

Under Secretary to the Government of India

Note: The principal notification No. 146/1994-Customs, dated 13th July, 1994 was published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i) vide number G.S.R. 575(E) dated the 13th July, 1994 and was last amended by notification No. 5/2010-Customs dated the 19th January, 2010 published in the Gazette of India, Extraordinary, Part II, Section 3, Subsection (i) vide number G.S.R. 43(E), dated the 19th January, 2010.

Annexure - XXVI

No.F.52-22/2009-5P-III
Government of India
Ministry of Youth Affairs and Sports
Department of Sports

Dated : 12th May, 2009

To,

The Secretary General,
National Rifle Association of India,
"NRAI House",
51-B, Tughlakabad Institutional Area,
New Delhi-110 062.

Sub: Annual Return for holding/sale of Weapon

Sir,

I am directed to draw your attention to the Supreme Court's judgment in the Civil Appeal No.3243 of 2009 dated 5th May, 2009 in the matter of Chandrakant Hargovindas Shah Vs. Deputy Commissioner of Police & Anr. and to say that Government has devised a proforma for annual return for holding/sale of weapons. This return is to be submitted by all the renowned shooters registered with NRAI by 31st January every year thereby indicating the status of holding/sale of weapons upto the previous calendar year. However, the information for the last calendar year i.e. 2008, and status upto 31st March, 2009 may be sent by 30th June, 2009. The information is required to be certified by NRAI in the return itself.

2. This is also to inform you that in the absence of the above return, Government may not be able to recommend the applications for import of arms and ammunition or custom duty exemption.

3. Accordingly, NRAI is requested to apprise all the renowned shooters of submission of the above return and ensure its compliance by all concerned.


Yours faithfully,


(Shankar Lal)

Under Secretary to the Government of India

Copy along with enclosure for information to :-

1. Ministry of Home Affairs (Under Secretary (Arms), North Block, New Delhi
2. Ministry of Finance, Department of Revenue, (Under Secretary TRU), North Block, New Delhi.
3. Directorate General of Foreign Trade, (Joint Director) Udyog Bhavan, New Delhi.
4. Director General, Sports Authority of India, IG, Stadium, New Delhi


(Shankar Lal)

Under Secretary to the Government of India

Name of the Shooter: _____ and he is entitled to keep _____ number of weapon for
 Renowned Shooter in following disciplines _____ and he is entitled to keep _____ number of weapon for
 one sub-discipline and in total _____ weapons.

Sl.No.	Details of each weapon acquired so far along with specification & make for each weapon be indicated separately.	Used for (name of sub- discipline like trap, Double Trap, etc.)	How acquired along with date of acquisition and cost of acquisition			Cost paid (in Rupees)	Whether Custom Duty Exemption Availed (Yes/No)	Whether presently Holding (Yes/No)	Manner of disposal (Gifted/sold)	Name of the person to whom weapon is sold	If sold, price at which sold	Difference between purchase and sale price	Whose permission sought before sale (A copy of the permission may be attached)
			Imported	Indigenous	2 nd Hand purchase								
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													

(Signature of the Renowned Shooter)

(Signature of Secretary General, NRA)

MOST IMMEDIATE

No.f.52-37/2009-SP-I
Government of India
Ministry of Youth Affairs and Sports
Department of Sports

Shastri Bhavan, New Delhi
Dated : 28th January, 2010

OFFICE MEMORANDUM

Subject: Liberalization and rationalization of procedures by renowned shooters for (i) import of weapons and ammunition; and (ii) resale of used weapons.

The undersigned is directed to refer to the subject noted above and to state that the Parliamentary Standing Committee attached to Ministry of Home Affairs (MHA) has recommended liberalization of the process of sale of weapons by Renowned Shooters by:-

- (i) dispensing with the procedure of assessment of weapons by the three member Committee before a shooter is allowed to sale the weapons;
- (ii) withdrawal of the limitation on disposal of weapons to promising shooters only who have finished among first three in the preceding State level championship; and sale of weapons by renowned shooter to any shooter registered with Rifle Clubs/District/State./National Rifle Association.

2. The Ministry of Youth Affairs and Sports (MYA&S) had examined the above matter and conveyed its recommendations to Ministry of Home Affairs (MHA) vide letter No.52-41/03-SP-i dated 02.04.2009 as under:-

- (i) consideration of application for disposal of weapons by Department Committee which meets regularly under the chairmanship of Joint Secretary (Sports);

- (ii) liberalization of the definition of "Promising Shooters" by extending it to shooters have finished among first ten in the preceding State level championship (against first three earlier).

3. The Ministry has received representations that the existing procedure for import of arms and ammunition by renowned shooters is very time consuming and causes escalation of cost of import, as well as shortages of weapons/ammunition and thereby, adversely affect the training and practice regime of Renowned Shooters. Furthermore, the guidelines for resale of weapons imported by Renowned Shooters is unduly restrictive and hampers the development of sports.

4. The Departments/Agencies involved in the process of granting permission for import of weapons and ammunition and resale of used weapons by renowned shooters is, at present, as under:-

i) National Rifle Association of India (NRAI) :

Maintains records of results of various National Rifle Shooting championships, based on which, eligibility for issue of Renowned Shooters Certificate is determined and issued.

ii) Ministry of Youth Affairs and Sports (MYA&S) :

Based on NRAI certification, Sports Department recommends the issue of an import license to Director General of Foreign Trade (DGFT). After actual import of weapons/arms/ammunition under the import license, further recommends Custom Duty Exemption Department of Revenue (concerned Commissioner of Customs)

iii) Director General Foreign Trade, Ministry of Commerce :

Issues import license.

iv) Ministry of Finance, Department of Revenue :

Grants exemption from Customs Duty on production of arms and Custom Duty Exemption Certificate from MYAS

v) Ministry of Home Affairs (MHA) :

Determines total number of weapons and amount of ammunition limits to Renowned Shooters.

5. The procedures have been carefully examined and the existing procedure reviewed by a committee under Joint Secretary (Sports). It has now been decided to liberalize the procedure for (i) import of weapons and ammunition by renowned shooters; and (ii) guidelines for resale of used weapons by renowned shooters as under:-

5.1 NOC for import Licence and Custom Duty Exemption Certificate:

The present practice of routing import license applications through MYAS may be dispensed with and renowned shooters may be allowed to approach the Regional Authority of DGFT directly after obtaining the recommendations of NRAI.

5.2 Custom Duty Exemption:

The present practice of MYAS issuing 'Custom Duty Exemption Certificate' may be dispensed with and a suitable provision may be made for automatic grant of custom duty exemption on the basis of self-certification by the renowned shooter along with the documentary evidence in respect of import of weapons/ammunition.

5.3 Ceiling on quantity import of ammunition by renowned shooter:

As some renowned shooters may participate in two or more events, higher quota for import of ammunition with custom duty exemption may be provided as under:-

15,000 cartridges per year	For renowned shooters participating in one event
20,000 cartridges per year	For renowned shooters participating in two events
25,000 cartridges per year	For renowned shooters participating in more than two events

5.4 The number of weapons on which custom duty exemption can be availed:

Renowned Shooters may be allowed to avail of Custom Duty exemption for only five weapons, at any point of time. In case, he holds more than five weapons, on which he has availed Custom Duty Exemption, the limit imposed thereafter of five weapons, will exclude the weapons that have completed the minimum usage time prescribed in the import licence. As

such, import of weapons beyond the limit of five weapons shall not be eligible for Custom Duty Exemption. Further the overall ceiling imposed by the Ministry of Home Affairs on holding of weapons will apply.

6. Disposal of weapons by renowned shooter :

The present practice of prior approval may be dispensed with, and the Renowned Shooter may be allowed, to sell the weapons once he/she meets the minimum duration of use condition i.e. 5 years in the case of Renowned Shooter, and 3 years in the case of a Shooter who qualifies as a Renowned Shooter, for three consecutive years. The Renowned Shooter may be allowed to sell the weapons to any shooter, who is a valid license holder, an registered with District/State/National Rifle Association.

7. Filing of Returns :

Every 'Renowned Shooter' having weapons and ammunitions, shall submit an Annual Return, in the prescribed format, to Ministry of Youth Affairs and Sports through National Rifle Association of India (NRAI)

7.1 NRAI shall submit a quarterly statement in the prescribed format, on the recommendations made during the quarter and cumulative recommendations made during the calendar year to Ministry of Youth Affairs and Sports.

8. This issues with the approval of Minister of Youth Affairs and Sports.


(G. Chinnappa)
Deputy Secretary to the Government of India
Tele No. 23073507

Ministry of Finance
Department of Revenue,
(Shri Vivek Johari, JS (TRU)),
North Block,
New Delhi

Ministry of Home Affairs,
(Shri Lokesh Jain, Joint Secretary (ISJ)),
North Block,
New Delhi.

Director General of Foreign Trade,
(Shri Amitabh Jain, Additional Director General),
Udyog Bhavan,
New Delhi.

सि. श्री खुल्लर

Sindhushree Khullar

सचिव
Secretary

Tel. : 23388623

Telefax : 23388756

E-mail : secy-sports@nic.in



Annexure-XXVIII

भारत सरकार

युवा कार्यक्रम एवं खेल मंत्रालय

खेल विभाग

शास्त्री भवन, नई दिल्ली-110 115

Government of India

Ministry of Youth Affairs & Sports

Department of Sports

Shastri Bhawan, New Delhi-110 115

D.O. No.52-38/07-SP-I

Dated : 6th Jan., 2011

My dear Anup,

We have requested your office vide letter dated 14th Jan., 2009 (copy enclosed) to amend the Guidelines/Notifications for issuing Import Licenses for the following agencies/sportspersons for import of sports equipments including arms and ammunitions. We have not received any response from you, so far.

02. In the meanwhile, we have issued revised guidelines dated 28th Jan., 2010, with respect to import by the 'Renowned Shooter' category (copy enclosed). Through this revision, the role of the Ministry was dispensed with for seeking license for import of arms and ammunition. In response to this amended procedure, Department of Revenue has amended its Notification to cover the following agencies for eligibility Custom Duty exemption:-

- (i) SAI or Sports Authority of concerned State, by producing certificate issued SAI itself;
- (ii) NSF for its own use or for the use of its State/District Affiliates under a certificate issued by SAI;
- (iii) Service Sports Control Board in the M/Defence under a certificate issued by the Board itself; and
- (iv) Renowned shooter by producing a certificate from the NRAI. (Later amendment)

03. As I have mentioned earlier, you have not yet amended your guidelines as requested in our letter dated 14th Jan., 2009. I shall appreciate if you could look into the matter and consider issuing an amendment to your existing guidelines/notification in line with the latest revised Notifications of the Department of Revenue for the categories enumerated at para-2 above. To this extent, our earlier request stands revised.

04. I look forward an early response from you in the matter.

With regards

Yours sincerely

Sindhushree Khullar
(Sindhushree Khullar)

Encls : As above

Dr. Anup K. Pujari
Director General
Directorate General of Foreign Trade
Room No.6, Gate No.2
H-Wing, Udyog Bhawan
New Delhi

PROPOS
A*

F.No.52-38/07-SP
Government of India
Ministry of Youth Affairs & Sports

New Delhi, the Jan, 2009.

OFFICE MEMORANDUM

Subject:- Proposed changes in the import policy for arms
& ammunition, parts and accessories thereof.

The undersigned is directed to say that in the present EXIM policy the import of arms and ammunition comes under Restricted category. ITC (HS) Code Import Schedule I of DGFT describe the rules and guidelines related to import policies. Chapte 93 of th ITC (HS) code deals with Arms and Ammunition; parts and accessories thereof.

Based on inputs received from NRAI and other stakeholders and careful examination of the present dispensation, there is a need for review of the existing policy. At present import of arms is only permitted against a license to renowned shooters/rifle clubs for their own use on the recommendation of the Ministry of Youth Affairs & Sports. While renowned shooter is defined, rifle club has not been defined. It is now proposed to replace 'rifle club' with NRAI, which can import for its own use or for the use of its affiliated district/state associations. Further, district/state associations are also proposed to be permitted to import arms and ammunition with the recommendations of the competent authority of the State Governments to DGFT directly. Accordingly, proposed changes in the import policy of arms & ammunition has been indicated in the enclosed Annexure.

DGFT is requested to amend the existing notification/order as indicated in the enclosed Annexure at the earliest.

This issues with the approval of Ministry of State (IC) Youth Affairs & Sports.


(Shankar Lal)

Under Secretary to the Govt. of India.

DGFT,
(Kind attention Shri O.P Hisaria, Joint Director)
Ministry of Commerce
Udgyog Bhawan
New Delhi

PROPOSED CHANGES IN THE IMPORT POLICY FOR ARMS AND AMMUNITION, PARTS AND ACCESSORIES THEREOF

Present Licensing Notes for Chapter 93 - Arms and ammunition; parts and accessories thereof	Proposed Licensing Note
<p>Import of arms is permitted against a license to renowned shooter/rifle clubs for their own use on the recommendation of Department of Youth Affairs and Sports, Government of India.</p>	<p>"Import of arms & ammunition is permitted against a license to</p> <ol style="list-style-type: none"> 1) Renowned shooter (as defined by Government from time to time). Secretary General NRAI will recommend to Ministry of Youth Affairs and Sports for further recommendation to DGFT. 2) NRAI for its own use and for transfer to its State/districts/clubs affiliates. The NRAI will apply to SAI who after examining the proposal will recommend to Ministry of Youth Affairs and Sports for further recommendation to DGFT. <p>NRAI will maintain the required records for imports under Sl. 1 & 2 above.</p> <p>State/District Rifle Associations recognized by the concerned State Government's Sports Authority/Council/Boards for their own use. The applications will be recommended by competent authority of the State Government not below the rank of Deputy Secretary to the Government of India to DGFT directly. The concerned State Government's Sports Councils/Authority/Board will be required to keep all the record for this purpose.</p>

<p>However, import of 0.177 bore air guns and air pistols will be free for shooters registered with Rifle Clubs or District/State/National Rifle Association. Free import of 0.177 bore air guns and air pistols will also be allowed to National Rifle Association of India (NRAI) for supplying the same to the eligible State Rifle Association/Clubs and to the eligible shooters. NRAI shall be required to keep appropriate account of the imported weapons.</p>	<p>No change proposed.</p>
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YES THEREOF

Note

F.No.52-38/07-SP_1
Government of India
Ministry of Youth Affairs & Sports

New Delhi, the March, 2009.

OFFICE MEMORANDUM

Subject:- Proposed changes in the import policy for arms & ammunition, parts and accessories thereof.

Attention is invited to this Ministry's OM of even no. dated 14.1.2009 on the subject mentioned above and to say that consequent upon the request received from various other quarters such as Army Sports Control Board (DGMT) and State Governments, it has been decided to include following also while issuing the amended Licensing note in respect of Arms and ammunition:-

- i) Sports Control Board governed by various Government Bodies of either Central or state Government
- ii) Sports Authorities of State Governments
- iii) Sports Authority of India

(under a certificate issued by the respective competent authority not below the rank of a Deputy Secretary to the Government of India to DGFT directly. The concerned body is required to keep all record for this purpose.)

A revised statement proposing changes in the import policy of arms and ammunition has been indicated in the enclosed annexure

DGFT is requested to amend the existing notification/order accordingly.

This issues with the approval of Ministry of State (IC) Youth Affairs & Sports.

(Shankar Lal)

Under Secretary to the Govt. of India.

Tel No 23382

DGFT,
(Kind attention Shri O.P Hisaria, Joint Director)
Ministry of Commerce
Udgyog Bhawan
New Delhi

PROPOSED CHANGES IN THE IMPORT POLICY FOR ARMS AND AMMUNITION, PARTS AND ACCESSORIES THEREOF

Present Licensing Notes for Chapter 93 - Arms and ammunition; parts and accessories thereof	Proposed Licensing Note vide O.M. No.14 th January, 2009	Further inclusion proposed	Final proposed Licensing Note
<p>Import of arms is permitted against a license to renowned shooter/rifle clubs for their own use on the recommendation of Department of Youth Affairs and Sports, Government of India.</p>	<p>"Import of arms & ammunition is permitted against a license to</p> <ol style="list-style-type: none"> Renowned shooter (as defined by Government from time to time). Secretary General NRAI will recommend to Ministry of Youth Affairs and Sports for further recommendation to DGFT. NARI for its own use and for transfer to its State/districts/clubs affiliates. The NRAI will apply to SAI who after examining the proposal will recommend to Ministry of Youth Affairs and Sports for further recommendation to DGFT. 	<p>"Import of arms & ammunition is permitted against a license to</p> <ol style="list-style-type: none"> Sports Control Boards governed by various Government bodies of either Central or State Government Sport Authorities of State Governments Sports Authority of India <p>under a certificate issued by the respective competent authority not below the rank of a Deputy Secretary to the Government of India to DGFT directly. The</p>	<p>"Import of arms & ammunition is permitted against a license to</p> <ol style="list-style-type: none"> Renowned shooter (as defined by Government from time to time). Secretary General NRAI will recommend to Ministry of Youth Affairs and Sports for further recommendation to DGFT. NARI for its own use and for transfer to its State/districts/clubs affiliates. The NRAI will apply to SAI who after examining the proposal will recommend to Ministry of Youth Affairs and Sports for further recommendation to DGFT. <p>NRAI will maintain the required records for imports under Sl. 1 & 2 above.</p>
			<p>3. State/District Rifle Associations</p>

3) State/District Rifle Associations recognized by the concerned State Government's Authority/Council/Boards for their own use. The applications will be recommended by competent authority of the State Government not below the rank of Deputy Secretary to the Government of India to DGFT. The concerned State Government's Councils/Authority/Board will be required to keep all the record for this purpose.

concerned body is required to keep all record for this purpose.

recognized by the concerned State Government's Authority/Council/Boards for their own use. The applications will be recommended by competent authority of the State Government not below the rank of Deputy Secretary to the Government of India to DGFT directly. The concerned State Government's Sports Councils/Authority/Board will be required to keep all the record for this purpose.

4. Sports Control Boards governed by various Government bodies of either Central or State Government under a certificate issued by the respective competent authority not below the rank of a Deputy Secretary to the Government of India to DGFT directly. The concerned body is required to keep all record for this purpose.

5. Sports Authorities of State Governments under a certificate issued by the respective competent authority not below the rank of a Deputy Secretary to the

		<p>However, import of 0.177 bore air guns and air pistols will be free for shooters registered with Rifle Clubs or District/State/National Rifle Association. Free import of 0.177 bore air guns and air pistols will also be allowed to National Rifle Association of India (NRAI) for supplying the same to the eligible State Rifle Association/Clubs and</p>		<p>No change proposed.</p>			<p>Government of India to DGFT directly. The concerned body is required to keep all record for this purpose.</p>
		<p>6. <u>Sports Authority of India (SAI)</u> under a certificate issued by the respective competent authority not below the rank of a Deputy Secretary to the Government of India to DGFT directly. The SAI is required to keep all record for this purpose</p>		<p>No Change proposed</p>			

to the eligible shooters. NRAI shall be required to keep appropriate account of the imported weapons.			
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Annexure XXIX

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, EXTRAORDINARY, PART II, SECTION 3, SUB-SECTION (i)]

GOVERNMENT OF INDIA
MINISTRY OF FINANCE
(DEPARTMENT OF REVENUE)

Notification No. 120/2008-CustomsNew Delhi, the 4th November, 2008

G. S. R. (E). - In exercise of the powers conferred by sub-section (1) of section 25 of the Customs Act, 1962 (52 of 1962), the Central Government, on being satisfied that it is necessary in the public interest so to do, hereby makes the following further amendments in the notification of the Government of India in the Ministry of Finance (Department of Revenue), No. 21/2002-Customs, dated the 1st March, 2002 which was published in the Gazette of India, Extraordinary, Part II, Section 3, sub section (i), vide number G.S.R.118 (E) of the same date, namely: -

In the said notification, in the Table, after S. No. 582 and the entries relating thereto, the following S. No. and entries shall be inserted, namely:-

S. No.	Chapter or heading or sub-heading or tariff item	Description of goods	Standard rate	Additional duty rate	Condition No.
(1)	(2)	(3)	(4)	(5)	(6)
"582A.	93	Air pellets of air rifles or air pistols, of 0.177 calibre	Nil	Nil	..

[F. No. 354/118/2005-TRU]

(G.G. Pal)
Under Secretary to the Government of India.

Note: The principal notification was published in the Gazette of India, Extraordinary, Part II, Section 3, sub section (i) vide number G.S.R. 118(E), dated the 1st March, 2002 and was last amended by notification No. 119/2008-Customs, dated the 31st October, 2008 which was published in the Gazette of India, Extraordinary, vide number G.S.R. 763 (E), dated the 31st October, 2008.

No.E. 1-9/92-SP.IV
Government of India
Ministry of Human Resource Development
Department of Youth Affairs and Sports

Shastri Bhavan,
New Delhi, the 13th July, 1993

OFFICE ORDER

SUBJECT: - Exemption of Custom Duty on the import of equipments by Sportspersons of outstanding eminence. - Definition of eminent sportspersons - regarding.

In supersession of this Department's Office Order of even number dated 27th April, 1992 on the above subject, the matter has been further considered in this Department and it has been decided that the following categories of sportspersons would only be treated as sportspersons of outstanding eminence for the purpose of import of equipment free of custom duty in terms of Notification No.255/89-Customs dated 25th January, 1989 of the Ministry of Finance, Department of Revenue, as well as import of sports goods/equipments without import licence in terms of Ministry of Commerce Public Notice No.115 (PW)/92-ex dated 31st March, 1993:

(i) Medal Winners in International Sports events which are recognised by corresponding international sports bodies;

(ii) Arjuna Awardees;

(iii) Sportspersons who have achieved upto 3th position in individual events or upto 4th position in Team events in the open National Championship/National Games; and

(iv) In case of Junior players, the sportspersons must have achieved upto 8th position in individual events or upto 4th position in Team events in the National Championship (open for the junior).

Please acknowledge the receipt of this letter.

(MADHO RAM)

UNDER SECRETARY TO THE GOVT. OF INDIA

Annexure XXXI

No.94-11/2007-SP.I
Government of India
Ministry of Youth Affairs and Sports

New Delhi, the 31st August, 2010

Subject: Management of Para athletes and their training.

This is in continuation of the communication No. 94-11/2007-SP-I dated 18th August, 2010 on the subject mentioned above. The eligibility conditions for persons to be allowed as escorts have been modified as follows:

- 1) Personal escorts to be allowed for wheel chair category para athletes only. Immediate family members may be considered for the purpose.
- 2) *General escorts @ 1 for every 4-6 athletes. Office bearers of PCI will not be eligible to accompany the team as escorts. Only professionally trained persons shall be allowed.

This issues with the approval of Secretary (Sports).

Yours faithfully,


(Deepika Kachhal)
Director

To

1. Shri Rahul Bhatnagar, JS(ISD)Ministry of Youth Affairs and Sports, J.N. Stadium New Delhi
2. Shri Pravir Krishan, JS & S.O.(TEAMS), J.N. Stadium, New Delhi
3. Shri Prantod Agarwal, Director (ISD), Ministry of Youth Affairs and Sports, J.N. Stadium, New Delhi..
4. Shr L.S. Ranawat, Executive Director (Academics), Netaji Subhash Chander National Institute of Sports, Old Moti Bagh Palace, Patiala-147001
5. Sh. Ratan Singh, President Paralympic Committee of India, No. 25/1, 9th Cross, J.P. Nagar, 2nd Phase, Bangalore – 560 078
6. Sh. M. Mahadeva, Secretary General, Paralympic Committee of India, No. 25/1, 9th Cross, J.P. Nagar, 2nd Pbase, Bangalore – 560 078

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By Special Messenger/By Speed Post
No. 14-82/2009 SP-IV
Government of India
Ministry of Youth Affairs & Sports
(Department of Sports)

Shastri Bhawan, New Delhi
18th December, 2009

Office Memorandum

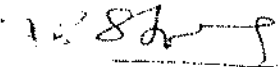
Subject: Holding of elective office in any sports association/federation by the officers/employees working in the Ministry of Youth Affairs & Sports and organizations under its administrative control - reg

The undersigned is directed to invite reference to Rule 15(2) of the CCS (Conduct) Rules, 1964 providing that no Government Servant shall, except with the previous sanction of the Government, hold an elective office, or canvas for a candidate or candidates for an elective office, in any body, whether incorporated or not. Reference is also invited to the instructions issued by the Department of Personal & Training vide its O.M. No. F.11013/9/93-Estt (A) dated 22.04.1994 prescribing the principles to be followed while considering requests from Government servants for seeking election to or holding elective offices in sports federations/associations.

2. Taking into consideration the likely conflict of interest involved in officers/employees working in the Ministry of Youth Affairs & Sports and organizations under its administrative control holding elective posts in sports federation or associations, it has been decided that the respective competent authorities should not accord permission to officers/employees requesting for prior sanction/permission of the Government for holding elective posts in sports federations or associations. In other words, officers or other employees of the Ministry and organizations under its administrative control are debarred from holding an elective office in sports federations/associations.

3. In respect of those officers/employees who are already holding elective posts on the basis of prior permission obtained before the issue of this OM, their cases should be reviewed in the light of instructions contained in DOPT's aforesaid OM dated 22.04.1994, which, inter alia, provides that "no Government servant should be allowed to hold elective office in any sports association/federation for a term of more than 4 years or for one term, whichever ever is less".

4. This issues with the approval of Minister for Youth Affairs & Sports.



(S.P.S Tomar)

Under Secretary to the Government of India

Tel No: 23073206

Copy to:

- (i) Director General, Sports Authority of India, JN Stadium Complex (East Gate), New Delhi
- (ii) Vice Chancellor, Lakshmi Bai National University of Physical Education, Gwalior

- (iii) Director General, National Anti-Doping Agency, Jhankar Complex, Pragati Vihar Hostel, New Delhi.
- (iv) ~~Scientist-in-charge, National Dope Testing Laboratory, East Gate (JN Stadium), New Delhi~~

Copy also to:

- (i) JS (YA) Department of Youth Affairs with the request to circulate it among the organizations under the Department of Youth Affairs
- (ii) Director (Admin)/ US (Admin), Department of Youth Affairs
- (iii) Dir (SP)/DS (SP)/ DS (AKA)/ US (ID)/ US (SP-I & II)/ ~~US (SP-II & IV)~~
- (iv) SO (SP-I)/ SO (SP-II)/ SO (SP-III)/ SO (SP-IV)
- (v) Guard File

S. S. S.

No 14-82/2009-SP-IV
Government of India
Ministry of Youth Affairs & Sports
Department of Sports

Annexure-XXIII

Shastri Bhawan, New Delhi
4th February 2010

To,
(1) Chief Secretaries of all State Governments and UTs
(2) Sports Secretaries of all State Governments and UTs

Subject: Adoption of instructions relating to prior sanction necessary for contesting/canvassing in elections to sports bodies – regarding

Sir/Madam,

I am directed to say that a number of Government servants of State Governments and Union Territory Administrations are holding posts in various sports associations and bodies of national level, state level and district level. Holding of elective offices by Government servants belonging to the Central Government is regulated in terms of the provisions contained in the Central Civil Services (Conduct Rules), 1964. In terms of Rule 15 (1) of CCS (Conduct) Rules, previous sanction of the Government is required to hold an elective office, in any body, whether incorporated or not. Under Rule 12 of the CCS (Conduct) Rules, previous sanction of the Government or the prescribed authority is also necessary for a Government servant associating himself with raising of any funds or other collections in pursuance of any object whatsoever. Further, instructions issued vide the Department of Personnel & Training's OM No. 11013/3/9/93-Estt(A) dated 22.4.1994 provide, inter alia, that no Government servant should be allowed to hold elective office in any sports association/federation for a term of more than 4 years, or for one term, whichever is less. Copies of Rule 12 and 15 of CCS (Conduct) Rules and DOPT's aforesaid OM dated 22.4.1994 are enclosed.

2. It is presumed that State Governments/UT Administrations have already framed similar rules/instructions for regulating the association of the Government servants borne on their strength with the sports associations/federations. If not already formulated, it is requested that appropriate rules/instructions suitably incorporating the above-mentioned provisions of the Government of India may kindly be formulated.

3. It is also requested that requests of officers belonging to All India Services viz., Indian Administrative Service, Indian Police Service and Indian Forest Service for holding elective offices in sports associations/federations may be processed in accordance with relevant provisions of the AIS (Conduct) Rules.

4. Further, a list of names of officers, both belonging to All India Services and State Services, holding elective posts in Sports Federations/Associations, alongwith details of their term and tenure, may please be sent to this Ministry for record.

Yours faithfully

(A.K. Agnihotri)

Deputy Secretary to the Government of India

Tel No. 23073576

No.F.9-30/2009-SP-I
Government of India
Ministry of Youth Affairs and Sports
Department of Sports

Shastri Bhavan, New Delhi
Dated : the 14th May, 2009

To,

1. The Secretary,
Department of Youth Affairs &
Sports (All State & UTs)
2. The President/Secretary General
(All recognized National Sports
Federations)
3. The President/Secretary General,
Indian Olympic Association
Olympic Bhavan,
Qutab Institutional Area,
New Delhi.
4. The Hon. Secretary,
All India Police Sports Control
Board, "B" Block, Wing-5,
Room No.120, 35, S.P. Marg,
New Delhi
5. The Secretary,
Army Sports Control Board,
Army Sports Institute Cell,
Dte. General of Military Trg,
General Staff Branch, DHQPO,
New Delhi-110 001.
6. The Hony. Secretary.
Railway Sports Promotion Board
Room No.430, Rail Bhavan,
Raisina Road,
New Delhi.
7. The Secretary,
Service Sports Control Board,
Armed Forces Head Quarter,
"G" Block, DHQPO,
New Delhi.
8. The Secretary,
Indian Navy Sports Control Board,
Room No.330, Naval Headquarters,
New Delhi-110 011.
8. The Secretary,
Air Force Sports Control Board,
Air Force Station, Race Course,
New Delhi-110 003.
10. The Secretary,
Central Civil Service Cultural and
Sports Board,
Ministry of Personnel & Public
Grievances. North Block,
New Delhi

Sub: Convergence of information with regard to assistance being provided by different agencies to national athletes.

Sir,

I am directed to say that under the National Sports Development Fund, Government of India provides customized or tailor made assistance to the elite sportspersons for pursuing excellence in their respective discipline.

...2/-

2. With a view to ensuring that need-based assistance is provided to national athletes without any element of duplication, it is necessary to obtain information on assistance received by national athletes from different sources, for their training/preparation to represent the country in major international sports events.

3. In the above context you are requested to kindly provide the details of assistance sanctioned/released to national athletes supported by your organization during the last three years. You are also requested to intimate this Ministry of any such assistance sanctioned/released in future. The assistance sanctioned/released by Ministry under National Sports Development Fund/Talent Search & Training Scheme also will henceforth be endorsed to you.

Yours faithfully,



(Shankar Lal)

Under Secretary to the Government of India :

Telefax 23382560

Room No.518,"C" Wing,

Shastri Bhavan,

New Delhi.

Copy to:-

1. Director General, Sports Authority of India, Lodi Road, New Delhi
2. Joint Secretary, (CWG), Lodi Road, New Delhi



दिल्ली DELHI

L 135273

Government of India
 Ministry of Youth Affairs and Sports
 Department of Sports

**AGREEMENT BETWEEN GOVERNMENT OF INDIA THROUGH
 MINISTRY OF YOUTH AFFAIRS AND SPORTS(MYAS) AND THE
 DELHI LAWN TENNIS ASSOCIATION(DLTA) AND THE ALL INDIA
 TENNIS ASSOCIATION (AITA) ON USE OF FACILITIES AT THE R.K.
 KHANNA STADIUM**

This Agreement is made and entered into in New Delhi on this Twenty Seventh day of May 2010 between the President of India, acting through Under Secretary, Ministry of Youth Affairs and Sports, Department of Sports (hereinafter called 'MYAS') on the one hand and the Delhi Lawn Tennis Association (hereinafter called 'DLTA') acting through and the All India Tennis Association (hereinafter called 'AITA') acting through on the other with regard to legacy use of the training and competition venue of Tennis being renovated and upgraded with financial assistance from MYAS for the Commonwealth Games - 2010 at R.K. Khanna Tennis Stadium, Africa Avenue, New Delhi (hereinafter referred to as 'the Stadium').

F.No.70-53/2009-CWG.1/ID

Government of India
Ministry of Youth Affairs and Sports
Department of Sports

- A. Whereas DLTA had executed a lease deed with the Land and Development Officer, New Delhi, Ministry of Urban Development on 28.04.1983, for a plot of land measuring 32,077.44 square yards situated in Delhi for a period of 10 years, commencing from 06.06.1981, for setting up a Tennis facility with tennis courts.
- B. Whereas in 1982, Central Public Works Department (CPWD) constructed a tennis stadium in the adjacent area on the instructions of Government of India, Ministry of Education and Culture, for the 1982 Asian Games. In 1984, the Tennis Stadium constructed for the Asian Games was handed over to the Sports Authority of India (hereinafter called 'SAI') and continued to be maintained by CPWD.
- C. Whereas in 1993, the Tennis Stadium was transferred by SAI to DLTA for a consideration amount of Rs. 24 lakh. However, the land on which the south block building was existing continued with Government of India/Ministry of Urban Development.
- D. Whereas on 13.05.1996, Ministry of Urban Development amended the lease deed to allow DLTA and AITA to put up a built up area on 0.7186 acre (which is 10% of the total land area) in accordance with building bye-laws after obtaining requisite approvals from the municipal authority, local body, DDA, DUAC, and MoEF. The temporary lease stands extended upto 5.6.2011.
- E. Whereas the Stadium is utilized for holding international tournaments and is regularly used for coaching, holding of training camps, training workshops for coaches, including training camps and preparatory tournaments for the Commonwealth Games - 2010, and other major international events.

F.No.70-53/2009-CWG.1/ID





Government of India
Ministry of Youth Affairs and Sports
Department of Sports

J. Whereas DLTA is the lessee of the land. AITA has been chosen as the executing agency by MYAS for upgradation of the Stadium for the Commonwealth Games - 2010.

G. Whereas MYAS in consultation with the Indian Olympic Association (hereinafter called 'IOA') has selected the Stadium for Delhi Commonwealth Games -2010 and has decided to fund the upgradation of the Stadium and creation of additional facilities as required by the Organizing Committee - Commonwealth Games Delhi -2010 (hereinafter called the 'OC') by way of a grant. The selection of the Stadium as well as the funding of the same was approved by the Government of India and AITA was made the executing agency for this purpose. The existing and new facilities are listed at Annexure-I.

H. Whereas the Government is spending an amount of approximately Rs. 65 crore on the process of upgradation and creation of additional facilities.

I. Now, therefore, it is considered necessary to enter into this Agreement with DLTA, who are the lessee of the land, and the AITA, who have been chosen as the executing agency by MYAS for upgradation and creation of new facilities, for legacy use of the Stadium CWG -2010.

THE PARTIES HAVE AGREED TO AS UNDER:

1. MYAS shall have a right to nominate an officer not below the level of Joint Secretary to Government of India on the Central Council of AITA and a Director or Deputy Secretary level officer on the Executive Board of the AITA.

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Government of India
Ministry of Youth Affairs and Sports
Department of Sports

2. Since AITA and DLTA are running a regular coaching scheme for tennis players at the Stadium, MYAS shall have the right to nominate upto seventy five (75) talented tennis players annually who will be provided coaching by AITA/DLTA free of charge as per a Scheme to be notified by the MYAS in consultation with AITA within 3 months of execution of this Agreement. The broad parameters of the scheme are outlined at Annexure-II.
3. Since AITA and DLTA are running a regular coach development programme also, MYAS shall have a right to nominate upto 10 coaches per year for free of cost training subject to the selection process of AITA/DLTA.
4. DLTA/AITA shall make available the training facilities to schools and colleges, at concessional rates, on a time sharing basis, for at least 2 hours a day as per a Scheme to be notified by them, after prior consultation with MYAS, within 3 months of execution of this Agreement.
5. DLTA/AITA shall make available to MYAS on requisition, subject to availability, the facilities of conference room, guest house and other facilities available at the venue, on mutually agreed terms and conditions. The frequency of use of these facilities shall be reviewed and agreed between DLTA/AITA and MYAS annually.
6. DLTA/AITA shall provide an exclusive Guest Box at the Centre Court with seating capacity for at least 100 guests for Commonwealth Games - 2010 and thereafter to MYAS without any charges.

F.No.70-53/2009-CWG.1/ID

Abh
Vk
J. Singh

Government of India
Ministry of Youth Affairs and Sports
Department of Sports

7. The DLTA and AITA shall place fresh tenure membership for 20 government officers annually at the disposal of Secretary, Sports, MYAS for the use of tennis courts, fitness centre, and other facilities available at the stadium at the agreed rates.
8. DLTA and AITA shall make available courts and related facilities to the MYAS for at least 15 days annually for organizing tournaments/competitions of tennis as requested by the MYAS without any charges. These tournaments will be only national tournaments where government organizations are involved. These tournaments will not include any ranking tournaments for junior and senior, both national and international, as these are held under the auspices of AITA.
9. Facilities created from the funds provided by the MYAS shall be exclusively used for the development of tennis in the country, including internal revenue generation for sustaining the facility. The structures which are created from the funds provided by the Government shall not be altered, from its sanctioned plans without written permission of the MYAS. The use of the facilities shall also conform to the stipulations laid down by the Land & Development Office of the Ministry of Urban Development and shall be utilized strictly as per the terms and conditions of the temporary lease given to DLTA.
10. MYAS shall not be responsible for the upkeep and maintenance of the Stadium, nor will it provide any funds for the said purpose. The upkeep and maintenance of the Stadium and facilities provided by the MYAS shall solely be the responsibility of DLTA/AITA. The maintenance of facilities and upkeep of the Stadium shall be of internationally accepted standards and shall be managed by DLTA and AITA within its own resources.
11. The DLTA and AITA shall utilize the facilities funded by the Government strictly as per the agreed terms and conditions of the lease given by the Ministry of Urban Development.

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F. No.70-53/2009-CWG.I/ID

Handwritten signature

Government of India
Ministry of Youth Affairs and Sports
Department of Sports

12. There shall be a joint consultative committee comprising of members of MYAS, AITA and DLTA to take up half-yearly review of the activities covered under the Agreement. The outcome of the review shall be reported to the Secretary(Sports) and the President of AITA on 31st December and 30th June every year.
13. The DLTA and AITA shall indemnify & keep indemnified MYAS against all losses, damages, legal compliances or legal consequences due to any act of omission and commission by DLTA/AITA in fulfilling the obligations under this Agreement.
14. (i) In event of any dispute or difference between, the parties hereto, such disputes or differences shall be resolved amicably by mutual consultation. If such resolution is not possible within a period of thirty days, then, the unresolved dispute or difference shall be referred to arbitration of the sole arbitrator to be appointed by the Secretary, Department of Sports, on the recommendations of the Secretary, Department of Legal Affairs ("Law Secretary"), Government of India. The provisions of arbitration and Conciliation Act 1996 shall be applicable to the arbitration under this clause. The venue of such arbitration shall be in Delhi and the language of arbitration proceedings shall be English. The arbitrator shall make a reasoned award (the "Award"), which shall be final and binding on the parties.
- (ii) Pending the submission of and/or decision on a dispute, difference or claim or until the arbitral award is published, the Parties shall continue to perform all of their obligations under this Agreement without prejudice to a final adjustment in accordance with such award.
- (iii) The fees and expenses of the arbitrator and all other expenses of the arbitration shall be initially borne and paid equally by respective parties subject to determination by the arbitrator. The arbitrator may provide in the arbitral award for the reimbursement to the successful party of its costs and expenses in bringing or defending the arbitration claim, including legal fees and expenses incurred by the party.

F. No.70-53/2009-CWG.1/ID

Annexure - XXXVI

No.9-1/2008-SP-I
Government of India
Ministry of Youth Affairs and Sports

Dated : 18th February, 2009

To,
The Presidents/Secretary Generals of
All Recognized National Sports Federations

Sub: Release of Grant-in-aid

Sir,

Please refer to this Ministry's letter of even number dated 6th May, 2008 (copy enclosed) on the above mentioned subject regarding the submission of bond and authorization letter along with original proposal for release of grant in aid. This system is aimed at transfer of grant through e-mode on immediate basis.

2. It has been observed that sometimes Federations are not submitting these documents along with their original proposal which is causing delay in release of funds.
3. You are, therefore, requested to ensure that these documents are invariably submitted along with the original proposal well in advance so as to enable timely release of funds.

Yours faithfully,

Sd/-
(Deepika Kachhal)
Director (Sports)

Copy to:- US(SP-II), US(SP-III), SO(SP-I), SO (SP-II) & SO (SP-III) - In case any Federation submits its proposal without above documents, a letter in standard form may be sent to the concerned federation on a part file. However, the process for seeking approval of the proposal/grant-in-aid may be continued on main file without waiting for these documents. In case bond and authorization is not received within 10 days, the matter may be brought to the notice of DS/Director level along with a d.o. reminder on part file.


(Deepika Kachhal)
Director (Sports)

No.F.9-1/2008-SP.1
Government of India
Ministry of Youth Affairs and Sports

New Delhi, dated 6th May, 2008.

To

All National Sports Federations

Subject:-Submission of revised Indemnity Bond/Authorization letter - Regarding.

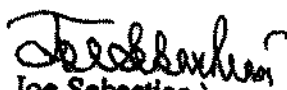
Sir,

I am directed to inform you that, henceforth while submitting the original proposal for sanction, NSFs should sign /execute the revised Indemnity Bond (copy enclosed). Single bond for over all amount to be released in two/three installments during the year (for a cap ceiling) is acceptable.

Where releases are to be made directly into the bank account of National Sports Federations (NSFs) an authorization letter (copy enclosed) from the NSF should be submitted along with the original proposal containing details like name of bank address of the bank, account no, bank branch code number MICR code etc. countersigned by bank branch Manager.

The requirement of PSR for releases through e-mode has been dispensed with. This is being done to eliminate delays in preparing bills after sanctions are issued, besides bringing more transparency in the payment system.

Yours faithfully,


(Joe Sebastian)
DIRECTOR

COPY TO:- DS (SP)
SO(SF,II)/S.O (SP.III)



(To be furnished on Rs.20/- Stamp Paper)

BOND

KNOW ALL MEN BY THESE PRESENTS THAT we the -----ABC-----
----- (name of the organization as in
Registration Certificates) an association registered under the Societies
Registration Act, 1860 having been registered by the office of -----
(Name and full address of Registering Authority), vide Registration Number ----
----- dated ----- office at ----- in the State of ----- (herein after called
the obligor/obligors) are held and firmly bound to the President of India
(hereinafter called the Government) in the sum of Rs. ----- (in words Rs----
----- only) with interest therein @ 10% per annum well and truly to be paid
to the President on demand and without demur, for which payment we bind
ourselves and our successors and assigns by these presents.

2. SIGNED this ---- day of ----- in the year Two thousand and -----.

3. WHEREAS the obligors has sent a request proposal to Government,
through the Union Ministry of ----- for Grants of Rs. -----
Vide his Letter number ----- Dated -----; the obligors has agreed to
execute this bond in advance, in favor of Union Ministry of -----
for entire amount of Rs. ----- as requested in the proposal sent to the
Government. The obligor is willing to accept the proposed amount or any other
amount approved / sanctioned by the Government. The obligor is willingly
executing this bond of proposed amount with the stipulation that obligor will be
bond upto this amount or by the actual amount approved/ sanctioned by the
Government, whichever is less. The obligor is also willing to accept all terms and
conditions mentioned in the "Letter of Sanction" to be issued by the
Government.

4. Now the condition of the above written obligation is such that if the
obligors duly fulfill and comply with all the conditions mentioned in the letter of
sanction, then above written bond or obligation shall not be enforceable. But
otherwise it shall remain in full force and virtue. If a part of the grant is left
unspent after the expiry of the period within which it is required to be spent, the
obligors agree to refund the unspent balance along with interest at the rate of
10% (ten percent) per annum unless it is agreed by the sanctioning authority to
be carried over to the next financial year. The amount of grant shall be refunded
along with interest earn thereon.

5. The Society/Trust agrees and undertakes to surrender/pay to Government
the monetary value of all such pecuniary or other benefits which it may receive or
derive/have received or derived through/upon unauthorized use (such as letting
out premises for adequate or less than adequate consideration or use of the
premises for any purpose other than that for which the grant was intended) of the
property/building or other assets created/acquired/constructed largely from out of
Government grant. The decision of the Secretary to the Government of India in
the Ministry of ----- Department of ----- or
the administrative Head of the Department concerned shall be final and binding

on the Society/Trust, in respect of all matter relating to the monetary value mentioned above to be surrendered/paid to the Government.

6- The member of the executive committee of the grantee will

- (a) abide by the conditions of the grants in aid by the target dates, specified in the letter of sanction and
- (b) not divert the grants or entrust execution of the scheme or work concerned to other institution (s) or organisation (s) ; and
- (c) abide by any other conditions specified in the agreement governing the grants in aid.

In the events of grantee failing to comply with the conditions or committing breach of the conditions of the bonds, the signatories to the bonds shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest @ 10% per annum thereon.

7-AND THESE PRESENTS ALSO WITNESS THAT

- (i) The decision of the Secretary to the Government of India in the Ministry of _____ Department of _____ on the question whether there has been breach or violation of any of the terms and conditions mentioned in the sanction letter shall be final and binding on the obligors; and
- (ii) The Government shall bear the stamp duty payable on these bonds. The cost can be adjusted from the grants.

In witness whereof these presents have been executed as under on behalf of the obligors and day herein above written in pursuance of the Resolution NO. _____ Dated _____ passed by the Governing Body /Executive Committee of the obligors, a copy whereof is annexed hereto as Annexure B.:-

(
Signed for an on behalf of
Signature of the grantee.

Name of the Obligor Association, as registered. 1. Registration Number of Association
Full Mailing Address 2. Date of Registration _____
Telephone Number/Mobile No. _____ 3. Registration Authority (RA): _____
E mail address (if available) _____ 4. Mailing Address of (R.A) _____
Fax No. _____ 5. Telephone Number/Email etc. of R.A. _____

(To be furnished on Rs.20/- Stamp Paper)

BOND

KNOW ALL MEN BY THESE PRESENTS THAT we the -----ABC-----
----- (name-of the organization as in
Registration Certificates) an association registered under the Societies
Registration Act, 1860 having been registered by the office of -----
(Name and full address of Registering Authority), vide Registration Number ----
----- dated ----- office at ----- in the State of ----- (herein after called
the obligor/obligors) are held and firmly bound to the President of India
(hereinafter called the Government) in the sum of Rs. ----- (in words Rs-----
----- only) with interest therein @ 10% per annum well and truly to be paid
to the President on demand and without demur, for which payment we bind
ourselves and our successors and assigns by these presents.

2. SIGNED this --- day of ----- in the year Two thousand and -----.

3. WHEREAS the obligors has sent a request- proposal to Government,
through the Union Ministry of ----- for Grants of Rs.-----
Vide his Letter number ----- Dated -----; the obligors has agreed to
execute this bond in advance, in favor of Union Ministry of -----
for entire amount of Rs----- as requested in the proposal sent to the
Government. The obligor is willing to accept the proposed amount or any other
amount approved / sanctioned by the Government. The obligor is willingly
executing this bond of proposed amount with the stipulation that obligor will be
bond upto this amount or by the actual amount approved/ sanctioned by the
Government, whichever is less. The obligor is also willing to accept all terms and
conditions mentioned in the "Letter of Sanction" to be issued by the
Government.

4. Now the condition of the above written obligation is such that if the
obligors duly fulfill and comply with all the conditions mentioned in the letter of
sanction, then above written bond or obligation shall not be enforceable. But
otherwise it shall remain in full force and virtue. If a part of the grant is left
unspent after the expiry of the period within which it is required to be spent, the
obligors agree to refund the unspent balance along with interest at the rate of
10% (ten percent) per annum unless it is agreed by the sanctioning authority to
be carried over to the next financial year. The amount of grant shall be refunded
along with interest earn thereon.

5. The Society/Trust agrees and undertakes to surrender/pay to Government
the monetary value of all such pecuniary or other benefits which it may receive or
derive/have received or derived through/upon unauthorized use (such as letting
out premises for adequate or less than adequate consideration or use of the
premises for any purpose other than that for which the grant was intended) of the
property/building or other assets created/acquired/constructed largely from out of
Government grant. The decision of the Secretary to the Government of India in
the Ministry of ----- Department of ----- or
the administrative Head of the Department concerned shall be final and binding

on the Society/Trust, in respect of all matter relating to the monetary value mentioned above to be surrendered/paid to the Government.

6- The member of the executive committee of the grantee will

- (a) abide by the conditions of the grants in aid by the target dates, specified in the letter of sanction and
- (b) not divert the grants or entrust execution of the scheme or work concerned to other institution (s) or organisation (s) ; and
- (c) abide by any other conditions specified in the agreement governing the grants in aid.

In the events of grantee failing to comply with the conditions or committing breach of the conditions of the bonds, the signatories to the bonds shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest @ 10% per annum thereon.

7-AND THESE PRESENTS ALSO WITNESS THAT

- (i) The decision of the Secretary to the Government of India in the Ministry of _____ Department of _____ on the question whether there has been breach or violation of any of the terms and conditions mentioned in the sanction letter shall be final and binding on the obligors; and
- (ii) The Government shall bear the stamp duty payable on these bonds. The cost can be adjusted from the grants.

In witness whereof these presents have been executed as under on behalf of the obligors and day herein above written in pursuance of the Resolution NO. _____ Dated _____ passed by the Governing Body /Executive Committee of the obligors, a copy whereof is annexed hereto as Annexure B.

()
Signed for and on behalf of
Signature of the grantee.

Name of the Obligor Association, as registered.	1. Registration Number of Association
Full Mailing Address	2. Date of Registration _____
Telephone Number/Mobile No. _____	3. Registration Authority (RA): _____
E mail address (if available) _____	4. Mailing Address of (R.A) _____
Fax No. _____	5. Telephone Number/Email etc. of R.A _____

0

(in the presence of) Witness name, address and signature :

(i)

(ii)

(Sign)
Accepted for an on behalf of the
President of India

0

Designation

Date

Name & Address

"AUTHORIZATION LETTER"

Proforma-II

(I/We _____) Organization/Society/NGOs name) would like to receive the sums disbursed by the Ministry of _____ to me/us electronically to our bank account; detailed below:-

Payee' Particulars										Bank Details				
Name of payee as in bank account	Address	District	Pin Code	State	Telephone Number With STD code	Fax No.	E-mail Address (if any)	Name Of the bank	Bank Branch (full address & Telephone Number)	Bank Account number	Account type	Mode Of Electronic Transfer available	IFSC Code	MICR Code
												RTGS NIFD Any other		

Account number has been verified by me

Sd-
Manager
(Bank branch maintaining the Account)
(Seal)

Signature(Name) _____
Name of Organisation _____
Registration number _____

Authority & Place of registration _____
Date of Registration _____

**ACQUITTANCE/PRE-STAMPED RECEIPT (PSR)/PRE-RECEIPT/ADVANCE
RECEIPT**

(Form of Acquittance for grant-in-aid to be received through cheques/ D.D'S)

Received a sum of Rs. _____ (Rupees _____ only) by
Cheque/Bank Draft from Pay and Accounts Office, Ministry of _____, New
Delhi on account of the grant-in-aid sanctioned by the Ministry of _____, Govt. of
India, New Delhi vide letter No. _____ dated _____.

Place: New Delhi
Date: _____

Signature of grantee
Name of Grantee:
Designation

Rubber Stamp of the
Organization:

1. Registration Number : _____
2. Date of Registration: _____
3. Registering Authority _____
4. Address of Registering
Authority: _____

MODEL ELECTION GUIDELIENS TO BE FOLLOWED BY ALL NATIONAL SPORTS FEDERATIONS

Name of the Federation _____
Election of Office Bearers and Members of Managing Committee, _____
Election Bye-laws

1. Short Title & Definitions

- (1) These Bye-laws shall be called the 'Election Bye-laws' and shall govern the conduct of Election of Office Bearers and Members of Managing Committee of _____
- (2) In these Bye-laws, unless the context otherwise requires, -
 - (a) 'clause' and 'sub-clause' mean the clause and sub-clause of these Bye-laws;
 - (b) 'Managing members' means Member of Managing Committee of _____
 - (c) 'Form' means the Form appended to these Bye-laws;
 - (d) _____ means Name of the Federation ;
 - (e) 'Post' includes the office of President, Secretary General, Treasurer, Vice President, Joint Secretary and Member of Managing Committee of _____
 - (f) 'Rule' means the rule of Rules and Regulations of _____

2. Managing Committee:

- (1) The 7 (Seven) Officer Bearers (in addition to 5 executive members) shall be as follows:-

1	<u>President</u>	<u>1 (one)</u>
2	<u>Vice-Presidents</u>	<u>2 (2)</u>
3	<u>General Secretary</u>	<u>1 (one)</u>
4	<u>Treasurer</u>	<u>1 (one)</u>
5	<u>Joint Secretaries</u>	<u>2 (four)</u>

(Note the above number may be changed according to the Constitution of the concerned Federation)

3. Manner of Election:

- (1) Office Bearers and members of Managing Committee of _____ shall be elected by secret ballot.
- (2) Election shall be held at the Annual General Council Meeting (AGM) in accordance with the procedure prescribed hereinafter, from amongst the

representatives of the Permanent Member States/Union Territories/Boards/Institutions.

4. Electoral College:

(1) Each Permanent Member State/Union Territory duly affiliated by _____ (abbreviation of Federation) as its Permanent Member shall have two votes at the elections of the Office Bearers and Managing Committee Members.

(2) For the purposes of sub-clause (1), each Permanent Member State/Union Territory shall be represented by two members authorised by the President or Secretary General/Secretary of the affiliated Permanent Member State/Union Territory; however, in case President/Secretary General / Secretary nominates different person(s), the person(s) authorised by the President shall be deemed to be the duly authorised person(s). Irrespective of the date.

(3) Each Board or Institution duly affiliated by as its Permanent member under shall be represented by only one representative.

(4) Each Permanent Member State/Union Territory and each Permanent Member Board/Institution shall intimate the name(s) of their representative(s) mentioned in sub-clauses (2) and (3), latest by _____ (Day - 1 - e.g. 13th December, 2010); and such intimation shall be addressed to the President / Secretary General of _____ on their letter head duly signed by President / Secretary General / Secretary of that member unit, so as to reach him on or before the aforesaid date; any change in the name of any authorized representative after _____ (Day - 1 e.g. 13th December, 2010) or any intimation received thereafter shall be permitted only with the approval of the President of _____

(5) The President / Secretary General of _____ shall prepare the list of the authorised representatives of the Member States/Union Territories /Boards/ Institutions in Form 1, and circulate a copy of the list so prepared by him to all Member States/Union Territories/Boards/Institutions, latest by _____ (Day - 2 - e.g. 14th December, 2010), by display, on the website of _____.

(6) The President / Secretary General shall also furnish a duly authenticated copy of the list mentioned in sub-clause (5) to the Returning Officer as soon as may be after his appointment by the President of _____ under clause (5) below.

5. Returning Officer:

As soon as may be before/after the issue of the Notice for the Annual General Meeting (AGM), the President of _____ shall nominate a person as Returning Officer for conduct of Election of Office Bearers and members of

Managing Committee _____, in accordance with the provisions of these Bye-laws.

6. Nomination of Candidates:

(1) The nomination of a candidate for election as Office Bearer or Member of the Managing Committee shall be made in **Form 2**.

(2) The nomination of a candidate for election as Office Bearer or a Member of Managing Committee shall be proposed by one of the representatives of Member States/Union Territories/Boards/Institutions whose name is included in the Electoral College list in **Form 1**, and also subscribed by 1 (one) such representative as seconder.

(3) Each candidate shall be entitled to be nominated by not more than 2 (two) nomination papers.

(4) Each Nomination Paper Shall be Delivered Personally to the Returning Officer in Person by the candidate himself/herself from _____ (Day – 3 e.g. 15th December, 2010 to _____ (Day-5 e.g. 17th December, 2010) between 11.00 AM and 1.00 PM.

(5) No person shall be eligible to nominate more than one candidate for the same post, either as proposer or seconder; and, if he so does, his/her signature on the nomination papers delivered second in point of time to the Returning Officer shall be deemed to be inoperative.

(6) No person shall be permitted to withdraw his/her name as proposer/seconder, once the nomination paper subscribed by him/her has been delivered to Returning Officer.

(7) As soon as may be after 1:00 P.M. on _____ (Day – 7 e.g. 19th December, 2010), the Returning Officer shall prepare a list of all nominations received by him, post wise, in **Form 3**; and publish the same in a conspicuous place in his office.,

7. Scrutiny of Nominations:

(1) On _____ (Day-8 e.g. 20th December, 2010), at 11:00 A.M., The Returning Officer in his Office shall scrutinize each nomination paper, one by one, received by him, and determine its validity or otherwise.

(2) At the scrutiny of nominations, each candidate or one of his/her authorised representative shall have the right to be present and raise any objection in relation to nomination of a candidate for the post for which he/she has filed his/her nomination.

(3) As soon as may be after the scrutiny of all nomination papers has been completed by him, the Returning Officer shall prepare a list of validly nominated candidates in **Form 4**. And the Contesting Candidates can take a copy from the Returning Officer.

8. Withdrawal of candidatures:

(1) Each candidate whose nomination has been found valid on scrutiny shall be entitled to withdraw his/her candidature, from _____ (Day -8 e.g. 20th December, 2010) to upto 1:00 P.M. of _____ (Day-10 e.g. 22nd December, 2010).

(2) Notice of withdrawal of candidature shall be submitted in **Form 5**, either by the candidate himself/herself or by a person duly authorised by him/her in writing.

(3) Notice of withdrawal of candidature shall be final and shall not be allowed to be cancelled.

(4) The Returning Officer shall accept the notice of withdrawal if he is satisfied as to the genuineness of the notice.

(5) As soon as may be after **11:00 AM** on the _____ (Day 11 e.g. 23rd December, 2010), the Returning Officer shall prepare the final list of contesting candidates in **Form 6**, display a copy of the said list in conspicuous place in his office and on Federation's Website. And also furnish a copy of the same to each of the candidates/their authorised representatives, if they so demand.

(6) The names of the contesting candidates in **Form 6** shall be arranged, for each post, in alphabetical order according to English alphabets.

9. Uncontested Returns; and Contested Elections

(1) Where the number of contesting candidates for any post or category of post, in **Form 6** is equal to the number of posts to be filled, all such contesting candidates shall be deemed to be duly elected unopposed to those posts, and it shall not be necessary to take a poll for election to such post.

(2) Where the number of contesting candidates for any post or category of post, in **Form 6** is more than the number of posts to be filled, a poll shall be taken by secret ballot for those posts remaining unfilled.

(3) The ballot papers for these posts remaining unfilled shall be in **Form 7** to **Form 13** to be made individually for each post.

(4) The names of contesting candidates on the ballot papers shall appear in the same order as in **Form 6**.

10. Poll:

(1) The Poll for the Posts Remaining Unfilled under clause 9(2) above shall be taken post-wise, on _____ (Day 16 – e.g. 28th December, 2010) and shall commence at **During The AGM at the Agenda Item Elections**, in _____ (Venue of the elections)

(2) Each contesting candidate can nominate one person, (if he/ she so desires) , Only from amongst the Authorised Representatives list of PCI, to be present at the Poll (Polling station).

(3) At the poll, each authorised representative of Member States/Union Territories/Boards/Institutions, whose name is included in the Electoral College list in **Form 1**, shall be entitled to –

- (i) cast one vote for each of the posts remaining unfilled, where only one such seat is to be filled;
- (ii) cast as many votes as are the no. of seats to be filled for any post, where more than one seat is to be filled.

Explanation: It is hereby clarified that for the purpose of filling four seats of Vice-Presidents, each voter can cast upto four votes, and, like-wise, for four seats of Joint Secretaries, and five seats of Members of Managing Committee, he/she can cast four and five votes respectively for the above mentioned four seats of Joint Secretaries and five seats of Members of Managing Committee.

(4) In case any voter casts his/her vote for more than one candidate, or for more than four or five candidates, as the case may be, his/her vote for that post shall be invalid.

(5) Each voter shall be required, before he is supplied with a Ballot paper, to give his/her signature on the authenticated copy of the Electoral College list in **Form 1** used by the Returning Officer for taking the poll.

(6) The voter shall record his/her vote on the ballot paper in secrecy in a voting compartment specially provided for the purpose at the polling station.

(7) The voter shall record his/her vote on the ballot paper by placing a tick mark (√) against the name of the candidate of his/her choice, and any other mark, like (x) etc. or word, placed on the ballot paper by him/her shall render the ballot paper liable to rejection.

(8) The tick mark (√) to indicate the vote shall be placed by the voter only by means of article specifically provided for the purpose by the Returning Officer, and a ballot paper marked otherwise by means of any pen, ball point pen, etc. by the voter shall render the ballot paper liable to rejection.

(9) The ballot paper marked by a voter shall be deposited by him/her in a ballot box specially prepared and sealed by the Returning Officer and placed at such a conspicuous place in the polling station that it shall be constantly visible to all present in the polling station.

(10) The Returning Officer shall close the poll at the appointed hour; however, all those voters who are present at the polling station at the appointed closing hour shall be entitled to vote even if the poll proceedings have to be continued for some more time.

(11) After all the voters referred to in sub-clause (9) have voted, the Returning Officer shall close the ballot box and shall not permit thereafter any person to vote.

(12) Polling will be done in below order:

- (1) President
- (2) Secretary General/General Secretary
- (3) Treasurer
- (4) Vice-Presidents
- (5) Joint-Secretaries

11. Counting of Votes:

(1) The Returning Officer shall take up the counting of votes as soon as may be after the polling for any post is complete.

(2) Each contesting candidate can nominate one authorised representative (as clarified in S. No. 10 (2)) and He/She shall be entitled to be present at the place of counting of votes.

(3) The Returning Officer shall take up the counting of votes, post-wise and category wise, where applicable.

(4) Each ballot paper on which a vote has been recorded in accordance with sub-clauses (3) to (8) of clause (10) shall be treated as one vote for the candidate for whom it has been validly marked; and if any ballot paper has been marked in violation of any of the aforesaid provisions of sub-clauses (3) to (8) of clause (10) shall be rejected by the Returning Officer.

(5) The votes validly cast for each of the contesting candidates shall be counted post-wise, and category-wise where applicable, and recorded in the descending order of the votes so cast for each candidate in **Form 14**.

(6) The Returning Officer shall thereafter ascertain the result of counting and, subject to the provisions of Rule 4 (a) (II) of the Rules, the candidates who have secured the maximum no. of votes in the said descending order, post-wise and category wise, where applicable, equal to the no. of seats to be filled for each post or category of posts, where applicable, shall be deemed to have been duly elected to those posts.

12. Declaration of Results:

The names of contesting candidates who shall be deemed to have been elected at the election in accordance with sub-clause (6) of clause (11) shall be declared as having been duly elected to their respective posts, by the Returning Officer at the Annual General Meeting (AGM) in the Form 15.

Name of the Federation

Election of Office Bearers and Members of Managing Committee, _____

FORM 2

ELECTION OF OFFICE BEARERS AND MEMBERS OF Managing Committee

NOMINATION PAPER FOR
ELECTION AS _____ (NAME OF THE POST)

To

(Name and address of returning officer)
The Returning Officer for above Election

We nominate Shri/Smt./Ms. _____,

(name & address), whose name is entered at Sl. No. _____ in the Electoral College list for the above mentioned post.

2. Our particulars are given below:-

	Name of Candidate	Name of Member State/Union Territory/ Board/ Institution	Sl. No. in the electoral College list	Signature
Proposer				
Secunder				

I, the candidate above named, do hereby give my assent to my nomination for the above post.

Name of the Candidate _____
Name of Member State/Union Territory/ Board/ Institution _____
Sl. No. in the electoral College list _____
Signature _____

Place :

Date :

Name of the Federation

Election of Office Bearers and Members of Managing Committee, _____

FORM 5

**ELECTION OF OFFICE BEARERS AND MEMBERS OF MANAGING
COMMITTEE _____.**

**NOTICE OF WITHDRAWAL OF CANDIDATURE FOR
ELECTION AS _____ (NAME OF THE POST)**

To

The Returning Officer for above Election

I, the validly nominated candidate, do hereby give my notice of withdrawal of candidature for the above post.

Name of the Candidate _____
Name of Member State/Union Territory/ Board/ Institution _____
Sl. No. in the electoral College list _____

Signature _____

Place :

Date :

Name of the Federation

Election of Office Bearers and Members of Managing Committee _____

FORM 7 BALLOT PAPER

Name of Post	Names of candidates	Mark vote here by placing tick (✓) mark.
President (1)	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	

- N.B.** (1) Place tick mark (✓) against the name of only One candidate for the post of President,
- (2) DO NOT place any other mark like (x), or word, etc. against the name of any candidate as that shall render your ballot paper liable to rejection.
- (3) Place tick mark (✓) on the ballot paper only with the article specially provided for the purpose. Any ballot paper marked with any other pen, ball point pen, etc. shall render your ballot paper liable to rejection.

(Returning Officer)

Name of the Federation

Election of Office Bearers and Members of Managing Committee, _____

FORM 8 BALLOT PAPER

Name of Post	Names of candidates	Mark vote here by placing tick (√) mark.
Secretary General (1)	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	

- N.B.(1)** Place tick mark(√) against the name of only One candidate for the post of Secretary General.
- (2) DO NOT place any other mark like (x), or word, etc. against the name of any candidate as that shall render your ballot paper liable to rejection.
- (3) Place tick mark (√) on the ballot paper only with the article specially provided for the purpose. Any ballot paper marked with any other pen, ball point pen, etc. shall render your ballot paper liable to rejection.

(Returning Officer)

Name of the Federation

Election of Office Bearers and Members of Managing Committee _____

FORM 9 BALLOT PAPER

Name of Post	Names of candidates	Mark vote here by placing tick (√) mark.
Treasurer (1)	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	

- N.B.** (1) Place tick mark(√) against the name of only One candidate for the post of Treasurer.
- (2) DO NOT place any other mark like (x), or word, etc. against the name of any candidate as that shall render your ballot paper liable to rejection.
- (3) Place tick mark (√) on the ballot paper only with the article specially provided for the purpose. Any ballot paper marked with any other pen, ball point pen, etc. shall render your ballot paper liable to rejection.

(Returning Officer)

Name of the Federation

Election of Office Bearers and Members of Managing Committee _____

FORM 11 BALLOT PAPER

Name of Post	Names of candidates	Mark vote here by placing tick (✓) mark.
<u>Vice-Presidents (2)</u>	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	
	11	
	12	
	13	
	14	

- N.B. (1)** For the purpose of filling two seats of Vice-Presidents, each voter can cast upto four votes by placing tick marks(✓) for the above mentioned four seats of Vice President, out of which 2 votes in favour of Males and 2 Votes in favour of Females.
- (2) DO NOT place any other mark like (x), or word, etc. against the name of any candidate as that shall render your ballot paper liable to rejection.
- (3) Place tick mark (✓) on the ballot paper only with the article specially provided for the purpose. Any ballot paper marked with any other pen, ball point pen, etc. shall render your ballot paper liable to rejection.

(Returning Officer)

Name of the Federation

Election of Office Bearers and Members of Managing Committee _____

FORM 12

BALLOT PAPER

Name of Post	Names of candidates	Mark vote here by placing tick (√) mark.
Joint Secretaries (2)	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	
	11	
	12	
	13	
	14	

- N.B.** (1) For the purpose of filling two seats of Joint - Secretary, each voter can cast upto four votes by placing tick marks(√) for the above mentioned four seats of Joint Secretaries, out of which 2 votes in favour of Males and 2 votes in favour of Females.
- (2) DO NOT place any other mark like (x), or word, etc. against the name of any candidate as that shall render your ballot paper liable to rejection.
- (3) Place tick mark (√) on the ballot paper only with the article specially provided for the purpose. Any ballot paper marked with any other pen, ball point pen, etc. shall render your ballot paper liable to rejection.

(Returning Officer)

Name of the Federation

Election of Office Bearers and Members of Managing Committee _____

FORM 14

RESULT OF COUNTING OF VOTES

Name of Post	Total Votes Polled	Total Rejected Votes	Names of candidates	Valid Votes Polled
President (1)			1	
			2	
			3 Etc,	
			TOTAL	
Vice-Presidents (2)			Males	
			1	
			2	
			3 Etc,	
			Female	
			1	
			2	
			3 Etc.	
			TOTAL	
			1	
			2	
General Secretary (1)			3 Etc,	
			TOTAL	
			Male	
			1	
Joint Secretaries (2)			2	
			3 Etc,	
			TOTAL	
			Female	
			1	
			2	
			3 Etc,	
			TOTAL	
Treasurer (1)			1	
			2 Etc.	
			TOTAL	

Place :

Date :

(Returning Officer)

Observer _____

GOI MYAS Observer

IOA Observer

Name of the Federation
Election of Office Bearers and Members of Executive Board, 2010

FORM 15

DECLARATION OF RESULTS

I, the Returning Officer for the above elections, hereby declare, subject to the provisions of Rule(4)(a)(II) of the Rules and Regulations of Paralympic Committee of India, the following candidates as duly elected to the post(s) mentioned against their names :-

Name of Post	Name(s) of Elected candidate(s)
President (1)	
Sr. Vice President (1)	
Vice-Presidents (4) (Two Males Two Females)	
General Secretary (1)	
Joint Secretaries (4) (Two Males Two Females)	
Treasurer (1)	
Excutive Members (5)	

Place :

Date :

(Returning Officer)

Observer _____

GOI MYAS Observer

IOA Observer

New Delhi dated the 28th July, 2005.

To
The Secretary General
Indian Olympic Association
J N Stadium
New Delhi.

The Secretaries/Hony. Secretaries/General Secretaries of
All the recognized National Sports Federations/Associations

Subject: Adoption of dynamic criteria for categorization of sport disciplines-
regarding.
Sir/Madam,

I am directed to refer to para 4.2 of the "Guidelines for Assistance to National Sports Federations (NSFs)", which enables this Ministry to issue suitable guidelines and set procedure for categorization of various sport disciplines to ensure objectivity and transparency. Para 4.2 also provides for review depending on the change in the performance indicator of the teams/individuals in national/international tournaments in respect of specific sport. In light thereof, it has been decided to re-emphasize the dynamic nature of prioritization based on performance of disciplines in recognized international events like Olympic/Asian and Commonwealth Games etc. so as to motivate recognized NSFs for better preparedness for the forthcoming Asian/Commonwealth Games-2006. The basic features of the 'Dynamic Model' are as under:

Accepting Olympics to be the main focus of the entire planning of development of sportspersons, the categories of recognition, in order of merit, would be as under:

PRIORITY:

- i) Based on medals won and set standards of performance for each cycle in Olympics, Paralympics, Special Olympics and Winter Olympics;
- ii) Based on medals won and set standards of performance for each cycle in Asian/Commonwealth Games including Commonwealth Youth Games; and
- iii) Based on medals won and set standards of performance for each cycle in Government recognized official World Cup/World Championship both at Senior and Junior level in Non-Olympic/Non-Asian/Non-Commonwealth disciplines.

GENERAL:

- i) Based on set standards of performance in Olympics, Paralympic, Winter Olympics, Asian & Commonwealth Games including Commonwealth Youth Games; and
- ii) Based on set standards of performance as fixed from cycle to cycle in Government recognized Official World Cup/World Championship both at Senior and Junior level in Non-Olympic/Non-Asian/Non-Commonwealth disciplines.

OTHERS:

Disciplines not covered under Priority or General categories including indigenous sports.

The following will be the independent cycles of dynamic categorization:

- i) "Olympic to Olympic";
- ii) "Asian/Commonwealth to Asian/Commonwealth"
- iii) Fixed cycle for each Government recognized discipline not covered under Olympic/Asian/Commonwealth Games.

At the end of each cycle, there will be automatic lapse of priority assigned and matter would be reviewed based on latest standards of performance set by the Ministry.

The above-said guidelines will be implemented with immediate effect on the basis of performance in Athens Olympics-2004 for the period 2006-2008 and Asian/Commonwealth Games-2006 for the period 2006-2010. However, the existing categorization will be in force till the end of Commonwealth & Asian Games-2006.

The set of standards of performance for various disciplines shall be as under: (i) Olympic (2006-2008) for the cycle of 2004-2008 (ii) Asian/Commonwealth Games (2006) for the cycle of 2006-2010 (iii) other specific cycles for non-Olympic, non-Asian/Commonwealth events:

PRIORITY:

- (a) First six in team events and first eight in individual events during Olympic Cycle;
- (b) First four in team events and first six in individual events in Asian/Commonwealth Cycle; and
- (c) First four in team and first six in Government recognized World Cup etc., in non-Olympic and non-Asian/Commonwealth events.

GENERAL:

- (a) Seventh to Tenth in team events and ninth to twelfth in individual events during Olympic cycle,
- (b) Fifth to Eighth in team events and seventh to tenth in individual events in Asian/Commonwealth Cycle; and
- (c) Fifth to eighth in team events and seventh to tenth in individual events in Government recognized World cup etc. in non-Olympic and non-Asian/Commonwealth events.

OTHERS:

Remaining disciplines including indigenous games. Criteria are being separately intimated

The other existing conditions of recognition of National level federations including conduct of District/State/Nationals, both for women & men, for each category, adoption of transparency in selection and accounts etc. shall be applicable.

Yours faithfully,

Devpreet

(Mrs. Devpreet A. Singh)

Deputy Secretary to the Government of India

Telefax: 2338 4408

Copy for information and necessary action to:

1. Director General, Sports Authority of India, JN Stadium, New Delhi.
2. Executive Director (Teams), Sports Authority of India, JN Stadium, New Delhi.
3. All the Officers and Sections of Sports Bureau
4. PS to MOS (PMO)/PS to Secretary (YA&S)

Devpreet

(Mrs. Devpreet A. Singh)

su

CATEGORISATION OF SPORTS DISCIPLINESSPORTS DISCIPLINEPRIORITY (A)

1.	Archery	Priority
2.	Athletics	Priority
3.	Badminton	Priority
4.	Billiards & Snooker	Priority
5.	Boxing	Priority
6.	Chess	Priority
7.	Football	Priority
8.	Hockey (Men)	Priority
9.	Hockey (Women)	Priority
10.	Kabaddi	Priority
11.	Rowing	Priority
12.	Shooting	Priority
13.	Tennis	Priority
14.	Cycling	Priority
15.	Wrestling	Priority
16.	Weightlifting	Priority
17.	Swimming	Priority

GENERAL (B)

1.	Basketball	General
2.	Kayaking & Canoeing	General
3.	Equestrian	General
4.	Fencing	General
5.	Golf	General
6.	Gymnastics	General
7.	Handball	General
8.	Judo	General
9.	School Games (SGFI)	General
10.	Squash	General
11.	Table Tennis	General
12.	Volleyball	General
13.	Yachting	General
14.	Winter Games (WGFI)	General

OTHERS (C)

1	1.	Aero Club	Others
2	2.	Atya Patya	Others
3	3.	Ball Badminton	Others
	4.	Baseball	Others
4	5.	Body Building	Others
	6.	Bowling	Others
5	7.	Bridge	Others
6	8.	Carrom	Others
7	9.	Cricket	Others
8	10.	Cricket (Women)	Others
7	11.	Cycle Polo	Others
8	12.	Karate	Others
9	13.	Korfball	Others
10	14.	Kho-Kho	Others
11	15.	Mallakhamb	Others
12	16.	Motor Sports	Others
13	17.	Netball	Others
14	18.	Polo	Others
15	19.	Powerlifting	Others
16	20.	Roller Skating	Others
17	21.	Sepak Takraw	Others
18	22.	Softball	Others
19	23.	Shootingball	Others
20	24.	Sports for the Deaf	Others
→	25.	Taekwondo	Others
21	26.	Tenni-Koit	Others
22	27.	Tennisball Cricket	Others
23	28.	Throwball	Others
→	29.	Triathlon	Others
24	30.	Tug of War	Others
→	31.	Ten-Pin Bowling	Others
	32.	Wrestling (Indian Style)	Others
→	33.	Wushu	Others

F. No. 6-6/94-SP.III
Government of India
Ministry of Youth Affairs & Sports

New Delhi dated the 6th October, 2005.

To
The Secretary General
Indian Olympic Association
J N Stadium
New Delhi.

The Secretaries/Hony. Secretaries/General Secretaries of
All recognized National Sports Federations/Associations

Subject: Adoption of dynamic criteria for categorization of sport disciplines- regarding.

Sir/Madam,

In continuation of this Ministry's letter of even number dated 28th July, 2005 on the subject mentioned above, I am directed to add that for sports disciplines which do not fall in the category of Olympic/Asian/Commonwealth Games, their categorization into 'Priority', 'General' and 'Others' categories will be done on the basis of World Championships/World Cups etc. for the cycles indicated in the annexure to this letter.

W. S. J. S.

Yours faithfully,

Devpreet

(Mrs. Devpreet A. Singh)
Deputy Secretary to the Government of India
Telefax: 2338 4408

Copy for information and necessary action to:

1. Director General, Sports Authority of India, JN Stadium, New Delhi.
2. Executive Director (Teams), Sports Authority of India, JN Stadium, New Delhi.
3. All the Officers and Sections of Sports Bureau
4. PS to MOS (PMO)/PS to Secretary (YA&S)

Devpreet

(Mrs. Devpreet A. Singh)

**LIST OF GOVERNMENT RECOGNIZED WORLD CUP/WORLD CHAMPIONSHIPS etc.
IN DISCIPLINES WHICH ARE NON-OLYMPIC/NON-ASIAN/NON-COMMONWEALTH
GAMES MENTIONED IN DYNAMIC CRITERIA FOR CATEGORIZATION ISSUED ON
28TH JULY, 2005**

S.NO.	DISCIPLINE	WORLD CHAMPIONSHIP	CYCLE
1.	AERO CLUB	WORLD AIR GAMES	2001-2005 (4-YEARS CYCLE)
2.	BRIDGE	WORLD CHAMPIONSHIP	2002-2006 (4-YEARS CYCLE)
3.	CARROM	WORLD CHAMPIONSHIP	2004-2008 (4-YEARS CYCLE)
4.	CRICKET(MEN)	WORLD CUP	2003-2007 (4-YEARS CYCLE)
5.	CRICKET (WOMEN)	WORLD CUP	2005-2009 (4-YEARS CYCLE)
6.	CYCLE POLO	WORLD CHAMPIONSHIP	2005-2006 (1-YEAR CYCLE)
7.	KORFBALL	WORLD CHAMPIONSHIP	2003-2007 (4-YEARS CYCLE)
8.	NETBALL	WORLD CHAMPIONSHIP	2003-2007 (4-YEARS CYCLE)
9.	POLO	WORLD CHAMPIONSHIP	2004-2008 (4-YEARS CYCLE)
10.	POWERLIFTING	MEN/WOMEN WORLD CHAMPIONSHIP	2005-2006 (1-YEAR CYCLE)
11.	ROLLER SKATING	WORLD CHAMPIONSHIP	2005-2009 (4-YEARS CYCLE)
12.	SPORTS FOR THE DEAF	DEAFLYMPIC GAMES	2005-2009 (4-YEARS CYCLE)
13.	TUG OF WAR	WORLD CHAMPIONSHIP (INDOOR/OUTDOOR)	2004-2006 (2-YEARS CYCLE)

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F. No. 6-6/94-SP.III
Government of India
Ministry of Youth Affairs & Sports

New Delhi dated the 26th October, 2005.

To
The Secretary General
Indian Olympic Association
J N Stadium
New Delhi.

The Secretaries/Hony. Secretaries/General Secretaries of
All recognized National Sports Federations/Associations

Subject: Adoption of dynamic criteria for categorization of sport disciplines- regarding.

Sir/Madam,

Please refer to this Ministry's policy and criteria of dynamic categorization. In this light, various disciplines to be placed in various categories based on the performance of Olympic Games 2004 as well as Asian Games/Commonwealth Games 2002 and the relevant World Cups etc. is enumerated below: However, there is no downgradation on the above mentioned performance till Asian Games/Commonwealth Games 2006.

1. Olympic Cycle (2004-2008)

Sl. No.	Sports Discipline	Existing category	Proposed category
1.	Archery	Priority	Priority
2.	Athletics	Priority	Priority
3.	Tennis	Priority	Priority
4.	Shooting	Priority	Priority
5.	Weightlifting	Priority	Priority
6.	Chess (Olympiad)	Priority	Priority

2. Asian/Commonwealth cycle (2002-2006)

Sl. No.	Sports Discipline	Existing category	Proposed category
1	Badminton	Priority	Priority
2	Billiards & Snooker	Priority	Priority
3	Boxing	Priority	Priority
4	Hockey(Men & Women)	Priority	Priority
5	Kabaddi	Priority	Priority
6	Rowing	Priority	Priority
7	Wrestling	Priority	Priority

②

8	Equestrian	General	Priority
9	Golf	General	Priority
10	Gymnastics	General	General
11	Judo	General	Priority
12	Squash	General	General
13	Table Tennis	General	Priority
14	Volleyball	General	General
15	Yachting	General	Priority
16	Taekwondo	Others	Priority
17	Karate	Others	General

3. World Cup etc. cycle

Sl. No.	Sports Discipline	Existing category	Proposed category
1	Aero Club (2001-2005)	Others	Others
2	Bridge (2002-2006)	Others	Others
3	Carrom 2004-2008)	Others	Others
4.	Cricket (Men) (2003-2007)	Others	Others
5.	Cricket (Women) (2005-2009)	Others	Others
6.	Cycle Polo (2005-2006)	Others	Others
7.	Korfball (2003-2007)	Others	Others
8	Netball (2003-2007)	Others	Others
9	Polo (2004-2008)	Others	Others
10	Powerlifting (2005-2006)	Others	Others
11	Roller Skating (2005-2009)	Others	Others
12	Sports for the Deaf (2005-2009)	Others	Priority
13	Tug of War (2004-2006)	Others	Others

4. Status quo to be maintained in case of remaining disciplines as there will be no downgradation based on the circulated performance criteria till Commonwealth/Asian Games 2006.

Sl. No.	Sports Discipline	Existing category
1	Football	Priority
2	Cycling	Priority
3	Swimming	Priority
4	Basketball	General
5	Kayaking & Canoeing	General
6	Fencing	General
7	Handball	General
8	Wushu	Others

9	Body Building	Others
10	Triathlon	Others

(B)

4.a The following sports, not mentioned above, will continue as per existing classification till further orders.

Sl. No.	Sports Discipline	Existing category
1.	Atya Patya	Others
2.	Ball Badminton	Others
3.	Baseball	Others
4.	Kho-Kho	Others
5.	Mallakhamb	Others
6.	Motor Sports	Others
7.	Sepak Takraw	Others
8.	Softball	Others
9.	Shootingball	Others
10.	Tenni-Koit	Others
11.	Tennisball Cricket	Others
12.	Throwball	Others
13.	Ten-Pin Bowling	Others
14.	Wrestling (Indian Style)	Others
15.	School Games (SGFI)	General
16.	Winter Games (WGFI)	General

5. Categorization of Paralympic Committee of India which has been recently accorded recognition by the Ministry will be informed separately.

However, it may be noted that all the above may be read-in conjunction with provisions contained in para 4.1 of the Guidelines for Assistance to National Sports Federations.

Yours faithfully,

Devpreet

(Mrs. Devpreet A. Singh)

Deputy Secretary to the Government of India

Telefax: 2338 4408

Copy for information and necessary action to:

1. Director General, Sports Authority of India, JN Stadium, New Delhi.
2. Executive Director (Teams), Sports Authority of India, JN Stadium, New Delhi.
3. All the Officers and Sections of Sports Bureau
4. PS to MOS (PMO)/PS to Secretary (YA&S)

Devpreet

(Mrs. Devpreet A. Singh)

No. F. 8-22/2006-SP.III
Government of India
Ministry of Youth Affairs & Sports

New Delhi dated the 7th May, 2007.

To

The Secretary General
Indian Olympic Association
JN Stadium
New Delhi

The Secretaries/Hony. Secretaries/General Secretaries of
all the recognized National Sports Federations/Associations

Subject: Review of categorization of sports disciplines based on dynamic criteria.

Sir/Madam,

I am directed to invite your attention to this Ministry's letter No. 6-6/94-SP.III dated 26th October, 2005 regarding re-categorization of sports disciplines based on performance. The categorization of various sports disciplines has again been reviewed based on performance in the Commonwealth / Asian Games, 2006 and world championships. Accordingly, following changes are made in the categories of various sport disciplines:

Sport Discipline	Existing category	Proposed Category
Hockey (Men)	Priority	General
Squash	General	Priority
Volleyball	General	Others
Taekwondo	Priority	General
Karate	General	Others
Football	Priority	Others
Cycling	Priority	Others
Swimming	Priority	General
Kayaking & Canoeing	General	Priority
Fencing	General	Others
Wushu	Others	Priority
Winter Games	General	Others

The categories of the remaining sports disciplines will remain the same as indicated in this Ministry's letter dated 26th October, 2005, as referred to above. The categorization finalized now will remain in force till further orders.

Yours faithfully,

(Deepika Kachhal)

Deputy Secretary to the Government of India

Telefax; 2338 4408

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Copy for information to:

1. Director General, Sports Authority of India, JN Stadium, New Delhi.
2. Executive Director (Teams), Sports Authority of India, JN Stadium, New Delhi.
3. All the Officers and Sections of Sports Bureau
4. PS to Minister (YA&S)/PS to Secretary (YA&S)- for information.

No. F.8-22/2006-SP.III
Government of India
Ministry of Youth Affairs & Sports

New Delhi dated the 22nd April, 2008

To

The Secretary General
Indian Olympic Association
Jawaharlal Nehru Stadium
New Delhi

The Secretaries/Hony.Secretaries/General Secretaries of all the recognized
National Sports Federations/Associations.

Subject: Re-categorization of Sports Disciplines

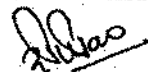
Sir/Madam,

In supersession of the earlier orders of this Ministry on the above
mentioned subject, the following Sports disciplines are re-categorized as under:-

Sl.No.	Discipline	Present category	Upgraded to
1.	Hockey (Men)	'General'	'Priority'
2.	Football	'Others'	'Priority'
3.	Swimming	'General'	'Priority'
4.	Basketball	'General'	'Priority'
5.	Cycling	'Others'	'Priority'
6.	Volleyball	'Others'	'Priority'
7.	School Games	'General'	'Priority'
8.	University Games	-	'Priority'

The revised categorization will come into force with immediate effect.

Yours faithfully,



(Deepika Kachhal)

Deputy Secretary to the Government of India
Telefax: 2338 4408

Copy for information to:

1. The Director General, Sports Authority of India, IG Stadium, New Delhi
2. The Executive Director (Teams), Sports Authority of India, Jawaharlal Nehru Stadium, New Delhi.
3. All the Officers and Sections of Sports Bureau
4. PS to Minister (YA&S)/PS to Secretary (YA&S) for information.

F.No. 9-6/98-SP-II/SP-I (Vol. II)
Government of India
Ministry of Youth Affairs and Sports
Department of Sports

Annexure XXXIX

New Delhi the 11th June, 2009

OFFICE MEMORANDUM

1) With a view to determining the eligibility for recognition of Sports Associations dealing with disciplines that are not included in Olympics, Commonwealth or Asian Games, it has been decided to apply the following guidelines in addition to the Guidelines already existing for Recognition of National Sports Federations in the "Scheme of Assistance to National Sports Federations":

S.No.	Conditions to be fulfilled	Operational Guidelines
1.	Popular Indigenous Games with All India spread	The Federations dealing with popular Indigenous Games of India should have All India spread with affiliation of minimum 2/3 rd of States/UTs Associations.
2.	Popular School, College and University Sport	The discipline should have been recognized by School Games Federation of India and/or Association of Indian Universities and should be included in major school/college/university tournaments /competitions.
3.	Likelihood of inclusion in major international games like Olympics, Commonwealth Games, Asian Games etc.	The discipline should have been either already included as demonstration/competitive sport in any of the major international games and/or should have been confirmed to be introduced as competitive sport at the next games.
4.	Availability of required infra structure	The disciplines requiring special infrastructure should have the requisite infrastructure in place with reasonable coverage across regions.
5.	Affordability of the game	The playing cost of the game should be minimal in terms of infrastructure requirement, equipment and consumables.
6.	Availability of coaches	The Federation should indicate availability of individual coaches at level 1,2,3&4

The applicant federation will be required to fulfill minimum four (any one of the first three conditions (1 and/or 2 and/or 3) plus condition number 4, 5 and 6) or more of the above conditions.

- 21 -

1) Further with a view to giving due acknowledgement and importance to India's indigenous games having regional spread, the following procedure/criteria shall be followed in partial relaxation of Guidelines already existing for Recognition of National Sports Federations in the "Scheme of Assistance to National Sports Federations":

- (i) List of indigenous games, which are popular at the regional level and project the regional sporting culture, will be drawn up by the Committee headed by Secretary(Sports) with DG (SAI), JS(Sports), Director(Sports) and three eminent persons (to be nominated by the Minister) as Members.
- (ii) The Association representing the regional indigenous games should have been in existence for more than 3 years.
- (iii) Recognition by the Indian Olympic Association would be desirable but not essential.
- (iv) Regional popularity will be gauged on the basis of regional tournaments/competitions held. Six regions viz., North, South, East, Central and North East will be considered for the purpose.
- (v) The applicant Federation should be a legal entity with legitimate management, proper financial management and electoral practices.
- (vi) The promotional and developmental activities undertaken by the applicant for the promotion of sports disciplines in question would be duly factored while judging their claim for recognition.


(DEEPIKA KACHHAL)
DIRECTOR

Shri Suresh Kalmadi, MP
President
Indian Olympic Association
Olympic Bhavan, B-29, Qutub Institutional Area,
New Delhi.

2. Mr. Randhir Singh
Secretary General
Indian Olympic Association
Shanti Farm,
Vil Chandanhula
Via-Chhattarpur
Delhi

Annexure XL

No.F.63-3/07-SP.III
Government of India
Ministry of Youth Affairs and Sports

New Delhi, the 20th February, 2008.

To,
The Director General
Sports Authority of India
J.N. Stadium
New Delhi.

Subject:- Board & Lodging facilities to the National Campers during Transit National Coaching Camps at Delhi.

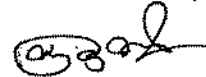
Sir,

I am directed to refer to your note dated 24th January, 2008 from SAI on the subject mentioned above and to say the Ministry has approved the following terms and conditions for transit coaching camps at Delhi:-

- (a) Such transit coaching camps could be for a maximum of 2 days before departure and 1 day after return.
- (b) The Federation concerned will be responsible for making boarding and lodging arrangements under intimation to ED(Teams), SAI.
- (c) SAI will examine the reimbursement claim and reimburse the admissible amount subject to a ceiling of Rs.750 per person per day or actual expenditure incurred, whichever is lower. The expenditure will be charged to the National Coaching Head of the NSF scheme.

This has the approval of Secretary (YA&S).

Yours faithfully,



(S.K. SHARMA)

UNDER SECRETARY TO THE GOVT. OF INDIA

Copy to:-

Executive Director (Teams), Sports Authority of India, J.N. Stadium,
New Delhi.



(S.K. SHARMA)

Annexure XLI

F. No. 52-12/2000-SP.III/SP.I
Government of India
Ministry of Youth Affairs & Sports

New Delhi dated the 5th November, 2007.

To

The Director General
Sports Authority of India
J N Stadium
New Delhi.

Subject: Procurement of Sports and other equipments (consumable and non-consumable) required for training of a National Teams/ National Coaching Camps for various sports disciplines.


Sir,

I am directed to refer to your D.O. No. 16 (4)/SAI/TD/SH/AMU/2006-07 dated 18.10.2007 on the subject mentioned above and to say that the issues raised therein have been examined in the Ministry and it has been decided with the approval of the competent authority that in view of procedural delay in the import of consumable items such as clay targets/ ammunition, thereby affecting the training of National teams, National Rifle Association of India (NRAI) may be advised to go for expeditious import/ procurement of such consumables and SAI may reimburse the cost, as per actuals from the National Coaching head and seek, in turn, reimbursement from the Ministry.

The procurement of non-consumable items, however, continue to be effected by the Sports Authority of India. In case, SAI has some problems relating to procedure/ rules, they may indicate the same specifically so that remedial action could be suggested.

You are requested to kindly take further necessary action, accordingly.

Yours faithfully,


(Joe Sebastian)
Director (Sports)

FORM FOR FINANCIAL ASSISTANCE FOR PURCHASE OF EQUIPMENTS
BY A NATIONAL SPORTS FEDERATION UNDER PARA 8.2.2 OF THE
SCHEME ASSISTANCE TO NATIONAL SPORTS FEDERATION

1. Name of the Federation
2. Category
3. Name of the equipment(s) to be purchased
4. Quantity to be purchased
5. Technical specification(s)
6. Whether Indigenous or to be imported _____
7. Whether propriety or preferred item
8. If so, reasons thereof along with supporting documents
9. Estimated cost (as per preliminary Enquiry) _____
10. Details of last purchase with Government /SAI support
 - a) Quantity purchased _____
 - b) Financial assistance received _____
 - c) Whether Accounts Settled Yes/No
 - d) If not, reasons therefor
 - e) Details of utilization
 - a. How
 - b. Where
 - f) Outcome of the purchase made in terms of improvements made in the standards, and performance of the players
11. Where and how the proposed equipments are to be utilized
12. Present position of equipments at places where proposed Equipments are to be placed and number of players being Trained
13. Title/ownership of the land/building where the equipment are proposed to be placed/installed
14. Procedure proposed to be followed for purchase (please refer to General Financial Rules, 2006 – Chapter 6)
15. Composition of the Purchase Committee
16. Source from where the 25% share of the Federation is proposed to be met, if already received please provide the supporting documents such as bank account Statement, etc
17. Any other information Federation intent to give

Annexure XLIII

No.F. 9-1/2008-SP.I
Government of India
Ministry of Youth Affairs and Sports

New Delhi, dated 10th April, 2008.

To

All National Sports Federations.

Subject:- Regarding the purchase of Sports Equipment/Apparatus under 75:25
Scheme – Submission of Rates of Equipments.

Sir,

I am directed to say that it has been decided that henceforth, the following procedure may be followed by all the National Sports Federations while forwarding proposals for the grant of equipment support under the scheme of "Assistance to National Sports Federations :-

- i) The NSF will submit a detailed proposal giving details of the equipment; justification for its procurement; proof of having mobilized its share (25% contribution); where it would be located; in case of proprietary/preferred items, detailed justification of the same along with necessary certification; details of assistance received towards equipment support in the preceding 3 years; tentative cost estimates based on preliminary enquiry.
- ii) On receipt of the proposal and examination, the Ministry will communicate in-principle approval if the proposal is found to be subject to the availability of budget and zero pending of Utilization Certificates.
- iii) The in-principle approval letter will contain standard procedures, based on GFR, to be followed by the NSF.
- iv) A representative of Sports Authority of India/Ministry of Youth Affairs and Sports should be nominated on the Purchase Committee to be constituted by the National Sports Federations.

Yours faithfully,


(S.K.Sharma)

UNDER SECRETARY TO THE GOVT. OF INDIA

New Delhi the 12th February, 2010

To

The Secretary General/President
Indian Olympic Association,
Olympic Bhavan
B-29, Qutab Institutional Area
New Delhi

The Presidents/Secretary/Secretary General/General Secretary/Hony Secretary of
all recognized National Sports Federations

Sir/Madam,

The Ministry has been receiving representations from National Sports Federations from time to time requesting for seeking the permission to fly by private airlines whenever flying by the national carrier involves cumbersome routing including long hours of waiting at transit airport.

In an effort to ensure that the national teams are put to least physical strain related to travel while still maintaining the priority that needs to be accorded to the national carrier, the Ministry has laid down the following guidelines for the national sports federation to seek relaxation for air travel by Indian teams by private airlines.

- i) Wherever there is a direct flight of Air India, the national team should invariably travel on Air India except where the tickets in the entitled class are not available.
- ii) So long as the routing involves only one change of flight and the waiting period does not exceed 4 hours, the national carrier is to be given preference.
- iii) Bookings to be done well in advance to ensure cheapest available fare in Excursion/Economy class.

- iv) In case relaxation is sought to travel by private airlines on the basis of non applicability of conditions in point (i) and (ii), the air fare quoted by the private airlines should be lower than Air India fare.
- v) Bookings of private Airlines also to be done through Government authorized agencies viz. M/S. Balmer Lawrie & Co. Ltd and M/s Ashoka Tours and Travels Ltd with prior approval of Government.

This issues with the approval of the competent authority.

Yours faithfully,


(DEEPIKA KACHHAL)
DIRECTOR

Copy for information to:

1. Ministry of Civil Aviation, Rajeev Gandhi Bhavan, New Delhi
2. CMD, Air India Ltd., New Delhi
3. M/s Balmer Lawrie & Co. Ltd., Ambadeep Building, New Delhi
4. M/s Ashoka Tours & Travels Ltd. Hotel Janpath, New Delhi
5. Director (ISD)/Director(Sports)/DS(Sports)/PPS to Secretary/PS to JS(SP)/PS to JS(ISD)
- ✓6. US(SP-I & III)/US(SP-II)/US(ISD)
7. SO(SP-I)/SO(SP-II)/SO(SP-III)/SO(ISD)
8. Guard File/Circular File
9. Technical Director(NIC), for uploading on the website.

F.No.8-2/2010-SP-III
Government of India
Ministry of Youth Affairs and Sports

New Delhi 11th May, 2010

To

The Secretary General/President
Indian Olympic Association,
Olympic Bhavan
B-29, Qutab Institutional Area
New Delhi

The Presidents/Secretary/Secretary General/Geoeral Secretary/Hony Secretary of
all recognized National Sports Federations

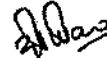
Sir/Madam,

This is in continuation to Ministry's communication No. 8-2/2010-SP-III dated 12th February, 2010 regarding relaxation for Air travel of Indian teams by private airlines.

It is hereby clarified that the relaxation cannot be availed by the Federations themselves. Wherever such relaxation is required, specific approval will have to be sought from the Ministry on case to case basis giving details of the conditions compelling the relaxation.

The Federations must therefore submit their requests seeking relaxation, to the Ministry atleast 15 days in advance from the date of traveling.

Yours faithfully,



(DEEPIKA KACHHAL)
DIRECTOR

Copy for information to:

1. Ministry of Civil Aviation, Rajeev Gandhi Bhavan, New Delhi
2. CMD, Air India Ltd., New Delhi

3. M/s Balmer Lawrie & Co. Ltd., Ambadeep Building, New Delhi
 4. M/s Ashoka Tours & Travels Ltd. Hotel Janpath, New Delhi
 5. Director (ISD)/Director(Sports)/DS(Sports)/PPS to Secretary/PS to JS(SP)/PS to JS(ISD)
 6. ✓ US(SP-I & III)/US(SP-II)/US(ISD)
 7. SO(SP-I)/SO(SP-II)/SO(SP-III)/SO(ISD)
 8. Guard File/Circular File
 9. Technical Director(NIC), for uploading on the website.
-

F.No.8-2/2009-SP.III
Government of India
Ministry of Youth Affairs and Sports

New Delhi the 10th November, 2009

CIRCULAR

After careful consideration of the demand of National Sports Federations (NSFs) to provide Out of Pocket Allowance to the members of Indian contingents going abroad for participation in international sports events, the Government has decided to provide with immediate effect, Out of Pocket Allowance @ USD 25 per day per head to players and other members of the Indian contingent who are deputed as part of the official contingent at Government cost, for participation in major international sports events abroad.

This issues with the approval of the competent authority and in concurrence of IF Division of the Ministry vide their Dy. No. 1095/2009-10/FU dated 25th September, 2009.


(DEEPIKA KACHHAL)
DIRECTOR

To

- i) The Presidents of All National Sports Federations
- ii) The Secretary General/General Secretary/Secretary/Hony Secretary
Of all recognized National Sports Federation (NSFs) and IOA.

Copy for information to:

- i. Director General, Sports Authority of India
- ii. Director (ISD)
- iii. DS(Sports)
- iv. Director (Teams), SAI, New Delhi
- v. Finance Division
- ✓ vi. US(SP-I) & US(SP-III)
- vii. US(SP-II)
- viii. PS to JS(SP)
- ix. PS to Director (SP)
- x. SO(SP-I) and SO(SP-III)
- xi. Guard file

No. F. 8-4/2009 SP III
Government of India
Ministry of Youth Affairs & Sports
(Department of Sports)

Annexure XLVI

Shastri Bhawan, New Delhi
Dated the 23rd Feb, 2009

To

1. President of all the National Sports Federations
2. The Hony. Secretary/Secretary General/Secretary/ General Secy. of all recognized National Sports Federations

Subject: Instructions regarding approval of Managers to accompany the teams going abroad for participation in international events – reg.

Sir/Madam,

Government, after careful consideration of the demand of National Sports Federations (NSFs) to permit the deputation of Managers along with National Teams for deputed overseas in international competitions, has decided to allow the deputation of Manager at Govt. cost for all team events. As regards individual events, the deputation of Manager would be considered on case to case basis provided it involves participation in at least three events and/or the contingent comprises at least eight players.

It has further been decided that to qualify for deputation as Manager, the person concerned should meet one or more of the following conditions: -

- (i) That he/she is an established sportsperson (a national level player or represented country at international level); or
- (ii) That he/she is a qualified coach; or
- (iii) He/she is a sports administrator of high standing; or
- (iv) That he/she has been employed as Manager on regular basis with the Federation.

Further, each federation which is qualified for availing itself of the above facility, would have to submit a panel of three or more persons for being considered for deputation along with the team as its Manager. The panel submitted by the NSFs would remain valid for the relevant four year LTDP period.

This issues with the approval of Hon'ble Minister of Youth Affairs & Sports.

Yours faithfully,


(Deepika Kachhal)
Director

New Delhi the 10th October, 2007

Subject: Policy decision regarding consideration of proposals received from National Sports Federations/State Governments and other entities for participation in tournaments abroad

It has been decided to strictly follow the guidelines of the scheme of Assistance to National Sports Federations in respect of giving clearance at no cost to the proposals received from various sectors.

As per para 8.4 of the guidelines, National Sports Federations are not required to obtain approval of the Government for participation in tournaments abroad at no cost to Government. This, however, shall not apply to participation in the Olympics, Asian Games and Commonwealth Games. Accordingly, if a Federation applies for clearance of a proposal at no cost they shall be informed about the provisions of the above said para of the guidelines.

In case they still wish to get NOC giving due justification, then the proposal will be routed through DCM and the Federation will be required to follow the selection procedures laid down in the guidelines.

It has further been decided not to consider requests for issue of NOC at no cost to the proposals received from entities other than recognized NSFs.

This issues with the approval of Secretary (YA&S).



(DEEPIKA KACHHAL)
Deputy Secretary to the Government of India

- i) D.G (SAI), Sports Authority of India, J.N. Stadium, New Delhi
- ii) JS(ISD), Ministry of Youth Affairs & Sports, J.N. Stadium, New Delhi
- iii) All Officers /Sections of the Sports Bureau and International Sports Division

January 10, 2008.

To

The Hony. Secretary/Secretary/General Secretary, Secretary General
of all the recognized National Sports Federations (Priority and General Categories)

Subject: Preparation of data-base of performance of prominent individual players in
various national and international events- regarding.

Sir/Madam,

This is in continuation of this Ministry's letter of even number dated 10th July, 2007 containing instructions regarding submission of proposals. In this regard, it has been decided that while considering the proposals of the NSFs for sending their teams abroad for training/participation in international tournaments, the performance details of the selected players during the last one year should also be placed before the committee along with performance report in the last foreign exposure. For this all National Sports Federations are required to prepare/maintain data base of performance of all their players. Such details may also be placed on the web-site of the NSF. While forwarding the proposals for consideration, following information may be submitted:-

1. Number of times each player has been sent for foreign exposure during last one year;
2. His/her performance/achievements during last one year;
3. Justification for his/her inclusion in the team for the proposed tour; and
4. Government Observer's report/comments.

It has also been observed that some of the NSFs are not adhering to the time schedule for submission of proposals to the Ministry leaving little time at the disposal of the Ministry for completing the formalities and examination. Moreover, a number of NSFs are not informing the Government Observers about their activities including the selection trials/proceedings.

You are, once again requested to kindly adhere to all the instructions issued earlier vide letter referred to above and also take urgent steps for preparing data-base of all the players and send relevant details along with the proposals so as to facilitate their processing in the Ministry.

Yours faithfully,



(Deepika Kachhal)

Deputy Secretary to the Government of India

Tel. No. 2338 4408

Copy for necessary action as regards preparation of data-base is concerned to:

1. Executive Director (Teams), SAI
2. PPS to Secretary (YA&S)- for information

F.No.8-29/2008-SP-III
Government of India
Ministry of Youth Affairs and Sports

Annexure XLIX

23rd
New Delhi the December, 2008

To

All National Sports Federations

Sir,

It has been observed that many National Sports Federations are bidding for holding of international events in India without consulting the Ministry and requesting for financial assistance to support the organization of such events. Since such organization involves huge expenditure and large scale preparations including infrastructure development and security arrangements, it becomes difficult for the Ministry to consider giving financial assistance in the absence of proper ground work being done.

The Federations are, therefore advised to seek Ministry's permission and obtain letter of support from the host State before bidding for any major event and committing huge expenditure.

The proposals submitted for seeking such approval will be required to submit information/document as per the list given below.

- i) Name of the event
- ii) Whether the proposed event is covered under LTDP.
- iii) Whether allotted by International Federation along with a copy of allotment letter.
- iv) Number and name of the countries who have confirmed their participation in the event.
- v) Number of players likely to participate in the event


- vi) Detailed break-up of the budget proposed
- vii) Assistance being given by the State Government along with documentary evidence.
- viii) Other sources of funding
- ix) Status of infrastructure (Venue-wise/event-wise details)
- x) The details of logistic arrangements.
- xi) Details of accommodation, transport communication, medical facilities to be provided to sportspersons, officials etc.
- xii) Security arrangements
- xiii) Constitution of the Organizing Committee
- xiv) Status of preparation as on the date of application

Yours faithfully,



(DEEPIKA KACHHAL)
DIRECTOR

Copy for information to:

- (i) PS to MOS(YA&S) 
- (ii) PS to Secretary (Sports)
- (iii) PS to Joint Secretary (Sports)
- (iv) US(SP-I & III) & US(SP-II)

Annexure L

No.F.8-6/2010-SP.III
Government of India
Ministry of Youth Affairs and Sports
(Department of Sports)

New Delhi, the 29th March, 2010.

To,

The Secretary/Secretary General/General Secretary of all NSFs.

Subject:- Guidelines for security clearance for holding International Conference/seminar/workshop etc., in India – NSFs reg.

.....

Sir,

I am directed to refer to Home Minister's letter dated 5th February, 2010 on the subject mentioned above and to say that a revised procedure for grant of Conference Visa to foreign participants coming to India for attending international conferences, seminar, workshop, etc. has been put in place.

2. As per the revised procedure, while the Ministry of Home Affairs (Foreigners Division) grants in principle approval for holding the event, security clearance for grant of Conference Visa is required from the Home Ministry only in respect of participants from Afghanistan, Bangladesh, China, Iran, Iraq, Pakistan, Sri Lanka & Sudan and in respect of foreigners of Pakistan Origin and Stateless persons.

3. The personal particulars of such participants should reach the Ministry of Home Affairs in the prescribed format given below:


Sl. No.	Name	Father's/husband name	Date of Birth	Place of Birth	Nationality & Passport No.	Date of issue	Place of Issue	Date of Expiry	Address
1	2	3	4	5	6	7	8	9	10

4. Ministry of Home Affairs O.M. dated 15.07.2009, it has been laid down that the personal particulars of participants from the countries specified in para 2 above should be provided to the Ministry of Home Affairs at least six weeks

before the commencement of the event failing which it will not be possible for this Ministry to forward the proposals for seeking MHA's clearance.

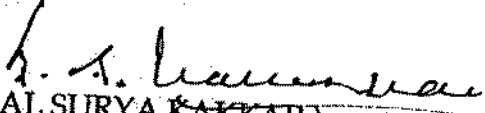
5. The participants from other countries can obtain Conference Visa from the Indian Mission concerned on production of (i) invitation letter from the organizer, (ii) event clearance from the Ministry of Home Affairs, (iii) administrative approval of the nodal Ministry, (iv) political clearance from the Ministry of External Affairs and (v) clearance from the State Government/UT concerned.

Yours faithfully,


(BAL SURYA KAKKAR)
SECTION OFFICER

Copy to:-

- i) Technical Director, NIC for uploading on website.
- ii) PS to JS(SP).
- iii) PS to Dir.(SP)/DS(SP).


(BAL SURYA KAKKAR)
SECTION OFFICER

Dated the 10th July, 2007.

To

The Hony. Secy./Secy. Genl./Secy./Genl.Secy.
Of all the recognized National Sports Federations

Sub: Instructions regarding submission of proposals for consideration by
the Departmental Committee.

Sir/Madam

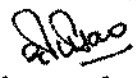
On perusal of proposals submitted by various National Sports Federations seeking approval of the Ministry, it has been observed that on a number of occasions, the proposals are submitted very late and that too without relevant details/documents causing delay in smooth processing of the proposals. With a view to expediting the consideration of proposals from NSFs for grant of financial assistance, it is desired that the following instructions be followed scrupulously, while submitting the proposals:

1. The proposals should be submitted in the format, prescribed under the 'Guidelines for Assistance to National Sports Federations'.
2. Each and every part/column of the format should be duly filled in and no part or column should be left blank.
3. - The proposals complete in all respects should invariably be submitted to the Ministry at least one month in advance, which for events held in India, will be with reference to the date of holding the event and for events held abroad from the date of departure of the team.
4. The proposals should be accompanied with the following documents/information, in addition to that furnished in the prescribed format:
 - (a) Selection Criteria for the team
 - (b) Selection trials proceedings
 - (c) Selection Committee proceedings.
 - (d) Whether the specific selection criteria and the date of selection trials and meeting of the Selection Committee were intimated well in advance (say minimum 15 days before trials/meeting) to the players and the Govt. Observer indicating the date of trials.
 - (e) If so, please indicate the date/dates on which intimation was sent to the players and the Government Observer.
 - (f) Complaints, if any, received from the players against the selection process and decision of the NSF thereon.
 - (g) Whether the Govt. observer attended the meeting

- (h) UC position with present status of pending UCs, indicating year-wise number and amount pending.
- (i) Financial sanctions received from the Government of India during the current financial year.
- (j) Give details of proposals for financial assistance/clearance pending with Government, if any.
- (k) Item-wise financial assistance sought in the proposal.
- (l) The name of the Public Sector travel agent proposed to be used for booking passage etc. (Please mention one of these i.e. Balmer Lawrie or Ashok Travel & Tours, ITDC or Air India).

You are requested to take note of the above for strict compliance. Please note that proposals received late or incomplete in any respect shall be returned forthwith.

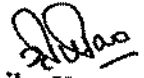
Yours faithfully



(Deepika Kachhal)
Deputy Secretary to the Govt. of India
23384408

Copy for information to:

1. Director General, Sport Authority of India, JN Stadium, New Delhi.
2. Secy. General. Indian Olympic Association, JN Stadium, New Delhi.
3. Executive Director (Teams), SAI, JN Stadium, New Delhi.
4. SO (SPI) & SP.III)



(Deepika Kachhal)

By Speed Post

No. F.8-3/2009-SP.III
Government of India
Ministry of Youth Affairs & Sports

New Delhi, the 30th ^{January} February, 2009

To

1. Presidents of all the National Sports Federations
2. The Hony. Secretary/Secretary General/Secretary/
General Secy. of all recognized National Sports Federations.

Subject: Instructions regarding submission of Minutes of the Selection Committee along with the proposals for consideration by the Ministry – reg.

Sir/Madam,


On perusal of proposals received from various National Sports Federations seeking approval of the Ministry for sending teams for participation in various international events, it has been observed that complete details of the selection procedure and Selection Committee Meetings are not being submitted by the federations.

With a view to streamlining the procedure, it is desired that all National Sports Federations furnish the details of the selection procedure/minutes of the Selection Committee meetings as per the attached proforma alongwith the proposals.

All National Sports Federations are further requested to constitute their Selection Committee, if not already constituted, as per the provisions of the Scheme of Assistance to National Sports Federations and furnish a copy of the same before 20th February, 2009 to the Ministry for its records. The Selection Committee meetings attended/signed by the members already intimated to the Ministry will only be considered while clearing the teams.

The proposals received after 28th February, 2009 without these details will not be considered by the Ministry.

Yours faithfully,


(Shankar Lal)
20/1/09

Under Secretary to the Government of India

PROFORMA FOR SUBMITTING THE MINUTES OF THE SELECTION COMMITTEE TO SELECT THE TEAMS FOR PARTICIPATION IN INTERNATIONAL EVENTS ABROAD.

NAMES OF SELECTORS WITH DESIGNATION	
DATE OF SELECTION COMMITTEE MEETING	
WHETHER THE GOVERNMENT OBSERVER ATTENDED THE MEETING	
IF NOT, WHETHER HE WAS INFORMED ABOUT HOLDING OF THE MEETING	
IF YES, DATE ON WHICH INFORMED	
IF NOT, REASON THEREOF	
SELECTION CRITERIA ADOPTED TO SELECT THE TEAM (Please tick)	(i) SELECTION TRIALS (ii) PAST PERFORMANCE (iii) RANKING (iv) ANY OTHER (PL. SPECIFY)
NAMES OF SELECTED PLAYERS WITH STAND BYES (if any) along with the basis of selection of each player (Please also attached Minutes of the Selection Committee duly signed by all the members)	
NAMES OF OFFICIALS (WITH DESIGNATION) SELECTED TO ACCOMPANY THE TEAM (i.e coach(es), Masseur(s) Manager, Chief-de-Mission etc.	
WHETHER THEY WERE IN THE COACHING CAMP HELD PRIOR TO DEPARTURE OF TEAM	
IF YES, DURATION OF ASSOCIATION OF EACH WITH THE TEAM ALONGWITH THEIR BIO-DATA	
IF NOT, REASON THEREOF	
PERFORMANCE DETAILS OF ALL THE SELECTED PLAYERS DURING LAST ONE YEAR	PLEASE ATTACH SEPARATE SHEET

MOST IMMEDIATE

**NO.F.8-8/2009-SP.III
GOVERNMENT OF INDIA
MINISTRY OF YOUTH AFFAIRS & SPORTS**

New Delhi, the 13th August, 2009

To

**The President / Secretary Generals
of recognized National Sports Federations (NSFs)**

**SUB: Prior intimation to Indian Missions abroad about visits of Indian Team –
regarding.**

Sir,

As per sanctions issued by this Ministry for participation of Indian team in event held abroad, one of the condition pertain to the advance intimation of travel plan to Indian Mission abroad and also calling on to the Mission by the team members.

2. It has been observed that in some cases the Federations/Teams are neither intimating their travel plan in advance to Indian Missions nor calling on the Indian Missions.

3. This is to bring to your notice that this is required as per protocol reasons and Ministry of External Affairs has raised the non-compliance seriously.

4. Accordingly, you are requested to ensure that Indian Missions abroad are invariably informed and Indian teams should call on them.

Yours faithfully,


(SHANKAR LAL)

UNDER SECRETARY TO THE GOVT. OF INDIA

Copy to:

1. PS to Director (Sports)
2. Guard Folder

C. Chinnappa
Dy. Secretary (Sports)
Tele./Fax 23073507

D.O No.9-49/2009-SP-I

Dated 18th August, 2009

Dear Sir/Madam,

This is regarding submission of proposals by National Sports Federation seeking financial assistance for conducting and participating national/international sports competitions.

2. The Federations are submitting to this Ministry the proposals generally late that too without requisite information/documents. This leaves this Ministry hardly any time to process the proposal as it involves scrutiny of proposal, obtaining comments/clearance of Sports Authority of India, Ministry of External Affairs/Home Affairs besides preparation of agenda documents for placing before Departmental Committee Meeting. The Federations are, therefore, requested to adhere, while submitting the proposals, the following:-

- i) Proposal should be in the prescribed format duly filled up each and every part/column of the application;
- ii) Particulars like venue where the event is held, team details including report of the Government observer etc.;
- iii) Details of arrangement made for Boarding and Lodging for the players/officials who participate in the events;
- iv) Budget details for each event along with the manner in which the Federation propose to meet expenditure over and above, the amount of grant likely to be received from the Government;
- v) The proposal for international events should also contain certain specific information which inter-alia include the following;
 - (a) whether the proposal of the Federation was included in the programme of preparation of 'Asian Games';
 - (b) allocation of funds for the programme to the Federation and utilization thereof;
 - (c) justification for the team to participate in the forthcoming event
 - (d) details of previous years performance/achievements of the team in such events/equivalent events; and
 - (e) performance of the team in any other latest national and international events.

vi) Annual Calendar for National /International competitions which was to be drawn by January of every year and the same was to submit to this Ministry and Sports Authority of India.

3. Furthermore, we would like to underline that responsibility of the federations is to ensure timely and proper conduct of the National events in all categories. Drawing up of calendar for national Championship in advance will facilitate School Federations and Association of Indian Universities for preparation of their calendar. Moreover, calendar of events of all federations, shall be required at the time of LTDP or at review meeting of LTDP.

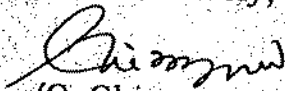
4. We, therefore, request all the recognized Federations that the proposals complete in all respects shall be submitted to this Ministry before 90 days from the date of the proposed National/International events. In any case, if the proposal is submitted to this Ministry in less than 45 days from the date of the proposed events, the same will not be considered.

5. We would also request the National Federations to submit the calendar for National Championship 2010 latest by 31.12.2009. failing which, proposal from the Federation for grants to that championship will not be considered.

We once again request all the recognized Federations to take note of the above and adhere to the same.

With regards,

Yours sincerely,


(C. Chinnappa)

To,

The Hony. Secy./Secy. Gen./Gen.Secy. of all the recognized
National Sports Federation
(As per list enclosed)

Dated the 10th July, 2007.

Subject: Instructions regarding submission of proposals for consideration by the Departmental Committee.

It has been decided to formally constitute a Departmental Committee for the consideration and recommendations of proposals received from the recognized National Sports Federations for the grant of financial assistance. The composition of the Committee would be as under:

- | | | |
|---|---|------------------|
| 1. Joint Secretary (Sports) | - | Chairman |
| 2. Director/Deputy Secretary (Sports) | - | Member |
| 3. Director/Deputy Secretary (Finance) | - | Member |
| 4. Executive Director (Teams),
Sports Authority of India | - | Member |
| 5. Representative of Indian Olympic Association | - | Member |
| 6. Under Secretary (Sports) | - | Member-Secretary |

The terms of reference of the Committee would be as under:

1. The Committee shall only consider the proposals for foreign exposure and holding of national championships and international tournaments in India. The proposals relating to financial assistance to NSFs for the procurement of equipment on 75:25 basis; reimbursement of salary of Assistant/Joint Secretaries of NSFs; and release of Assistance to SAI for National Coaching Camps, salary of foreign and national coaches and their appointments etc. would continue to be processed on file, as per existing practice.
2. The Committee would make recommendations in respect of proposals received from NSFs keeping in view the provisions of the scheme and the approved long-term Development Plan of the NSF concerned.
3. The Committee will make an evaluation of the fairness & transparency of the selection process and will make recommendations on composition of the Teams etc. keeping in view the process followed by the Selection Committee, complaints, if any, from players, Report of the Government Observer and views of the SAI.
4. In respect of items of expenditure where the Scheme refers to norms fixed by SAI in consultation with the Government, proposals for revision of rates be first considered by the Committee, which shall place its recommendations before the competent authority, for approval.

5. The Committee will make recommendations on the quantum of financial support keeping in view the norms and procedures prescribed under the scheme and wherever applicable, the norms approved by the competent authority in the Ministry.



(Deepika Kachhal)

Deputy Secretary to the Govt. of India

To



1. The Director General, Sports Authority of India, JN Stadium, New Delhi.
2. The Secretary General, Indian Olympic Association, JN Stadium
3. All recognized NSFs.
4. JS (ISD)/DS (ISD)
5. FA (YA&S)/DS (F)/FU
6. All Officers and Sections of the Sports Bureau
7. PS to Minister (YA&S)/PS to Secretary (YA&S)- for information

③

11/7

Annexure LIII

No. F. 6-1/97-SP.III
Government of India
Ministry of Youth Affairs & Sports

New Delhi, the 28th April, 2009

The Hony. Secretary/Secretary/General Secretary/
Secretary General of all National Sports Federations.

**Subject: Revision of pay scale of Assistant /Joint Secretaries
of National Sports Federations – reg.**

Sir/Madam,

In continuation of this Ministry's letter No. 1-27/86-DI(SP) dated the 3rd September, 1998, F6.3/93-SP.IV dated the 17th March, 1994 and F.6-1/97-SP.IV/SP.III dated the 2nd June, 1998 on the subject mentioned above, I am directed to say that it has been decided to revise the pay scale of Assistant/Joint Secretaries of the National Sports Federations from Rs. 5500-175-9000/6500-200-10500 to Rs. 9300-34800 + Grade pay of Rs. 4200 plus Dearness Allowance @ 22% of Revised Basic Pay as applicable to the Government servants w.e.f. 01-01-2009.

The revised pay scale will come into effect from 1st January, 2009. The other terms and conditions will remain unchanged.


The next date of increment of all these Assistant Secretaries/Joint Secretaries will now be 1st January, 2010 and the rate of increment will be 3% of Revised Basic Pay.

The details of pay fixed in the revised scale of all the Assistant Secretaries presently working in the National Sports Federations is attached herewith.

This issues with the concurrence of Finance Unit vide their Dy. No. 1689/FU/09 dated 21-01-2009.

Receipt of this letter may please be acknowledged.

Yours faithfully,


(Shankar Lal)

Under Secretary to the Government of India

Copy for information to:

1. Accountant General, Central Revenue, (Special Cell), New Delhi.
2. Secretary General, Indian Olympic Association), Olympic Bhavan, Kutab Institutional Area, New Delhi.
3. Director General, Sports Authority of India, New Delhi
4. Accounts Officer, PAO(Sports), Shastri Bhavan, New Delhi.
5. PS to Secretary (YA&S)
6. PS to JS(Sports), New Delhi
7. PS to FA(Sports), New Delhi.
8. PS to Director (DK)
9. US(SP.I & SP.III)
10. US(SP.II & SP.IV)
11. SO(SP.I), SO(SP.II), SO(SP.IV)
12. Finance Unit.
13. Guard File (SP.III)


(Shankar Lal)

Under Secretary to the Government of India

No.F.6-1/97-SP.III
Government of India
Ministry of Youth Affairs and Sports

New Delhi, the 12th June, 2009.

To,

The Secretary General of
National Sports Federations of the disciplines of
Archery, Boxing, Carrom, Cycling, Cycle Polo, Golf, Women Hockey,
Judo, Table Tennis, Volleyball, Weightlifting, Wrestling and Yachting.
CORRIGENDEM

Subject:- Revision of pay scale of Assistance/Joint Secretaries of National Sports
Federation - reg.

Sir,

In continuation of this Ministry's letter of even no. dated 4th June, 2009, I am
directed to say that column 10 of the statement "DA from 1-09-2009 @ 22% of the Revised Basic
Pay" may be read as "DA from 01-01-2009 @ 22% of Revised Basic Pay".

The other terms and conditions will remain the same.

Yours faithfully,

(BAL SURYA KAKKAR)
SECTION OFFICER

Copy to:-

1. Accountant General, Central Revenue (Special Cell), New Delhi.
2. Secretary General, Indian Olympic Association, Olympic Bhawan, Qutub Institutional Area, New Delhi.
3. Director General, Sport Authority of India, New Delhi.
4. Accounts Office, PAO(Sports), Shastri Bhawan, New Delhi.
5. PS to Secretary (YAS)
6. PS to JS(Sports).
7. PS to FA (Sports).
8. PS to Director (DK).
9. PS to DS(SP).
10. US(SP II & IV).
11. SO(SP.I, SP.II, SP.IV)
12. Finance Unit.
13. Guard File.

(BAL SURYA KAKKAR)
SECTION OFFICER